



Minutes of the Council Meeting held at 7.00 pm at the Caistor Town Hall on 9 September 2021

Present: Cllr S. Davey, Cllr J. Bowman, Cllr S. Critten (Chair), Cllr S. Gaughan, Cllr M. Galligan, Cllr J. Hughes,
Cllr C. Mackenzie, Cllr A. Somerscales, Cllr R. Lyus, Cllr S. Hodson, Cllr P. Richardson,
In Attendance: Carl Thomas, Cllr A. Lawrance (WLDC), Cllr T. Smith (LCC),
Members of public present: 7

1 Apologies for absence & reasons given - Ref: 689

Cllr J. Wright, Cllr M. Sizer

2 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests. - Ref: 690

None

3 Public Session (10 minutes) - Ref: 691

A resident raised concerns regarding parking in Caistor. The Clerk explained the position regarding Mill Lane and that the Council was actively looking for additional parking but lack of available land was proving difficult.

4 Chairmans Report - Ref: 692

Chairman was not present.

5 To approve the draft minutes of Council meeting held on 12/08/21 - Ref: 693

It was resolved to approve the minutes as a true record

Proposed: Cllr M. Galligan Seconder: Cllr S. Critten For: 9 Against: 0 Abstain: 2 Carried

6 To approve the draft minutes of the Finance Committee held on 09/08/21 - Ref: 694

Proposed: Cllr S. Gaughan Seconder: Cllr J. Bowman For: 9 Against: 0 Abstain: 2 Carried

7 Finance

a) To approve the Accounting Statements for period ending 31/08/21 - Ref: 695

The Clerk had previously circulated the accounting statements for the period ending 31/08/21.

It was resolved to approve the accounting statements as a true record.

Proposed: Cllr J. Bowman Seconder: Cllr C. Mackenzie All in favour

b) To approve the Schedule of Payments - Ref: 696

It was resolved to approve the Schedule of Payments totalling £3843.01

Proposed: Cllr J. Bowman Seconder: Cllr S. Critten All in favour

8 Reports from External bodies:- - Ref: 697

a) Lincolnshire Police - Ref: 698

There were three offences of note during August being a shed burglary, threats being made on Navigation Lane and a telephone scam.

Police attended 41 calls for help mainly relating to personal issues and traffic disruption/accidents.

b) West Lindsey District Council. - Ref: 699

Cllr A. Lawrance took questions.

c) Lincolnshire County Council - Ref: 700

Cllr T. Smith updated councillors on parking along Horsemarket, pot holes and tree issues.

d) Caistor Cares - Ref: 701

Cllr Mackenzie advised that coffee mornings on Fridays had resumed from the Town Hall.

e) Caistor Goes - Ref: 702

The Party at the Beach event was very successful and thanks went to all the volunteers who without them, the

Signature:

Page



event wouldn't have taken place.
Next event would be Proms in the Park on 12 Sept.

9 Reports from Committee's

a) Finance Committee - Ref: 703

Councillors were asked to submit ideas for the budget to include a 5 and 10 year long term plan.

b) Employment & Personnel Committee - Ref: 704

Employment Committee would meet shortly and the Clerk six month review was due.

c) Market Committee - Ref: 705

Market Committee was meeting on 28th September 2021

d) Economic Development Committee - Ref: 706

Economic Development Committee was meeting on 28th September 2021

10 Clerks Report & Parish Matters

a) Natwest Bank use of Town Hall car park - Ref: 707

Natwest have started to use the Town Hall car park for the mobile banking service once every two weeks.

b) Letters of Appreciation - Ref: 708

It was resolved to give the Clerk delegated authority to send letters of appreciation on the request of a councillor so long as the request was circulated to all councillors and no objections were received within 48 hrs of this being sent.

Proposed: Cllr J. Bowman Seconder: Cllr J. Hughes All in favour

c) Water supply for South Street Park & Market Place (JB) - Ref: 709

The Clerk had been in contact with Anglian Water and would report to a later meeting.

d) Council telephone number - Ref: 710

It was resolved to dispense with the mobile number and obtain a VOIP number at a cost of £4.99/month.

Proposed: Cllr J. Bowman Seconder: Cllr A. Somerscales All in favour

e) Primary school competition : Thank you & christmas card (JB) - Ref: 711

The schools within Caistor would be invited to take part in a competition to design a Thank You card for Caistor Town Council to use.

f) Insurance renewal (ratification) - Ref: 712

It was resolved to renew the insurance cover with Zurich Insurance at a cost of £3427.79

Proposed: Cllr J. Bowman Seconder: Cllr S. Critten All in favour

h) Playground Annual Inspections - Ref: 713

It was resolved to appoint Play Inspections for the annual inspections.

Proposed: Cllr S. Davey Seconder: Cllr M. Galligan All in favour

i) Caistor information leaflet (JB) - Ref: 714

A working party of Cllr Bowman, Cllr Davey, Cllr Hodson and Cllr Richardson was established to look into developing a Town Magazine.

j) Review of cemetery fees - Ref: 715

It was resolved to increase cemetery fees as follows:-

Exclusive right of burial: resident £500 Non-resident: £1000

Kerbstone: resident £80 Non-resident: £195

Inscription: resident £60 Non-resident: £60

Interment: resident £150 Non-resident: £300

Proposed: Cllr S. Gaughan Seconder: Cllr S. Davey For: 10 Against: 0 Abstain: 1

k) Review Tracking Report - Ref: 716

14940 - Natwest Bank

Signature:



The Clerk was now a signatory on the account and was awaiting online banking approval.

14943 - Website & Email

CLr emails were now set up with just three councillors yet to verify the accounts. CLr emails will be used with effect from 20 September.

The new website was work in progress.

14949 - Caistor Sports & Social Club Lease

The lease had now been signed and payments back dated to 1st August 2021.

14956 - Neighbourhood Plan Review

A meeting had been held with Openplan and the review was now progressing. A further meeting was planned for 17th Sept to progress further.

15558 - Mill Lane Parking

Access had now been gained to the site and photographs had now been taken. These would be exchanged and the agreement signed.

11 Correspondence Received

a) Trees at South Street Park - Ref: 717

A resident had sent a letter regarding trees at South Street Park.

b) MH - Appreciation of flowers - Ref: 718

A resident had sent a letter complimenting the town on its flower displays.

12 Date of next meeting 14th October 2021 - Ref: 719

Items for agenda by 7th October 2021

Meeting closed at 8.40 pm

Signature: