

Caistor Town Council



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Explanations To Section 1

Annual Governance Statement 2021

Caistor Town Council is unable to answer yes to the following statements and have taken the following actions in order to address the weaknesses identified.

2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.

A new CiLCA qualified Town Clerk was appointed mid April who immediately introduced and Council adopted at the first available meeting a new Internal Control Policy.

A new accounts system was introduced giving increased transparency to Councillors.

New Financial Regulations and Standing orders were adopted.

4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations

This was not accomplished in the previous financial year due to both internal and external investigations of the Town Clerk at the time.

We have adhered to the regulations for the year under review (2020/21) and will continue to do so going forward.

5. We carried out an assessment of the risks facing the authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.

The new Town Clerk appointed in April undertook a review and brought to the Councils attention all areas of concern. A comprehensive Risk Management Policy combined with a Business Continuity Plan has been introduced which will be reviewed every three months during the current financial year followed then by annual reviews to ensure we continue to monitor and mitigate against any risks.

Carl Thomas
Town Clerk

20th June 2021