



Minutes of the Caistor Town Council held at 7.00 pm at the Caistor Town Hall on 9 June 2022

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr P. Richardson, Cllr J. Bowman, Cllr S. Gaughan, Cllr R. Lyus,
Cllr M. Galligan, Cllr S. Hodson, Cllr J. Hughes, Cllr A. Somerscales, Cllr J. Cox,
In Attendance: Carl Thomas, Cllr O. Bierley (WLDC), Cllr T. Smith (LCC),
Members of public present: 3

- 1** **Apologies for absence & reasons given - Ref: 1263**
Cllr P. Haslam
- 2** **To receive declarations of interest - Ref: 1264**
Cllr S. Davey in item 17a and 18d
Cllr J. Bowman in item 17d
- 3** **Public Session (10 minutes) - Ref: 1265**
The Chief Executive of West Lindsey District Council attended and took questions from councillors.
Matters discussed included the old library on South Dale, Mill Lane parking, planning, SPF funding, food bank, dog wardens and potential devolution of Greater Lincolnshire.
- 4** **Chairmans Report - Ref: 1266**
The Chairman had attended one function as Mayor which was the Queens Platinum beacon lighting event.
- 5** **To approve the draft minutes of Council Meeting held on 12/05/22 - Ref: 1267**
It was resolved to approve these as a true record
Proposed: Cllr S. Gaughan Seconder: Cllr A. Somerscales All in favour
- 6** **To approve the draft minutes of Council Meeting (closed session) held on 12/05/22 - Ref: 1268**
It was resolved to approve these as a true record
Proposed: Cllr S. Davey Seconder: Cllr A. Somerscales All in favour
- 7** **Election of members to the Planning Committee - Ref: 1269**
All councillors were elected to the Planning Committee for 2022/23
- 8** **Appointment of Chairman to the Planning Committee - Ref: 1270**
One nomination was received and as such Cllr S. Gaughan was elected Chairman
- 9** **Appointment of Councillor(s) Responsible for Churchyards, Footpaths & Allotments - Ref: 1271**
Two nominations were received and as such Cllr A. Somerscales and Cllr J. Cox were elected.
- 10** **Appointment of Councillor(s) Responsible for Parks and Environment - Ref: 1272**
One nomination was received and as such Cllr S. Hodson was elected.
- 11** **Appointment of Councillor(s) Responsible for Town Hall - Ref: 1273**
One nomination was received and as such Cllr J. Hughes was elected.
- 12** **Appointment of Councillor(s) Responsible for Cemetery - Ref: 1274**
Two nominations was received and as such Cllr J. Bowman and Cllr J. Wright were elected.
- 13** **Appointment of Councillor(s) Responsible for Audit - Ref: 1275**
This matter was withdrawn with no appointments made.
- 14** **Finance - Ref: 1276**
 - a)** **To approve the Accounting Statements for period ending 30/04/22 - Ref: 1277**
The Clerk had previously circulated the accounting statements for the period ending 30/04/22.
It was resolved to approve these as a true record.
Proposer: Cllr J. Wright Seconder: Cllr S. Gaughan All in favour

These are draft minutes and have not been formally approved and adopted



b) To approve the Schedule of Payments - Ref: 1278

It was resolved to approve the Schedule of Payments totalling £5007.67.

Proposed: Cllr J. Wright Seconder: Cllr J. Bowman All in favour

c) Inland Revenue update - Ref: 1279

The Clerk advised that the overpayments made in 2019/20 and 2020/21 had been resolved with HMRC and that the 2021/22 tax account had been cleared and credits totalling £5612.52 was currently active for future tax payments.

The total refund received from HMRC is in the region of £10570.

15 Reports from External bodies:- - Ref: 1280

a) Lincolnshire Police - Ref: 1281

The Clerk confirmed he had spoken to Lincolnshire Police who raised no areas of concern in Caistor

b) West Lindsey District Council. - Ref: 1282

Cllr O. Bierley had provided a report and added that the Area of Outstanding National Beauty was coming up for review.

c) Lincolnshire County Council - Ref: 1283

Cllr T. Smith took questions from councillors primarily related to pot holes in the town, pavement repairs on Horse Market and drainage issue along Brigg Road.

d) Community Groups - Ref: 1284

Caistor Goes (Cllr J. Bowman) reported a successful Beacon Lighting event together with the Picnic in the Park event both in recognition of the Queens Platinum Jubilee celebrations. Thanks were given to Caistor & District Lions for their support and a total of £455 was raised.

It was resolved to provide a donation of £100 to the Rock Foundation.

Proposer: Cllr A. Somerscales Seconder: Cllr S.Hodson All in favour

e) Town Hall Management Committee - Ref: 1285

The Town Hall Management Committee (Cllr J. Hughes) advised that the AGM had been held and Steve Gaughan had been appointed Chairman.

Some structural issues with the building had been referred to the Town Clerk. Financially the committee was holding its own partly due to grant funding and successful bar sales.

16 Reports from Committee's - Ref: 1286

a) Finance Committee - Ref: 1287

Nothing to report

b) Employment & Personnel Committee - Ref: 1288

Cllr S. Davey had been elected chairman. A new Terms of Reference had been drawn up and the Clerks review had taken place.

c) Market Committee - Ref: 1289

Nothing to report

d) Economic Development Committee - Ref: 1290

Nothing to report

17 Clerks Report & Parish Matters - Ref: 1291

a) Grammer School events (JB) - Ref: 1292

Dates of parking requirements would be circulated by the Clerk to councillors to seek volunteers. The Sports Field would be used for parking.

b) Street Food (JB) - Ref: 1293

It was resolved to agree to a annual licence for the Street Food Market at a costs consistent with existing



licence holders being £52 per annum.

Proposed: Cllr S. Gaughan Seconder: Cllr J. Wright For: 7 Against: 1 Abstain: 3

c) Water supply and waste water at South Street Park (JB) - Ref: 1294

The Clerk had obtained a price from Anglian Water last year to provide water to South Street Park being £2088 plus the cost from the tap location to the pavement for connection. It was estimated that the total cost would be in the region of £4000.

£2000 had been reserved in this years budget and it was agreed to investigate funding for £2000.

d) Grant Application - Caistor Goes - Ref: 1295

Cllr J. Bowman left the meeting

It was resolved to award a grant of £2500 to Caistor Goes

Cllr J., Bowman re-joined the meeting.

Proposed: Cllr M. Galligan Seconder: Cllr S. Gaughan All in favour

e) Review Tracking Report - Ref: 1296

15568 - CCTV at Sports Ground

The cameras had not yet been handed over due to two matters involving the Police. Once these matters are resolved the handover process would be undertaken.

Two companies had been invited to quote for the new installation.

18950 - Neighbourhood Plan Steering Group

The training session had been completed and a project plan received from the planning consultant. Funding was being applied for through Locality and the Steering Group are due to meet at the end of July.

19685 - Policy Review: Disciplinary Policy

19686 - Policy Review: Complaints Procedure Policy

19687 - Policy Review: Member & Officer Protocol Policy

19688 - Policy Review: Lone Worker Policy

19689 - Policy Review: Publication Scheme

It was resolved to adopt all policies

Proposer: Cllr S. Davey Seconder: Cllr J. Wright All in favour

19826 - Cricket Club Lease

The draft lease had been reviewed by the Working Committee and feedback fed back to the cricket club.

18 Correspondence Received - Ref: 1297

a) GB - Lack of school places at Caistor Grammer School. - Ref: 1298

The resident had been referred to the Education Authority

b) Armed Forces Community Advice Service - Ref: 1299

It was agreed not to make any donation

19 Date of next meeting 14th July 2022 - Ref: 1300

Items for the agenda to be received by 7th July 2022.

Meeting closed at 8.55 pm

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