

CAISTOR TOWN COUNCIL

Dear Councillor

You are hereby summoned to attend the annual general meeting of Caistor Town Council, which will be held on Thursday, 11th July 2019, commencing at 7pm in the Council Chamber, Caistor Town Hall, North Street, Caistor LN76QU. The meeting is open to the public and the business to be dealt with at the meeting is listed on the Agenda.

There will be a public forum for 10 minutes, between 7.00pm and 7.10pm, when members of the public may ask questions, or make short statements to the Council. Your attendance is also requested during this period. The public forum will be followed immediately by a meeting of the Town Council.

Jim Hanrahan Town Clerk

Date: 5th July 2019

Town Council Meeting Agenda

1. **Apologies for absence & reasons given:**
2. **To receive declarations of interest:**
3. **To confirm and sign the minutes of the meeting held on 13th June 2019:**
4. **Chairman's Report:**
5. **To receive minutes from Committees:**
 - a) Employment Committee (20/06/19)
 - b) Matters Arising for Action.
6. **Reports from External Bodies:**
 - a) Police Report:
 - b) LCC Report:
 - c) WLDC Report:
7. **Town Clerk's Report:** on ongoing matters.
8. **Finance:**
 - a) To receive the report of the Internal Auditor (2018-19):
 - b) To receive the Annual Governance & Accountability Return (AGAR):
 - c) To approve the schedule of Payments and Receipts for June 2019:
9. **Correspondence:**
10. **Parks Inspection Report:** (Cllr Sizer).
11. **Reports from meetings of external bodies and groups:**
12. **Confidential matters:** To discuss & resolve whether to move into closed session. Should this resolution be passed, members of the public and press will be required to leave.

**Jim Hanrahan, Town Clerk,
Caistor Town Council, 14 High Street, Caistor, LN76TX.
Tel: 07900340026. Email: caistortc@outlook.com**