



**Public Agenda Pack**

**Council Meeting**

**Thursday 9<sup>th</sup> September 2021**



You are hereby summoned to attend the meeting of Planning Committee which will be held on Thursday 9 September 2021 commencing at 6.45 pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

**Planning applications may be viewed online at <https://planning.west-lindsey.gov.uk/planning/>**

Carl Thomas  
Clerk to the Council  
03/09/2021

## **AGENDA**

- 1 To receive apologies and reasons for absence
- 2 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests
- 3 To approve the minutes of the Planning Committee Meeting held on 8th June 2021
- 4 To confirm planning decisions:-

**a) Application Number 143091. Unit 7 Enterprise Road, Caistor (Mr Liam Chapman).**

Planning application for extension to an existing light industrial unit.  
Granted time limit and conditions.

**b) Application Number 143022. 20 Market Place, Caistor (Mayo (Caistor)).**

Listed building consent to change the colour of the painted timber on the frontage of the building and change of business advertisement sign from Settlement to Stalf. Granted time limit and conditions.

**c) Application Number 141820. 11 Plough Hill, Caistor (Mr Wilkin).**

Planning application for conversion of former workshop into two residential units with associated landscaping. Granted time limit and conditions.

**d) Application Number 143276. 30 South Street, Caistor (Sarah Scott Smith).**

Listed building consent to replace existing UPVC attic dormer window with wooden Yorkshire sliding sash window and alter the colour of external paint to the windows on the front elevation.  
Granted time limit and conditions.

**e) Application Number 143119. 9 The Meadows, Caistor (Mr and Mrs Price).**

Planning application for single storey rear extension.  
Granted time limit and conditions.



**f) Application Number 143129. Caistor Grammer School, Church Street, Caistor (Mrs Shona Buck).**

Planning application to replace external wooden steps at the back of Casterby House.  
Granted time limit and conditions

**g) Application Number 143002. 3 Chichester Drive, Caistor (Mr and Mrs Henderson).**

Planning application for first floor extension and two storey rear extension.  
Granted time limit and conditions.

**h) Application Number 143279. 2 Navigation Lane, Caistor (Miss Holly Chapman).**

Planning application for alterations to the dwelling roof to provide additional living accommodation, including the installation of dormers, windows to the first floor front and rear elevations and replacement of the existing single garage with double garage.  
Granted time limit and conditions.

**i) Application Number 143159. West Moor Farm, North Kelsey Road, Caistor (Mr Lee Pettit).**

Planning application for removal of back fill from previous works to enable the re-wilding of low level pasture of a new fishing lake with associated landscaping works and planting.  
Granted time limit and conditions.

**j) Application Number 143351. The Farmhouse, 110 Brigg Road, Caistor (Mr Simon Wong).**

Planning application for single storey extension and two storey extension with Juliet balcony.  
Granted time limit and conditions.

5 To discuss planning applications:-

**a) 143502 - No 1 Spring Bank, Brigg Road, Market Rasen, Lincolnshire, LN7 6RX**

Request for confirmation of compliance with condition 3 of planning permission 135012 granted 19 December 2016.

**b) 42952 - Manor Farm, Brigg Road, Clixby, Barnetby, Lincolnshire, LN7 6RT (Grasby Parish).**

Planning application for the construction of a drying shed for food processing (B2)

To discuss any additional applications received.



## Minutes of the Planning Committee held at 6/45 pm at the Caistor Town Hall on 12 August 2021

Present: Cllr J. Wright, Cllr S. Davey, Cllr S. Gaughan, Cllr M. Calligan, Cllr J. Hughes, Cllr C. Mackenzie,  
Cllr C. Rudd, Cllr A. Somerscales,  
In Attendance: Carl Thomas (Clerk), Cllr O. Brierley (WLDC),  
Members of public present: 4

- 1 To receive apologies and reasons for absence - Ref: 644**  
Cllr Critten, Sizer and Bowman
- 2 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests - Ref: 808**  
None
- 3 To approve the minutes of the Planning Committee Meeting held on 8th July 2021 - Ref: 1018**  
It was resolved to approve the minutes as a true record.  
Proposed: Cllr J. Wright    Seconded: Cllr A. Somerscales    All in favour
- 4 To confirm planning decisions:- - Ref: 581**
  - a) Application Number 143175. 16 Navigation Lane, Caistor (Mr S Sykes). - Ref: 582**  
Planning application for removal of existing garage and erection of single storey front, side and rear extensions and increase to roof height to accommodate first floor – amendment to 142489.  
Granted with conditions
  - b) Application Number 143221. 12 North Kelsey Road, Caistor (Mrs Helen Downie). - Ref: 583**  
Planning application for rear extension including mezzanine level and two single storey extensions to the side elevations.  
Granted with time limit and conditions
  - c) Application: 143046. Land to r/o, 28, Nettleton Road, Caistor, Market Rasen, LN7 6NB - Ref: 584**  
Planning application for 1no. dwelling with integral garage and new vehicle access  
Refused
  - d) Application: 143015. Land to the north of North Kelsey Road, Caistor, - Ref: 585**  
Request for confirmation of compliance with conditions 1-9 of planning permission 139897 granted 22 October 2019.  
Condition discharged
  - e) Application: 142876 - Radley's Mill, Whitegate Hill, Caistor, Market Rasen, Lincolnshire, LN7 6SW - Ref: 586**  
Listed building consent for conversion and extension of Windmill site to form 1no. dwelling including single storey and 1 and a half storey extension.  
Granted with time limit and conditions
  - f) 142875 - Radley's Mill, Whitegate Hill, Caistor, Market Rasen, Lincolnshire, LN7 6SW - Ref: 587**  
Planning application for conversion and extension of Windmill site to form 1no. dwelling including single storey and 1 and a half storey extension.  
Granted with time limit and conditions
  - g) 143261 - Land at North Kelsey Road, Caistor - Ref: 136813**  
Planning application to erect 4no. commercial units  
Granted with conditions
- 5 To discuss planning applications:- - Ref: 588**

**These are draft minutes and have not been formally approved and adopted**



**a) 143279 - Navigation Lane, Caistor - Ref: 589**

Planning application for alterations to the dwelling roof to provide additional living accommodation, including the installation of dormers, windows to the first floor front and rear elevations and replacement of the existing single garage with double garage.

No objections.

**b) 143276 - 30 South Street, Caistor - Ref: 590**

Listed building consent to replace existing UPVC attic dormer window with wooden Yorkshire sliding sash window and alter the colour of external paint to the windows on the front elevation.

No objections.

**c) 143159 - West Moor Farm, North Kelsey Road, Caistor - Ref: 591**

Planning application for removal of back fill from previous works to enable the re-wilding of low level pasture of a new fishing lake with associated landscaping works and planting.

No objections.

**d) 143394 - 6 South Street, Caistor - Ref: 592**

Planning application for addition of timber decking and balustrade to front elevation.

No objections.

**e) 143395 - 6 South Street, Caistor - Ref: 593**

Planning application for addition of timber decking and balustrade to front elevation.

No objections.

**f) 143351 - The Farmhouse 110 Brigg Road Caistor Market Rasen LN7 6RX - Ref: 594**

Planning application for single storey extension with balcony above and two storey extension to rear.

No objections.

**To discuss any other planning applications - Ref: 595**

Meeting closed at 6.55 pm



You are hereby summoned to attend the meeting of Council Meeting which will be held on Thursday 9 September 2021 commencing at 7.00 pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

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Carl Thomas  
Town Clerk

## **AGENDA**

- 1 Apologies for absence & reasons given
- 2 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests.
- 3 Public Session (10 minutes)
- 4 Chairmans Report
- 5 To approve the draft minutes of Council meeting held on 12/08/21
- 6 To approve the draft minutes of the Finance Committee held on 09/08/21
- 7 Finance
  - a) To approve the Accounting Statements for period ending 31/08/21
  - b) To approve the Schedule of Payments
- 8 Reports from External bodies:-
  - a) Lincolnshire Police
  - b) West Lindsey District Council.
  - c) Lincolnshire County Council
  - d) Caistor Cares
  - e) Caistor Goes
- 9 Reports from Committee's
  - a) Finance Committee
  - b) Employment & Personnel Committee
  - c) Market Committee
  - d) Economic Development Committee
- 10 Clerks Report & Parish Matters
  - a) Natwest Bank use of Town Hall car park



- b) Letters of Appreciation
- c) Water supply for South Street Park & Market Place (JB)
- d) Council telephone number
- e) Primary school competition : Thank you & christmas card (JB)
- f) Insurance renewal (ratification)
- h) Playground Annual Inspections
- i) Caistor information leaflet (JB)
- j) Review of cemetery fees
- k) Review Tracking Report
- 11 Correspondence Received
  - a) Trees at South Street Park
  - b) MH - Appreciation of flowers
- 12 Date of next meeting 14th October 2021  
Items for agenda by 7th October 2021
- 13 Resolve to go into closed session
- 14 To discuss legal matter



## Minutes of the Caistor Town Council held at 7.00 pm at the Caistor Town Hall on 12 August 2021

Present: Cllr J. Wright, Cllr S. Davey, Cllr S. Gaughan, Cllr M. Calligan, Cllr J. Hughes, Cllr C. Mackenzie,  
Cllr C. Rudd, Cllr A. Somerscales,

In Attendance: C. Thomas (Clerk), Owen Brierley (WLDC),

Members of public present: 6

### **1 Apologies for absence & reasons given - Ref: 655**

Cllrs Critten, Bowman & Sizer

Cllr A. Lawrance (WLDC), Cllr T. Smith (LCC)

### **2 To receive declarations of interest - Ref: 656**

Cllrs Hughes, Mackenzie, Gaughan, Wright and Somerscales declared an interest in item 10i

The Clerk granted a dispensation to all Councillors prior to the meeting commencing.

### **3 Public Session (10 minutes) - Ref: 657**

A resident thanked the Clerk for the updated meeting information on the website.

A resident asked a question regarding the legal fees to which the Chairman advised this was related to legal matters in respect of the Cemetery and ex Clerk.

A resident raised a question in regards to S137 which the Clerk explained and agreed to further advise in writing.

### **4 Chairmans Report - Ref: 658**

The Chairman hadn't undertaken any civic duties in August which have been limited due to Covid restrictions.

### **5 To approve the draft minutes of Council Meeting held on 08/07/21 - Ref: 659**

It was resolved to approve the minutes as a true record.

Proposed: Cllr S. Gaughan Seconder: Cllr A. Somerscales For: 7 Against: 0 Abstain: 1

### **6 To approve the draft minutes of Extraordinary Council Meeting held on 15/07/21 - Ref: 660**

It was resolved to approve the minutes as a true record.

Proposed: Cllr A. Somerscales Seconder: Cllr S. Gaughan For: 6 Against: 0 Abstain: 2

### **7 Finance - Ref: 661**

#### **a) To approve the Accounting Statements for period ending 31/07/2021 - Ref: 662**

The summarised accounting statements had been circulated prior to the meeting.

Several councillors requested the full statements which was agreed to be sent.

It was resolved to approve the Account Statements as a true record.

Proposed: Cllr S. Gaughan Seconder: Cllr M. Galligan All in favour

#### **b) To approve the Schedule of Payments - Ref: 663**

It was resolved to approve the Schedule of Payments totalling £12659.52

Proposed: Cllr J. Wrighty Seconder: Cllr M. Galligan All in favour

### **8 Reports from External bodies:- - Ref: 664**

#### **a) Lincolnshire Police - Ref: 665**

The Clerk had met with the local Police and agreed a process for regular reports. He also encouraged any incidents to be reported to the Police instead of each other. He's happy to pass any reports to the Police.

For July there were 120 calls for service with 2 calls of note being a garage broken into on Navigation Lane and a cut off lock on Riby Road which was possibly related to deer poaching or lamping. Two reports of anti social behaviour at the Sports Field were reported.

#### **b) West Lindsey District Council. - Ref: 666**

Cllr Brierley had kindly supplied a report which was circulated to Councillors.

Signature: .....





**c) Lincolnshire County Council - Ref: 667**

Cllr Smith had given his apologies but provided a report: I have been dealing with a number of issues in the locality principally pot holes and blocked drains. I have also asked where we are with Roman Way being adopted as I asked for a timeline some time ago. I have chased this just this week before I went away. As soon as I have an update I shall provide it to the council. Should there be any issues the council wish me to address I shall do so when I return.

**d) Caistor Cares - Ref: 668**

Cllr Mackenzie advised that coffee mornings were to re-start from 10th September in the Town Hall.

**e) Caistor Goes - Ref: 669**

Cllr Mackenzie updated Councillors on proposed events including the Party at the Beach on 21st August 2021.

**9 Reports from Committee's - Ref: 670**

**a) Finance Committee - Ref: 671**

The Finance Committee had met with nothing to report and intended meeting roughly a week prior to all future meetings.

**b) Employment & Personnel Committee - Ref: 672**

No meetings had taken place

**c) Market Committee - Ref: 673**

No meetings had taken place but Cllr Gaughan advised that he had been covering the markets. He informed the meeting that there was 12 stalls and a nice atmosphere throughout the morning.

**d) Economic Development Committee - Ref: 674**

No meetings had taken place

**10 Clerks Report & Parish Matters - Ref: 675**

**a) Co-Option to 3 vacancies - Ref: 676**

Following a voting process Ron Lyus, Stephen Hodson and Philip Richardson were co-opted onto the Council.

**b) Review of Allotment Tenancy Agreement - Ref: 677**

The Tenancy Agreement for Allotment Owners was reviewed. It was resolved to amend the agreement to reflect that the annual rent is payable by 1st April of each year.

Proposed: Cllr A. Somerscales Seconder: Cllr J. Wright All in favour

**c) Review of Allotment fees effective 1st April 2022 - Ref: 678**

It was resolved to increase the allotment fees to £30 effective 1st April 2022

Proposed: Cllr J. Wright Seconder: Cllr A. Somerscales All in favour

**d) Review of Cemetery Regulations - Ref: 679**

The Clerk had previously circulated suggested revisions to the Cemetery Rules and Regulations with the following amendments:-

- a) Burial plots to be 2.7 mtrs x 1.35 and Cremation plots to be 1.35 mtrs square.
- b) Exclusive Rights of Burial to be issued for a period of 99 years.
- c) Addition of requirement to serve on the Council relevant certificates
- d) Town Council not to be responsible for preparation of graves
- e) All graves to be dug by hand
- f) Six month settlement before head stones are placed

Proposed: Cllr J. Wright Seconder: Cllr J. Mackenzie All in favour

**e) Review of Cemetery Fees - Ref: 680**

This would be reviewed in September.

**f) Permission for Caistor Community Cinema Group to use South Street Park on 11th September 2021 7**

Signature: .....



**pm - Ref: 681**

Permission was granted

Proposed: Cllr J. Wright Seconder: Cllr J. Hughes All in favour

**g) Permission for Caistor Prom to use South Street Park on 12th September 2021 - Ref: 682**

Permission was granted

Proposed: Cllr J. Wright Seconder: Cllr J. Hughes Cllr J. Hughes

**h) Highway Service - Volunteering Days - Ref: 683**

The Clerk informed Council that applications had been submitted for minor refurbishment of the play areas and re-surfacing of Cornhill.

**i) 2-4 Market Place - Public Works Loan Board - Ref: 684**

Cllrs Hughes, Mackenzie, Gaughan, Wright and Somerscales declared an interest in this item.

The Clerk granted a dispensation to those Councillors prior to the meeting commencing.

Further to the Extraordinary Meeting held on 15th August 2021 whereby this matter was discussed it was resolved to agreed in principle to support the Caistor District Land Trust by seeking the Secretary of State's approval for a Public Works Loan Board up to a maximum of £750,000 subject to the appropriate criteria meeting met.

Proposed: Cllr M. Galligan Seconder: Cllr A. Somerscales All in favour

**j) Review Tracking Report - Ref: 685**

**14941 - VAT**

The Clerk confirmed a repayment claim had been submitted totalling £13935.

**14943 - Website & Email**

The new website was well underway as was Councillor dedicated emails which was expected to be rolled out the following week.

**14949 - Caistor Sports & Social Club Lease**

The draft lease had been circulated to members of the working party who had no further comments to make. Representatives of the CS&SC had not yet responded and the Clerk had arranged a meeting with them on 19/08/21 to progress

**14955 - Cornhill**

It was resolved to line this area with parking spaces and a loading bay at a cost of £495.

Proposer: J. Wright Seconder: Cllr A. Somerscales All in favour

**14957 - Metal Railings Nettleton Road/A46 corroded/falling to bits**

Lincolnshire County Council has placed a work order and a date was expected for the work to be completed.

**15557 - Damaged Railings on Horsemarket**

ACIS had been unable to complete works as the pavement was collapsing which was awaiting inspection and remedial works by Lincolnshire County Council.

**15558 - Car Parking at Mill Lane**

The queries raised at the July meeting had been presented to ACIS with no response to date.

Cllr Critten had been written to in respect of the taking of photographs prior to occupation.

Cllr Galligan raised the issue of parking with Caistor and it was agreed to explore the purchasing of the Mill Lane site.

**15578 - Tree Complaint at Cemetery**

The Clerk had previously circulated photographs and details of contractors to undertake the work.

It was resolved to appoint Company B at a cost of £1795 to undertake the work.

Proposer: Cllr C. Mackenzie Seconder: Cllr M. Galligan All in favour

Signature: .....



**15627 - Welcome Back Fund**

The Clerk confirmed that all grant applications under this fund had been approved other than the re-surfacing of Cornhill which was a capital expenditure and therefore excluded.

Quotes were now being obtained.

**11 Correspondence Received - Ref: 686**

**a) MS - FOI Requests x 2 - Ref: 687**

Two Freedom of Information requests had been received which the Clerk had responded to.

**12 Date of next meeting 9th September 2021**

**All items for the agenda 2nd September 2021 - Ref: 688**

All agenda items to be submitted by 2nd September 2021

Meeting closed at 8.20 pm

Signature: .....

## Report of District Councillor Owen Bierley to Caistor Town Council,

9<sup>th</sup> September 2021

(Prepared Saturday, 28<sup>th</sup> August 2021)

### Community

I'm delighted to advise that, to further assist residents, coronavirus testing kits are now available free for collection from Caistor Arts and Heritage Centre, 28 Plough Hill, from 9.00 am - 3.00 pm from Monday to Saturday. These lateral flow tests are simple and straightforward to use but highly valuable in helping to minimise infection rates, especially as one in three people may have the virus but be asymptomatic. Results can be easily submitted on-line. Our team will also be available on Caistor market on Saturdays to offer any advice, guidance and reassurance required.

Our budget consultation opened on Monday, 2<sup>nd</sup> August and will remain available until 9.00 am on Monday, 27<sup>th</sup> September. We would like to offer you the opportunity to have your say on how you think your council should spend its budget for 2022 to 2023. Each year we must agree a balanced budget, this means that our income must match our expenditure. Over the past twelve years this has been getting more difficult as government funding has fallen significantly by around 38% whilst our costs and service demands continue to increase. We were already in a challenging position prior to the coronavirus pandemic, which has seen additional demand for services and significant reductions in our income streams. Our financial strategy therefore needs to focus on achieving long-term financial sustainability as government funding is withdrawn and our services become wholly funded through Council Tax and Business Rates. In achieving this we need to reduce expenditure, increase income and generate new income from investment. By visiting the webpage: <https://www.west-lindsey.gov.uk/budget2021> you will be able to view a leaflet giving more information on our budget and then be able to access the survey. Furthermore I'm delighted to confirm that we will attend Caistor market on Saturday, 18<sup>th</sup> September. Please come and speak to us there so we can ensure your own priorities are captured in the consultation.

It is especially pleasing to report that West Lindsey's Crematorium and Operational Services teams have each been announced as finalists in the 2021 Annual Service Awards by APSE, the Association for Public Service Excellence. Almost four hundred nominations were received for the awards this year. Our Crematorium team will be defending in the category they won in 2020.

Weekly draws in the West Lindsey Lottery are now well established with the scheme supporting voluntary organisations through the acquisition of additional, regular and reliable income to supplement their existing, ongoing, sources of funding. Indeed 50 pence from each £1.00 ticket goes direct to the relevant, nominated, Good Cause with an additional 10 pence credited to community grant funds that are open to applications for specific projects. The jackpot prize is £25,000.00 and there are regular 'add-on' prizes for example, from 1<sup>st</sup> September, the chance to win £1,000.00 worth of John Lewis vouchers. It is good to see so many Caistor organisations making the most of this opportunity, however please help them by continuing to spread the word!

The Councillor Local Initiative Fund is available for applications for relatively small amounts of money, reflecting a 'pot' of £4000.00 per member to be spread over the four-year term of the Council. Application forms and guidance notes are available to download from the website, however would anyone considering this fund please speak with either Angela or me first?

Match-funding grants from £500.00 to £8000.00 remain available from the District Council. This scheme can be used when making an application to an external funder where there is a requirement to demonstrate that other financial support has already been secured for the project. Please contact Matthew Snee, our Community Engagement Officer, on 01427 675121 or [Matthew.Snee@west-lindsey.gov.uk](mailto:Matthew.Snee@west-lindsey.gov.uk) or either Angela or me for any further information.

Owen Bierley, 36 Maple Avenue, Keelby, Grimsby, Lincolnshire. DN41 8EN

☎ 01469 560865 [owen@bierley.com](mailto:owen@bierley.com)

It is particularly pleasing to report that, in the financial year 2020-2021, no fewer than ninety-one community-led projects were supported by awards from the District Council's grant schemes (CLIF 76 totalling £24,773.85 and MFG 15 totalling £67,396.97). For every £1.00 invested from these funds £6.98 was matched or levered in to the benefit of West Lindsey organisations, equating to an overall sum of £643,931.05. This money has enabled many projects to be brought forward and delivered with all of their associated, long-term, quality of life, health and well being benefits.

West Lindsey's 'Think Local' campaign remains available to support businesses in all sectors and of all sizes. This service is offered completely free of charge and is easy to 'sign up' to using the form on our website. The District Council has also negotiated a special discounted subscription rate for the Federation of Small Businesses. More information about the range of benefits and services provided by the FSB can be found online at: <https://www.fsb.org.uk>

Grants of up to £5,000.00 are available to businesses through the District Council's Feasibility Fund, which is designed to assist with the professional fees and technical survey work associated with development and growth when seeking ways to expand businesses and create new jobs. 50% match funding is required. For further information please visit our website, contact the Growth Team at the Guildhall, or please speak with any elected member.

### Environment

Whilst the increase in fly tipping experienced during the coronavirus pandemic has been reversed, please could members continue to assist the Operational Services team by remaining vigilant and reporting any suspicious activity, or new instances, they come across? We continue to work closely with our Lincolnshire Waste Partnership colleagues and others to find longer-term solutions to achieve a sustainable reduction in this and other forms of environmental crime. We do fully recognise and applaud the invaluable contribution of volunteer litter pickers and groups!

### Planning

The Ministry of Housing, Communities and Local Government (MHCLG) published a revised National Planning Policy Framework on Tuesday, 20<sup>th</sup> July. This important new document is available at: <https://www.gov.uk/government/publications/national-planning-policy-framework--2>

I'm delighted to report that an application to the Secretary of State for Housing, Communities and Local Government for a substantial part of West Lindsey to be designated as a Rural Area under section 157(1) of the Housing Act 1985, as amended, has been successful. The principal advantage of this is to support the provision of affordable, appropriate, housing in villages of all sizes to meet residents' changing needs. As such it will undoubtedly be of benefit to Caistor too.

The first public consultation (Regulation 18) on the draft Central Lincolnshire Local Plan closed at 23.59 on Tuesday, 24<sup>th</sup> August. A pre-submission plan will now be prepared, based on the responses received, ready for a second public consultation period (Regulation 19) next spring, before the document can be finalised for its Examination in Public. The importance of the 2021 consultation for the future of our communities, environment and in securing the sustainability of our way of life can hardly be overstated, so huge thanks are due to all those who took part in it!

A series of planning training events is underway that Town Council colleagues are most welcome to attend. The fourth will be on Wednesday, 29<sup>th</sup> September, entitled 'Heritage in Planning' and presented by Liz Mayle alongside Ian Marshman of Lincolnshire County Council. Subsequent confirmed dates are (Wednesdays) 24<sup>th</sup> November and 9<sup>th</sup> February and 23<sup>rd</sup> March 2022. Each event will be held using Microsoft Teams, starting at 6.00 pm and lasting for approximately ninety minutes. Please reserve your place by e-mail to [Ele.Snow@west-lindsey.gov.uk](mailto:Ele.Snow@west-lindsey.gov.uk) These sessions are invariably enjoyable, highly informative, inclusive and as such, very well attended!



## **Accounting Statements**

Current Financial Year Ending 31/03/2022

Financial Period 01/04/2021 to 31/08/2021



# Summary of Income & Expenditure

Current Financial Year Ending 31/03/2022

Financial Period 01/04/2021 to 31/08/2021

End of year forecast auto calculated based on actual year to date averaged over 5 months manually adjusted where appropriate.

	Actual YTD	Budget	Variance £	%	EOY Forecast
<b>Income</b>					
<b>Income: General</b>					
Precept	0	93900	-93900	-100	93900
Cemetery Income	2955	3100	-145	-5	7092
Allotment Income	325	350	-25	-7	350
Market Rents	1236	1000	236	24	2945
Caistor Sports & Social Club	163	312	-150	-48	650
WLDC Street Cleaning	0	1404	-1404	-100	1404
Grass Cutting	0	0	0	100	
Grants	0	2665	-2665	-100	2665
VAT Reclaimable	0	0	0	100	
	0	0	0	100	
Miscellaneous Income	361		-361		360
<b>Income: General Totals</b>	<b>5039</b>	<b>102731</b>	<b>-98413</b>	<b>-95</b>	<b>109366</b>
<b>Income Totals</b>	<b>5039</b>	<b>102731</b>	<b>-98413</b>	<b>-95</b>	<b>109366</b>

## Expenditure

### Expense: General

Salaries	6635	27800	21165	-76	15925
PAYE & NI	628	2600	1972	-76	1508
Staff Travel & Benefits	0	0	0	100	
Contractors	5708	11570	5863	-51	11570
Other Staff Expenses	49	0	-49	100	148
General Office	163	1000	837	-84	1000
Hall Hire	70	0	-70	100	
Insurance	0	3535	3535	-100	3535
Audit	360	850	490	-58	850
Subscriptions	35	500	465	-93	500
Training	0	500	500	-100	500
Election	0	0	0	100	
Mayor Allowance	0	0	0	100	
Professional Fees	11	1000	989	-99	1000
Legal Fees	5809	0	-5809	100	6500
Amenity Cut	919	4100	3181	-78	4100
Public Rights of Way	0	550	550	-100	550
Parks	330	3000	2670	-89	3000
Sportsground	682	3000	2318	-77	3000
Cemeteries/Church	265	2000	1735	-87	2000
Allotments	0	300	300	-100	300
Market	0	0	0	100	
Community Orchard	78	160	82	-51	160
Section 137	0	5000	5000	-100	5000
Community Dev	0	0	0	100	5000
Telephone & Broadband	283	900	617	-69	900
Electricity - Market Place LN7 6TU	156	50	-106	211	541
Electricity - South Street Park	47	0	-47	100	
Electricity - Market Place LN7 6TL	45	0	-45	100	
Electricity - Sports Ground	60	0	-60	100	
Gas	0	0	0	100	
Water: Sports Ground	92	50	-41	83	220
Water: Cemetery	13		-13		50
Water: Allotments	0		0		



# Summary of Income & Expenditure

Current Financial Year Ending 31/03/2022

Financial Period 01/04/2021 to 31/08/2021

End of year forecast auto calculated based on actual year to date averaged over 5 months manually adjusted where appropriate.

	Actual YTD	Budget	Variance £	%	EOY Forecast
Play Park Refurbishment	0	500	500	-100	500
Projects	0		0		
Caistor Sports & Social Club	2095	3500	1405	-40	3500
Town Hall	0	2500	2500	-100	2500
Civic	0	500	500	-100	500
Equipment	2844	500	-2344	469	2900
WLDC	0	1040	1040	-100	1040
Market Place	182	500	318	-64	500
Gritting & Snow Clearanceq	0	2500	2500	-100	2500
Community Development	0	5000	5000	-100	5000
CCTV	0	3000	3000	-100	3000
Contingency	0	1200	1200	-100	1200
Grants & Donations	2060		-2060		2060
Expense: General <b>Totals</b>	<b>29617</b>	<b>89205</b>	<b>59588</b>	<b>-67</b>	<b>93057</b>
<b>Expenditure Totals</b>	<b>29617</b>	<b>89205</b>	<b>59588</b>	<b>-67</b>	<b>93057</b>





# Bank Reconciliation

## Balances as per bank statements as at 05/09/2021

Natwest Current Account	79082.72	117012.48
Natwest Business Reserve Account	37929.76	

## Unrepresented Payments & Receipts

Date	Invoice Ref	Type	Description	Credit	Debit
------	-------------	------	-------------	--------	-------

**Nett balance as at 05/09/2021** **117012.48**

### General Reserves

#### Earmarked Reserves

CIL (Open plan 2340 + other)	5874.00
Elections (2022)	2050.00
Parks equipment	100.00
South Street Park Millenium	100.00
Market Place trading	500.00
Market Place layout	1000.00
Sports Field fencing	500.00
Sports and Social Club roof	1000.00
Sports and Socila Club	500.00
Youth Council	500.00
EMR ??	6250.00
Cash Reserves	12338.71

### Cash Book

Opening Balance Bank 1	106333.36	144261.54
Opening Balance Bank 2	37928.18	
Opening Balance Bank 3	0.00	
Opening Balance Bank 4	0.00	
Receipts in current year	5038.62	
Payments in current year	29617.37	
<b>Cash Book Closing Balance</b>		<b>117012.48</b>



# Outstanding Invoices

Report Date: 11/10/2020

	<b>Total Outstanding</b>	<b>Current</b>	<b>31-60</b>	<b>61 - 90</b>	<b>90+</b>
Co-Op Funeralcare	180.00	180.00			
	<hr/>	<hr/>			
	180.00	180.00			



# Budget Report - Income

Current Financial Year Ending 31/03/2022

Financial Period 01/04/2021 to 31/08/2021

This report is based on Payment Date

Details	2018/19		Current Financial Year: 2019/20					Variation		
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%
<b>Income: General</b>										
Precept			93900	0	0	0	0	0	-93900	?
Cemetery Income			3100	1735	1220	0	0	2955	-145	-4.68
Allotment Income			350	225	100	0	0	325	-25	-7.15
Market Rents			1000	736	499	0	0	1236	236	23.56
Caistor Sports & Social Club			312	163	0	0	0	163	-150	-47.92
WLDC Street Cleaning			1404	0	0	0	0	0	-1404	?
Grass Cutting			0	0	0	0	0	0	0	100.00
Grants			2665	0	0	0	0	0	-2665	?
VAT Reclaimable			0	0	0	0	0	0	0	100.00
			0	0	0	0	0	0	0	100.00
Miscellaneous Income				360	1	0	0	361	-361	
<b>Income: General Total</b>			102731	3219	1820	0	0	5039	-98413	-95
<b>Total</b>			102731	3219	1820	0	0	5039	-98413	-95



# Budget Report - Expenditure

Current Financial Year Ending 31/03/2022

Financial Period 01/04/2021 to 31/08/2021

This report is based on Payment Date

Details	2018/19		Current Financial Year: 2019/20					Variation		
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%
<b>Expense: General</b>										
Salaries			27800	3001	3634	0	0	6635	21165	-76
PAYE & NI			2600	628	0	0	0	628	1972	-76
Staff Travel & Benefits			0	0	0	0	0	0	0	100
Contractors			11570	2088	3620	0	0	5708	5863	-51
Other Staff Expenses			0	49	0	0	0	49	-49	100
General Office			1000	0	163	0	0	163	837	-84
Hall Hire			0	0	70	0	0	70	-70	100
Insurance			3535	0	0	0	0	0	3535	-100
Audit			850	0	360	0	0	360	490	-58
Subscriptions			500	35	0	0	0	35	465	-93
Training			500	0	0	0	0	0	500	-100
Election			0	0	0	0	0	0	0	100
Mayor Allowance			0	0	0	0	0	0	0	100
Professional Fees			1000	11	0	0	0	11	989	-99
Legal Fees			0	0	5809	0	0	5809	-5809	100
Amenity Cut			4100	0	919	0	0	919	3181	-78
Public Rights of Way			550	0	0	0	0	0	550	-100
Parks			3000	22	308	0	0	330	2670	-89
Sportsground			3000	184	498	0	0	682	2318	-77
Cemeteries/Church			2000	0	265	0	0	265	1735	-87
Allotments			300	0	0	0	0	0	300	-100
Market			0	0	0	0	0	0	0	100
Community Orchard			160	0	78	0	0	78	82	-51
Section 137			5000	0	0	0	0	0	5000	-100
Community Dev			0	0	0	0	0	0	0	100
Telephone & Broadband			900	169	114	0	0	283	617	-69
Electricity - Market Place LN7 6TU			50	34	122	0	0	156	-106	211
Electricity - South Street Park			0	30	17	0	0	47	-47	100
Electricity - Market Place LN7 6TL			0	33	12	0	0	45	-45	100
Electricity - Sports Ground			0	43	17	0	0	60	-60	100
Gas			0	0	0	0	0	0	0	100
Water: Sports Ground			50	24	68	0	0	92	-41	83
Water: Cemetery				0	13	0	0	13	-13	
Water: Allotments				0	0	0	0	0	0	
Play Park Refurbishment			500	0	0	0	0	0	500	-100
Projects				0	0	0	0	0	0	
Caistor Sports & Social Club			3500	1323	772	0	0	2095	1405	-40
Town Hall			2500	0	0	0	0	0	2500	-100
Civic			500	0	0	0	0	0	500	-100
Equipment			500	2037	807	0	0	2844	-2344	469
WLDC			1040	0	0	0	0	0	1040	-100
Market Place			500	0	182	0	0	182	318	-64
Gritting & Snow Clearance			2500	0	0	0	0	0	2500	-100
Community Development			5000	0	0	0	0	0	5000	-100
CCTV			3000	0	0	0	0	0	3000	-100
Contingency			1200	0	0	0	0	0	1200	-100
Grants & Donations				1010	1050	0	0	2060	-2060	
<b>Expense: General Total</b>			<b>89205</b>	<b>10722</b>	<b>18896</b>	<b>0</b>	<b>0</b>	<b>29617</b>	<b>59588</b>	<b>-67</b>



# Budget Report - Expenditure

Current Financial Year Ending 31/03/2022

Financial Period 01/04/2021 to 31/08/2021

This report is based on Payment Date

Details	2018/19		Current Financial Year: 2019/20							Variation	
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%	
<b>Total</b>			89205	10722	18896	0	0	29617	59588	-67	



# Sales Invoice Analysis

Current Financial Year Ending 31/03/2022

Financial Period 01/04/2021 to 31/08/2021

Invoice Date	Payment Date	Invoice No	Client	Details	Nett	VAT	Total
09/04/2021	09/04/202	80	605114	Bank Payment: Miscellaneous Income	50.00		50.00
09/04/2021	09/04/202	81	605114	Bank Payment: Miscellaneous Income	805.00		805.00
12/05/2021	12/04/202	82	Caistor Running Club	Bank Payment: Caistor Sports & Social	52.00		52.00
12/05/2021	12/04/202	83	Caistor Hillside	Bank Payment: Licence Fee	52.00		52.00
30/04/2021	30/04/202	79	Natwest Bank	Bank Payment: Bank Interest	0.31		0.31
30/04/2021	30/04/202	84	Market Rent	Bank Payment: Market Rents	31.50		31.50
30/04/2021	30/04/202	85	West Lindsey District Council	Bank Payment: Miscellaneous Income	306.94		306.94
30/04/2021	30/04/202	86	Nat West Bank	Bank Payment: Interest	0.31		0.31
01/05/2021	01/05/202	87		Bank Payment:	0.01		0.01
07/05/2021	07/05/202	88	Caistor Tennyson Tigers	Bank Payment: Caistor Sports & Social	52.00		52.00
10/05/2021	10/05/202	89	Market Rents	Bank Payment: Market Rents	236.75		236.75
20/05/2021	20/05/202	102	██████████	Bank Payment: Allotment Income	25.00		25.00
18/05/2021	23/05/202	97	██████████	Allotment Rent	25.00		25.00
18/05/2021	25/05/202	94	██████████	Allotment Rent	25.00		25.00
25/05/2021	25/05/202	103	Market Rents	Bank Payment: Market Rents	131.25		131.25
18/05/2021	26/05/202	91	██████████	Allotment Rent	25.00		25.00
28/05/2021	28/05/202	117	Nat West Bank	Bank Payment: Interest	0.29		0.29
18/05/2021	01/06/202	95	██████████		25.00		25.00
19/05/2021	02/06/202	101	██████████	Allotment rent for the period 01/04/2021	25.00		25.00
09/06/2021	09/06/202	112	Market Rents	Bank Payment: Market Rents	35.73	1.79	37.52
09/06/2021	09/06/202	113	Walking Football	Bank Payment: Miscellaneous Income	52.00		52.00
09/06/2021	09/06/202	115	Overpayment	Bank Payment: Caistor Sports & Social	6.50		6.50
10/06/2021	11/06/202	109	J.W. Varlow & Son		620.00		620.00
18/05/2021	17/06/202	90	██████████		25.00		25.00
23/06/2021	23/06/202	118	Market Rents	Bank Payment: Market Rents	120.75		120.75
23/06/2021	23/06/202	119	██████████	Bank Payment: Burial plot reservation	310.00		310.00
30/06/2021	30/06/202	120	Nat West Bank	Bank Payment: Bank Interest	0.34		0.34
18/05/2021	11/07/202	92	██████████		25.00		25.00
18/05/2021	11/07/202	93	██████████		25.00		25.00
11/07/2021	11/07/202	124	Lincolnshire Co-operative Funeral		250.00		250.00
11/07/2021	11/07/202	125	██████████	Credit as direct bank payment	-25.00		-25.00
11/07/2021	11/07/202	126	██████████	Credit due to direct bank payment	-25.00		-25.00
11/07/2021	11/07/202	131	Lincolnshire Co-operative Funeral	Credit on invoice 124 issued in error	-250.00		-250.00
11/07/2021	13/07/202	123	Cliff Bradley and Sons		495.00		495.00
18/05/2021	15/07/202	98	██████████		25.00		25.00
18/05/2021	15/07/202	99	██████████		25.00		25.00
18/05/2021	16/07/202	100	████████████████████	Allotment rent for the period 01/04/2021	25.00		25.00
21/07/2021	21/07/202	133	Market Rents	Bank Payment: Market Rents	252.50		252.50
15/06/2021	26/07/202	110	Co Op Funeralcare	Interment of the late Mr Bryan Hornsby	180.00		180.00
09/07/2021	30/07/202	121	J. Naylor (Funeral Directors) Limited		360.00		360.00
30/07/2021	30/07/202	132	Nat West Bank	Bank Payment: Bank Interest	0.31		0.31
26/06/2021	04/08/202	116	Lincolnshire Co-Operative Funeral Care	Interment of the late Edith Smith - Grave	185.00		185.00
18/08/2021	18/08/202	137	Market Rents	Bank Payment: Market Rents	246.80		246.80
18/05/2021	25/08/202	96	██████████		25.00		25.00
31/08/2021	31/08/202	138	Nat West Bank	Bank Payment: Interest	0.33		0.33
					4858.62	1.79	4860.41



# Expense Analysis

Current Financial Year Ending 31/03/2022

Financial Period 01/04/2021 to 31/08/2021

Invoice Date	Payment Date	Invoice Ref	Supplier/Payee	Details	Nett	VAT	Total
06/04/2021	06/04/202	343	Opus Energy	Electricity	42.10	8.42	50.52
09/04/2021	09/04/202	344	Farm & Garden Machinery	Bank Payment: Handyman Equipment	138.66	27.73	166.39
09/04/2021	09/04/202	346	██████████	Bank Payment: Handyman wages	57.00		57.00
09/04/2021	09/04/202	347	West Lindsey District Council	Bank Payment: Premises licence	10.50		10.50
09/04/2021	09/04/202	348	██████████	Bank Payment: Staff Expenses	49.40		49.40
09/04/2021	09/04/202	349	██████████	Bank Payment: Padlock for Millfields	22.00		22.00
09/04/2021	09/04/202	350	Nugent Pumps	Bank Payment: Maintenance	184.24	36.85	221.09
12/04/2021	12/04/202	351	Information Commissioner Office	Bank Payment: Annual fee	35.00		35.00
14/04/2021	14/04/202	352	Vodaphone	Bank Payment: Telephone & Broadband	18.14	3.63	21.77
26/04/2021	26/04/202	353	BT	Bank Payment: Broadband	36.99	7.40	44.39
30/04/2021	24/05/202	354	Southdale Service Station	Fuel	10.00	2.00	12.00
28/02/2021	24/05/202	355	Southdale Service Station	Fuel	57.27	11.46	68.73
31/03/2021	24/05/202	356	Southdale Service Station	Fuel	15.21	3.05	18.26
12/04/2021	24/05/202	357	Farm & Garden Machinery	Ride on Mower	1806.94	361.39	2168.33
21/04/2021	24/05/202	358	Farm & Garden Machinery	Poly fingers for strimmer	9.20	1.84	11.04
07/05/2021	24/05/202	366	LS Joinery	repairs to roof at CS&SC	1290.00		1290.00
04/05/2021	04/05/202	367	Opus Energy	Bank Payment: Electricity	47.93	2.40	50.33
18/05/2021	18/05/202	368	██████████	Bank Payment: Salaries	1321.79		1321.79
11/05/2021	11/05/202	369	HMRC	Bank Payment: PAYE & NI	628.20		628.20
12/05/2021	12/05/202	370	Vodaphone	Bank Payment: Telephone & Broadband	21.77		21.77
15/05/2021	15/05/202	371	██████████	Bank Payment: Contractors	981.00		981.00
18/05/2021	18/05/202	373	Anglian Water	Bank Payment: Water: Sports Ground	12.35		12.35
18/05/2021	18/05/202	374	Anglian Water	Bank Payment: Water: Sports Ground	11.27		11.27
24/05/2021	24/05/202	375	Caistor Sports & Social Club	Bank Payment: Keys	32.50		32.50
26/05/2021	26/05/202	382	BT	Bank Payment: Telephone & Broadband	36.99	7.40	44.39
27/05/2021	27/05/202	383	Caistor Goes	Bank Payment: Grants & Donations	1010.00		1010.00
28/05/2021	28/05/202	384	██████████	Bank Payment: Salary - May 2021 M2	1134.78		1134.78
03/06/2021	03/06/202	385	██████████	Bank Payment: Contractors	1049.50		1049.50
03/06/2021	03/06/202	386	Opus Energy	Bank Payment: Electricity	45.11	2.26	47.37
08/06/2021	12/07/202	388	Cassells Limited	Internal audit fees	360.00	72.00	432.00
31/05/2021	12/07/202	389	Southdale Service Station	Fuel	30.86	6.17	37.03
08/06/2021	12/07/202	390	Caistor Town Hall	Room hire 20/05/21 AGM	30.00		30.00
11/06/2021	12/07/202	391	Bridge Mcfarland LLP	Legal services in respect of Andre	4840.80		4840.80
15/06/2021	12/07/202	393	I C C M	Membership Fee	95.00		95.00
26/06/2021	26/06/202	394	BT	Bank Payment: Telephone & Broadband	36.99	7.40	44.39
26/06/2021	12/07/202	395	Rialtas Business Solutions Ltd	Alpha support contract	124.00	24.80	148.80
17/06/2021	12/07/202	396	Rialtas Business Solutions Ltd	Alpha support contract credit	-62.00	-12.40	-74.40
21/06/2021	12/07/202	397	The Cumbria Clock Company	Caistor Church clock service 24/05/21	170.00	34.00	204.00
14/06/2021	14/06/202	398	Vodaphone	Bank Payment: Telephone & Broadband	18.14	3.63	21.77
03/06/2021	12/07/202	399	Brian Hunter (Electrician)	Electrical installation condition reports	213.00	42.60	255.60
17/05/2021	12/07/202	401	Caistor Farm & Garden Machinery	Repairs to Stihl Strimmer	117.51	23.50	141.01
21/06/2021	12/07/202	402	Caistor Farm & Garden Machinery	Lawn mower repairs	19.12	3.82	22.94
02/07/2021	12/07/202	403	██████████	Expense Claim	140.48	28.10	168.58
12/06/2021	12/07/202	404	██████████	Expense Claim	9.97		9.97
02/07/2021	02/07/202	405	Opus Energy	Bank Payment: Electricity: South Street	17.57	0.88	18.45
02/07/2021	02/07/202	406	Opus Energy	Bank Payment: Electricity: Market Place	11.03	0.55	11.58
02/07/2021	02/07/202	407	Opus Energy	Bank Payment: Electricity: Market Place	10.86	0.54	11.40
02/07/2021	02/07/202	408	Opus Energy	Bank Payment: Electricity: Sports	13.85	0.69	14.54
29/06/2021	29/06/202	409	██████████	Bank Payment: Salaries - June 2021 M3	1679.64		1679.64
30/06/2021	23/08/202	411	Southdale Service Station	Oil	43.12	8.63	51.75
26/07/2021	26/07/202	412	BT	Bank Payment: Broadband	36.99	7.40	44.39
04/07/2021	23/08/202	414	Caistor Town Hall	Hire of Town Hall	40.00		40.00



# Expense Analysis

Current Financial Year Ending 31/03/2022

Financial Period 01/04/2021 to 31/08/2021

Invoice Date	Payment Date	Invoice Ref	Supplier/Payee	Details	Nett	VAT	Total
20/07/2021	23/08/202	415	██████████	Expense Claim	22.08	4.42	26.50
05/07/2021	05/07/202	416	██████████	Bank Payment: Contractors	1716.00		1716.00
14/07/2021	14/07/202	430	Vodafone	Bank Payment: Telephone & Broadband	18.14	3.63	21.77
15/07/2021	15/07/202	431	██████████	Bank Payment: Salaries	190.60		190.60
22/07/2021	29/07/202	432	Glendale Countryside Services	Parks	461.77	92.35	554.12
22/07/2021	29/07/202	433	Glendale Countryside Services	Amenity Cut	598.28	119.66	717.94
22/07/2021	29/07/202	434	Glendale Countryside Services	Amenity Cut	630.85	126.17	757.02
17/07/2021	23/07/202	435	Tailored Highway Support	Training for Caistor Goes	1050.00	210.00	1260.00
22/07/2021	23/08/202	436	Bridge Mcfarland LLP	Interim invoice	418.20		418.20
28/06/2021	23/08/202	437	Caistor Farm & Garden Machinery	Repairs to grass cutter	90.00	18.00	108.00
01/06/2021	23/08/202	438	Caistor Farm & Garden Machinery	Repair to mower	59.86	11.57	71.43
09/06/2021	23/08/202	439	Caistor Farm & Garden Machinery	Repairs to strimmer	18.92	3.78	22.70
01/06/2021	23/08/202	440	Caistor Farm & Garden Machinery	New mower	458.33	91.67	550.00
27/07/2021	27/07/202	441	Pul Sellars	Bank Payment: Supply & Fit New Front	750.00	150.00	900.00
29/07/2021	29/07/202	447	██████████	Bank Payment: Salaries July 2021 M4	1154.21		1154.21
02/08/2021	02/08/202	449	Opus Energy	Bank Payment: Electricity : Market	11.36	0.57	11.93
02/08/2021	02/08/202	450	Opus Energy	Bank Payment: Electricity: Sports	15.49	0.77	16.26
02/08/2021	02/08/202	451	Opus Energy	Bank Payment: Electricity: South Street	16.23	0.81	17.04
02/08/2021	02/08/202	452	Opus Energy	Bank Payment: Electricity: Market Place	11.23	0.56	11.79
09/07/2021	23/08/202	455	Wilkin Chapman	Legal charges in respect of Mr R.P.	550.00	110.00	660.00
03/08/2021	18/08/202	458	Wave	Water	12.58		12.58
03/08/2021	18/08/202	459	Wave	Water	67.91		67.91
26/08/2021	26/08/202	460	BT	Bank Payment: Broadband	36.99	7.40	44.39
05/08/2021	05/08/202	461	██████████	Bank Payment: Contractors	1904.00		1904.00
12/08/2021	12/08/202	462	Vodafone	Bank Payment: Telephone & Broadband	21.77		21.77
25/08/2021	23/08/202	467	Caistor Farm & Garden Machinery	VAT adjustment		0.40	0.40
27/08/2021	27/08/202	475	██████████	Bank Payment: Salaries August 2021	1154.21		1154.21
18/08/2021	18/08/202	477	Opus Energy	Bank Payment: Electricity - Market	11.18	0.56	11.74
18/08/2021	18/08/202	478	Opus Energy	Bank Payment: Electricity - Market	0.56	11.23	11.79
18/08/2021	18/08/202	479	Opus Energy	Bank Payment: Electricity - South Street	16.24	0.81	17.05
18/08/2021	18/08/202	480	Opus Energy	Bank Payment: Electricity - Sports	16.04	0.80	16.84
		1		Ground			
					29595.8	1693.30	31289.10





# Schedule of Payments

Invoice Date	Invoice Ref	Supplier/Payee	Details	VAT	Total Payment		
31/07/2021	456	Southdale Service Station	Fuel / Oil	8.82	52.92	<input type="checkbox"/>	<input type="checkbox"/>
03/08/2021	457	Caistor Town Hall	Town Hall hire	0.00	50.00	<input type="checkbox"/>	<input type="checkbox"/>
03/08/2021	458	Wave	Water	0.00	12.58	<input type="checkbox"/>	<input type="checkbox"/>
03/08/2021	459	Wave	Water	0.00	67.91	<input type="checkbox"/>	<input type="checkbox"/>
26/08/2021	460	BT	Bank Payment: Broadband	7.40	44.39	<input type="checkbox"/>	<input type="checkbox"/>
05/08/2021	461	██████████	Bank Payment: Contractors	0.00	1904.00	<input type="checkbox"/>	<input type="checkbox"/>
12/08/2021	462	Vodafone	Bank Payment: Telephone & Broadband	0.00	21.77	<input type="checkbox"/>	<input type="checkbox"/>
25/08/2021	467	Caistor Farm & Garden Machinery	VAT adjustment	0.40	0.40	<input type="checkbox"/>	<input type="checkbox"/>
21/07/2021	472	Caistor Farm & Garden Machinery	Fingers	1.89	11.35	<input type="checkbox"/>	<input type="checkbox"/>
21/07/2021	473	Caistor Farm & Garden Machinery	Fingers	1.89	11.35	<input type="checkbox"/>	<input type="checkbox"/>
10/08/2021	474	Caistor Town Hall	Town Hall - Caistor Goes training event	0.00	50.00	<input type="checkbox"/>	<input type="checkbox"/>
27/08/2021	475	██████████	Bank Payment: Salaries August 2021 M5	0.00	1154.21	<input type="checkbox"/>	<input type="checkbox"/>
27/08/2021	476	HMRC	PAYE August 2021 M5	0.00	404.71	<input type="checkbox"/>	<input type="checkbox"/>
18/08/2021	477	Opus Energy	Bank Payment: Electricity - Market Place	0.56	11.74	<input type="checkbox"/>	<input type="checkbox"/>
18/08/2021	478	Opus Energy	Bank Payment: Electricity - Market Place	11.23	11.79	<input type="checkbox"/>	<input type="checkbox"/>
18/08/2021	479	Opus Energy	Bank Payment: Electricity - South Street Park	0.81	17.05	<input type="checkbox"/>	<input type="checkbox"/>
18/08/2021	480	Opus Energy	Bank Payment: Electricity - Sports Ground	0.80	16.84	<input type="checkbox"/>	<input type="checkbox"/>
					<b>TOTAL:</b>	<b>3843.01</b>	

Authorised Signatory

Authorised Signatory

Minute Ref

Print Name

Print Name

Date

Date



**Minutes of the Finance Committee held at 7.00 pm  
at the Virtual Video Meeting on 9 August 2021**

Present: Cllr J. Bowman (Chair), Cllr S. Gaughan,  
In Attendance: C. Thomas (Clerk),  
Members of public present: 0

**1 To receive apologies - Ref: 689**

Cllr Wright, Cllr Galligan

**2 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests. - Ref: 690**

None

**3 To review the Accounting Statements for the period ending 31st July 2021 - Ref: 691**

The accounting statements were reviewed.  
The schedule of payments were reviewed.

**4 To review the budget for the period ending 31st July 2021 - Ref: 692**

The budget comparison was reviewed.

**5 Any other business - Ref: 693**

The Clerk would investigate costings for a VOIP line to replace the mobile telephone.

Meeting closed at 8.30 pm

Signature: .....



# Public Tracking Report

<b>Bank Details</b>	<b>Ref:</b> 14940	<b>Created:</b> 13/04/2021
<b>VAT</b>	<b>Ref:</b> 14941	<b>Created:</b> 13/04/2021
<b>Website &amp; Email</b>	<b>Ref:</b> 14943	<b>Created:</b> 13/04/2021
<b>Caistor Sports &amp; Social Club Lease</b>	<b>Ref:</b> 14949	<b>Created:</b> 19/04/2021
<b>Land Registration: Cornhill</b>	<b>Ref:</b> 14955	<b>Created:</b> 19/04/2021
<b>Neighbourhood Plan Review</b>	<b>Ref:</b> 14956	<b>Created:</b> 19/04/2021
<b>Metal Railings Nettleton Road/A46 corroded/falling to bits.</b>	<b>Ref:</b> 14957	<b>Created:</b> 19/04/2021
<b>ICO Registration Transfer</b>	<b>Ref:</b> 15531	<b>Created:</b> 10/05/2021
<b>Damaged Railings on Horsemarket</b>	<b>Ref:</b> 15557	<b>Created:</b> 27/05/2021
<b>Car Parking at Mill Lane</b>	<b>Ref:</b> 15558	<b>Created:</b> 27/05/2021
<b>Land Registry : Town Hall and Car Park</b>	<b>Ref:</b> 15560	<b>Created:</b> 29/05/2021
<b>Land Registry - Market Place Car Park and Lion</b>	<b>Ref:</b> 15561	<b>Created:</b> 29/05/2021
<b>Land Registry - War Memorial</b>	<b>Ref:</b> 15562	<b>Created:</b> 29/05/2021
<b>Land Registry - Old Fire Station</b>	<b>Ref:</b> 15563	<b>Created:</b> 29/05/2021
<b>Land Registry - Cemetery</b>	<b>Ref:</b> 15564	<b>Created:</b> 29/05/2021
<b>Tree Complaint at Cemetery</b>	<b>Ref:</b> 15578	<b>Created:</b> 08/06/2021
<b>Brigg Road/North Street Trees</b>	<b>Ref:</b> 15592	<b>Created:</b> 17/06/2021
<b>Caistor Grammer 11+ Parking</b>	<b>Ref:</b> 15603	<b>Created:</b> 29/06/2021
<b>Welcome Back Fund</b>	<b>Ref:</b> 15627	<b>Created:</b> 11/07/2021
<b>Highway Service - Volunteering Days</b>	<b>Ref:</b> 16482	<b>Created:</b> 25/07/2021
<b>Horsemarket Parking</b>	<b>Ref:</b> 18551	<b>Created:</b> 17/08/2021
<b>Water Supply : South Street Park &amp; Market Place</b>	<b>Ref:</b> 18650	<b>Created:</b> 25/08/2021
<b>Cricket Club Lease &amp; Problems</b>	<b>Ref:</b> 18761	<b>Created:</b> 02/09/2021