



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 10 June 2021 commencing at 7.00 pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Carl Thomas

Town Clerk

03/06/2021

## **AGENDA**

- 1 Apologies for absence & reasons given
- 2 To receive declarations of interest
- 3 Public Session (15 minutes)
- 4 Chairmans Report
- 5 To approve the draft minutes of Annual Council Meeting held on 20th May 2021
- 6 To approve the draft minutes of Planning Committee Meeting held on 20th May 2021
- 7 Finance
  - a) To approve the Accounting Statements for period ending 31/05/21
  - b) To approve the Schedule of Payments
  - c) To approve Internal Auditors Report
  - d) To approve Annual Governance Statement (AGAR)
  - e) To approve Annual Accounting Statements (AGAR)
- 8 Reports from External bodies:-
  - a) Lincolnshire Police
  - b) West Lindsey District Council.
  - c) Lincolnshire County Council
- 9 Reports from Committees
  - a) Finance Committee
  - b) Employment & Personnel Committee
  - c) Market Committee
  - d) Economic Development Committee
- 10 Clerks Report & Parish Matters



- a) Cornhill parking area
  - b) Painting of railings (inc Boys Hill, Nettleton Road)
  - c) Adoption of General Power of Competence
  - d) Caistor Hospital Chalice
  - e) Council Website & Email
  - f) Parks & Play Equipment Report
  - g) To discuss and agree to finalise Caistor Sports & Social Club Lease
  - h) Review Tracking Report
- 11 Correspondence Received
- a) PJ - Damaged vase at cemetery
  - b) CW - Clock opposite war memorial
- 12 Next meeting will be Thursday 8th July 2021 at 7 pm  
All items for the agenda by 1st July 2021
- 13 To resolve to move into closed session
- 14 To discuss Council legal matter 1
- 15 To discuss Council legal matter 2