

**Minutes of the meeting of Caistor Town Council, held on Thursday 10<sup>th</sup> January 2019, in the Main Hall, Town Hall, Caistor.**

**1. Present:** Cllr Somerscales (in the chair), Cllrs Clark, Gaughan, Hughes, Sizer, Galligan, Wright, Rudd, Mackenzie, Critten, Barker, Millson & Bowman.

**In attendance:** Cllr Lawrence, Cllr Turner, Mr Hanrahan (the Town Clerk) plus 3 members of the press and public.

**2. Apologies for absence & reasons given.**

Apologies received and accepted from Cllrs Mike Stopper (illness) and Owen Bierley (WLDC matters).

**3. Declarations of interest.**

None advised.

**4. Chairman's report:**

The Town Mayor advised that he had attended several events over the Christmas period including:

- Carol Service at Market Rasen, organised by WLDC
- Carol Service in Caistor Town Hall organised by Caistor Lions
- Taking down and disposal of the Town's Christmas Tree, together with numerous private trees, in the Market Place in association with WLDC and Caistor Goes volunteers.

**5. To confirm & sign the minutes of the meeting held on 12<sup>th</sup> December 2018**

The minutes of the Town Council meeting held on 12<sup>th</sup> December were proposed by Cllr Mackenzie, seconded by Cllr Wright, and duly approved with one abstention.

**6. Reports from External Bodies**

**a. Police Report:** Members commented on the brevity of the Police report and that it was missing several reported incidents especially those in the Market Place. The matter of the use of private CCTV to support Police investigations in the absence of a public WLDC system. It was noted that resources were stretched, and the Police could not regularly attend Town Council meetings they would however, be interested in holding drop in sessions in the Town Hall and advised that detailed crime investigation/detection data was on their website. The Town Clerk was requested to invite the Police to a future meeting for a broader discussion on Policing in the Town.

**b. LCC Report:** Cllr Tuner had nothing significant to report as Christmas time was a relatively quiet period but welcomed questions. Several Members mentioned lights that were not working or always on. He said that he and the Town Clerk would follow up all complaints if the place and post number / address could be advised. The matter of yellow lines was raised in respect of the old fire station (Horsemarket/Nettleton Road) where parking narrowed the road and accidents were occurring. Parking on Whitegate hill was causing similar issues. Cllr Turner advised that new double yellow lines were not being laid and could not be adequately policed.

**c. WLDC Report:** Cllr Bierley had circulated his report but not all members had received it. The Town Clerk agreed to circulate it to all Members. Cllr Lawrence summarised its content and answered questions.

- Community awards nominations deadline 18<sup>th</sup> January

- Briefing for Council candidates on 25<sup>th</sup> February at Guildhall nomination papers now available.
- Pocket parks initiative launched with £1m fund accessible by community groups.
- Keep Britain Tidy Spring Clean Initiative March/April
- Match Funding Grants available for upto £8k.
- Green Bin service continuing at £35 / bin
- Local Plan review to soon commence and Review of Designated Landscapes closed on 18<sup>th</sup> December.

## 7. Town Clerk's Report on ongoing matters.

1. **Pedestrian Crossing:** Members recalled that Mr Mark Dowse had addressed the Town Council, prior to the December 2018 meeting, concerning the dangers associated with the pedestrian crossing on the High Street at the Market Place junction. This issue has been reported to LCC highways department. Mr Daryl Smith, of their Highways planning team is investigating the issue and will report back soon on the way forward.
2. **Market Place:**  
The damaged manhole cover has been reported to LCC. They have inspected it and have authorised their agents the Highways Alliance to undertake the repair.
3. **Mill Lane:** Still no progress with ACIS, regarding the formal lease of the area for free parking, despite their agreement by email in August 2018. Advice from our solicitors is that a formal letter between solicitors may ascertain if there has been any instruction at their end, which may facilitate progress.
4. **Town Hall Grant Application:** The outcome of our application to WLDC for an £8,000 contribution towards repairs and improvements to the Town Hall roof is awaited. An invoice has not yet been received. The original application was declined due to a lack of detail on works required but we were encouraged to reapply when more details were available.
5. **MUC:** The Town Council's objection to this proposed change of use has been submitted. It should be noted that the application has been amended to retain the small meeting room at the rear for hire.
6. **Sec 137 Grant Presentations:** Following the award of the £1000 grant to the local Scouts (1<sup>st</sup> Grasby Scout Group) a formal presentation of the cheque will be made, at their HQ, by the Mayor and Cllr Gaughan on 26<sup>th</sup> January. A date for a similar presentation to the Caistor Tennyson Tigers FC is proposed for 13<sup>th</sup> January.
7. **Dog Bin:** Following the suggestion of Cllr Rudd, locations were agreed with WLDC for two new dog bins at either end of the public footpath between Sandbraes and Brigg Road. Bins were duly erected. However, there was an objection to the Brigg Road bin. WLDC are now intending to re-locate to the east side of Brigg Road on a post adjacent to Canada Lane. The Sandbraes bin is being well used by responsible dog owners.

## Items for Decision

1. **Contractor / Handyman Job Advert:** Members have now had time to consider the draft advert and job description and Town Council approval is required to place the

adverts. It is proposed to display them on the parish notice board, in shop windows, in the Caistor Citizen, the Market Rasen Mail and Grimsby Telegraph.

2. **Millfields:** There has been some damage to the swing seats, which has now been repaired by our handyman. Members may wish to revisit the future of this park given its proximity to the North Kelsey Road play area and development of the adjacent site for housing. A more detailed report on options could be prepared for the next meeting.
3. **Speed Camera:** The speed camera is now fully charged and can be deployed as one of the three approved locations in Caistor.
4. **Garden Party:** It is that time of year again when LALC will be looking to send three Members plus a guest (3 pairs) to the Buckingham Palace Garden Party (29<sup>th</sup> May 2019) and will therefore, be looking for nominations from Town & Parish Councils. The deadline for the return of Nominations to LALC is 23<sup>rd</sup> January 2019. It was unanimously agreed that we should submit the same names as last year.
5. **Wolds Wanderers (walking) FC:** had reported that the remains of a goal post mounting at CS&SC is protruding through the pitch surface and needs to be removed as it is a hazard. Continental Landscapes have quoted £465 plus vat to remove the post and backfill with top soil and then dispose of the old post and concrete but would not be able to undertake this work immediately due to pressure of work. Cllr Somerscales volunteered to make carry out works to endure that the post was no longer dangerous.

#### **8. Finance: Payment & Receipt of Accounts for November 2018**

It was proposed and seconded by Cllrs Mackenzie and Barker respectively, that the December receipts and payments be approved. This was duly agreed.

#### **9. Correspondence:**

**Multi Use Centre:** Town Council Members and the Town Clerk have been sent an email by Mr Stockwood for debate, regarding the Multi Use Centre. The matter of the proposed change of use and the Town Council's lack of consultation on the issue were discussed at the last meeting and need no further debate was held.

#### **11. Reports from external meetings.**

- a) **Parks Inspection:** Cllr Critten reported that he had undertaken the inspection this month and had found most areas in good condition however there are a number of items needing attention:

- There was considerable litter including a tent and drug paraphernalia and vandalised seat at the CS&SC near to the Community Orchard, which he and some volunteers had subsequently cleared up. The Chair will need repair / replacement in the future.
- CS&SC picnic bench vandalised and has loose boards.
- Fences on North Kelsey Road and at South Street Park are damaged. The Chairman advised that he and the Town Clerk were aware of the damage and that we are actively seeking quotes for repairs and would raise with the Woodland Trust to use hedging.