



You are hereby summoned to attend the meeting of Annual Council Meeting which will be held on Thursday 12 May 2022 commencing at 7.00 pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Carl Thomas  
Town Clerk

## **AGENDA**

- 1 Election of Chairman for the year 2022/23
- 2 Apologies for absence & reasons given
- 3 To receive declarations of interest
- 4 Public Session (10 minutes)
- 5 Election of Vice Chairman for the year 2022/23
- 6 Election of members to the Finance Committee
- 7 Election of members to the Employment & Personnel Committee
- 8 Election of members to the Economic Development & Market Committee
- 9 Subject to Item 8:  
Election of members to the Economic Development Committee
- 10 Subject to Item 8:  
Election of members to the Market Committee
- 11 Chairmans Report
- 12 To approve the draft minutes of Council Meeting held on 14/04/22
- 13 Finance
  - a) To approve the Accounting Statements for period ending 30/04/22
  - b) To approve the Schedule of Payments
  - c) To approve Internal Auditors report
  - d) To approve Annual Governance Statement
  - e) To approve Annual Accounting Statement
- 14 Reports from External bodies:-
  - a) Lincolnshire Police
  - b) West Lindsey District Council.



- c) Lincolnshire County Council
- d) Town Hall Management Committee
- e) Community Groups
- 15 Reports from Committee's
  - a) Finance Committee
  - b) Employment & Personnel Committee
  - c) Market Committee
  - d) Economic Development Committee
- 16 Clerks Report & Parish Matters
  - a) Grant application: Caistor & District Lions
  - b) Grant application: Lincolnshire Cares
  - c) Grant application: Caistor in Bloom
  - d) Tree survey & recommendations
  - e) Approval of proposals and budget for Queens Platinum Jubilee Beacon Lighting event
  - f) Installation of new notice board
  - g) Review Tracking Report
- 17 Correspondence Received
  - a) Zurich Insurance - Playpark injury claim
- 18 Date of next meeting: 9th June 2022
- 19 To resolve to go into closed session in view of the confidential nature of matters to be discussed
- 20 To discuss National Pay Award for the Clerk.