

MINUTES OF THE MEETING OF CAISTOR TOWN COUNCIL, held virtually on zoom on Thursday, 8th April 2021, commencing at 7pm.

PRESENT: Cllrs J Wright (Chairman), J Bowman, A Clark, S Critten, S Davey, S. Duprat, S Gaughan, M Galligan, Hughes; C Mackenzie, C Rudd, M Sizer, A Somerscales, S Wright

IN ATTENDANCE: District Cllr O. Bierley, Mrs D Tuckett (Press), 1 member of the public, Ms H. Pitman (Acting Town Clerk).

1. **APOLOGIES FOR ABSENCE AND REASONS GIVEN:** Cllrs J. Hughes.
2. **DECLARATIONS OF INTEREST:** Cllr Critten declared a personal interest in planning application 142484.
3. **CHAIRMAN'S REPORT.** Nothing to report.
4. **TO CONFIRM & SIGN THE MINUTES OF THE MEETINGS HELD ON 11TH MARCH 2021** The minutes were signed as a true record.
5. **REPORTS FROM EXTERNAL BODIES:**
 - a. Police Report. Not received.
 - b. LCC Report. No report received.
 - c. WLDC Report Circulated. Councillors thanked Cllr Bierley for swift response to fly tipping and the planning meetings to be held later in the year. Cllr Gaughan has already expressed an interest in attending,
6. **CLERK'S REPORT ON MATTERS OUTSTANDING**

Premises licence: this is still active but WLDC do not think recent payments have been received. To be investigated further. Will need to update details and reissue at a cost of £10.50.

GDPR: the Acting Clerk can confirm that council is now compliant. The annual fee has been paid for this year and a direct debit set up for future.

Cornhill: council has received a number of emails from a resident re lack of progress on registration of Cornhill and querying maintenance. Acting Clerk advised that no maintenance had been carried out during her time as clerk as it is not within the remit of the town council. Councillors confirmed some spare tarmac from the town hall was used to fill holes last year. The resident wants council to pursue with Land Registry and is willing to assist gain evidence to support. **agenda**

CS&SC sewage pump: A service has been carried out and contractors have confirmed anew pump and panel have been fitted over the last few years. Annual servicing is advised.

Neighbourhood Plan review: OpenPlan has confirmed it has collection and analysis of information outlined for stages 1 and 2 but two community workshops have not been held due to Covid. An online meeting has been suggested but recommend to wait until the new clerk is appointed. Also an end of grant report has been requested by Groundforce. The acting clerk has spoken with them and this has been put on hold. Councillors were asked with assistance in providing necessary information to complete the report. Cllr Critten said he would assist.

Market: Requests made from new stallholders which may be accommodated from 17th April.
7. **FINANCE: PAYMENT OF ACCOUNTS**

Wages	£1478.23
H Pitman (expenses)	£49.90
HMRC	£735.27
K Hodson	£580.50
Opus	£50.52
ICO	£35
CF&GM	£166.39
A Somerscales	£22.00

The RFO confirmed she has had a meeting with the internal auditor and the accounts are in order for this year's audit.

8. **PLANNING REPORT.** Cllr S Gaughan, as Chairman of the Planning Committee, presented his report which had been circulated in advance.
Decisions made by WL Planning:
142559. Land at 1a Millfields. No observations/objections
142447 115 Brigg Road. Granted with conditions.
142333 31 Nettleton Road. Granted time limit and conditions.
142295 Wolds Retreat, Brigg Road. Granted with conditions.
142479 7 Saunders Close. Granted time limit and conditions.
142476/142477 2 Church Street. Granted time limit and conditions.
- To discuss and resolve any planning applications received from 11 February 2021 to the date of this meeting.
142484/142629. 2-4 Market Place. No objection.
142509/142510 10 South Street. No objection.
142712 land north of North Kelsey Road. No objection.
9. **CORRESPONDENCE.** None.
10. **TO DISCUSS INSPECTION REPORT & RESOLVE ON ANY ACTIONS ARISING**
Inspection undertaken by Cllr Bowman. All in order apart from wetpour at Millfields needs repair. Cllr Clark to undertake next month.
11. **REPORTS FROM LOCAL BODIES.**
a. Lincolnshire Cares. Members given Easter gifts.
b. Caistor Goes. Nothing to report.
c. Caistor Sports and Social Club. Report circulated by Cllr Clark.
d. Caistor Development Land Trust. Planned meeting has been deferred but there will be more to report next month.
f. Town Hall Management. Nothing to report.
12. **TO RESOLVE ON REQUEST FOR CLOTHING RECYCLING BANK AT THE TOWN HALL** Given that there are already two clothing banks and a charity shop in the town, council refused the request.
13. **TO DISCUSS REPAIR OF TOWN HALL CAR PARK WALL** As the incident took place in September 2019 and no action has been taken to resolve the matter either through insurance or pursuing a claim against an individual. it was felt no repair was necessary.
14. **TO APPOINT A COUNCILLOR RESPONSIBLE FOR THE CEMETERY**
Cllr Rudd with support from Cllr Bowman. The clerk informed council that LALC organises training courses on cemetery management. Cllr Sizer advised that all councillors should attend. Agreed.
15. **TO RESOLVE TO MOVE INTO CLOSED SESSION** Proposed, Cllr Sizer. Seconded, Cllr Davey. Resolved.
- a) **STAFFING MATTERS:** Interview panel recommended appointee. Appointed. 2 abstentions. Acting clerk gave an update on current situation regarding previous incumbent.
b) **CS&SC LEASE:** Recommendations from working party accepted.. 3 abstentions
c) **TO RESOLVE ON QUOTES FOR RIDE ON MOWER:** Resolved on purchase of Honda at cost of £1806.
d) **UPDATE ON LEGAL MATTER:** Nothing further to report

The meeting closed at 8.58pm