



## Minutes of the Annual Council Meeting held at 7.00 pm at the Caistor Town Hall on 12 May 2022

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr P. Richardson, Cllr J. Bowman, Cllr S. Critten, Cllr S. Gaughan,  
Cllr M. Galligan, Cllr S. Hodson, Cllr P. Haslam, Cllr A. Somerscales,  
In Attendance: Carl Thomas, Cllr A. Lawrence (WLDC), Cllr T. Smith (LCC),  
Members of public present: 5

**1 Election of Chairman for the year 2022/23 - Ref: 1177**

One nomination was received.

Cllr Jon Wright was duly appointed Chairman and Mayor for 2022/23

**2 Apologies for absence & reasons given - Ref: 1178**

Cllr Lyus, Hughes, Cox

**3 To receive declarations of interest - Ref: 1179**

Item 16A - Cllr Wright, Cllr Davey, Cllr Gaughan, Cllr , Cllr Richardson

Item 16C - Cllr Galligan, Cllr Somerscales

Under the Code of Conduct all councillors declaring in interest in Item 16A also had an interest in Item 16B and all councillors declaring an interest in Item 16C had an interest in Item 16A. As such, dispensations were granted to all councillors as the meeting would become inquorate and the business could not be transacted which would be detrimental to the residents of Caistor. Dispensations were granted to allow Cllrs Wright, Davey, Gaughan, Galligan and Richardson to participate in Item 16C and Cllrs Galligan and Somerscales to participate in Item 16A.

**4 Public Session (10 minutes) - Ref: 1180**

A resident thanked the Councillors and Clerk for serving the community and the Chairman for his courtesy and patience.

A resident asked if a bench could be commemorated to a local resident. The bench was a Lions donated bench and Lions would be approached.

**5 Election of Vice Chairman for the year 2022/23 - Ref: 1181**

Two nominations were received being Cllr Bowman and Cllr Gaughan.

Following a vote Cllr Gaughan was elected Vice Chairman for 2022/23.

**- Ref: 1182**

Prior to the election to committees the formation of committees was discussed.

It was resolved to merge the Economic Development and Market Committee into one.

Proposer: Cllr S. Critten Seconder: Cllr S. Davey All in favour

It was resolved to limit membership of 3 councillors to the Employment & Personnel Committee and 5 to the Finance and Economic Development & Market Committee.

Proposer: Cllr A. Somerscales Seconder: Cllr S. Hodson For: 8 Against: 2 Abstain: 0

**6 Election of members to the Finance Committee - Ref: 1183**

Cllrs Gaughan, Wright, Critten, Galligan and Bowman were elected to the Finance Committee

**7 Election of members to the Employment & Personnel Committee - Ref: 1184**

Following a vote Cllrs Bowman, Hodson and Davey were appointed to the Employment & Personnel Committee

**8 Election of members to the Economic Development & Market Committee - Ref: 1185**

Cllrs Galligan, Gaughan, Bowman, Critten and Richardson were appointed to the Economic Development & Market Committee

**These are draft minutes and have not been formally approved and adopted**



- 9**      **Subject to Item 8:**  
**Election of members to the Economic Development Committee - Ref: 1186**  
This item was not required as the Economic Development & Market Committee's were merged into one.
- 10**     **Subject to Item 8:**  
**Election of members to the Market Committee - Ref: 1187**  
This item was not required as the the Economic Development & Market Committee's were merged into one.
- 11**     **Chairmans Report - Ref: 1188**  
The chairman hadn't attended any civic functions.
- 12**     **To approve the draft minutes of Council Meeting held on 14/04/22 - Ref: 1189**  
It was resolved to approve these as a true record  
Proposed: Cllr S. Critten    Seconder: Cllr A. Somerscales    All in favour
- 13**     **Finance**
- a)**     **To approve the Accounting Statements for period ending 30/04/22 - Ref: 1190**  
The accounting statements had been circulated prior to the meeting.  
Proposed: Cllr J. Wright    Seconder: Cllr S. Gaughan    All in favour
- b)**     **To approve the Schedule of Payments - Ref: 1191**  
It was resolved to approve the schedule of payments totalling £4638.22  
Proposed: Cllr S. Gaughan    Seconder: Cllr J. Wright    All in favour
- c)**     **To approve Internal Auditors report - Ref: 1192**  
It was resolved to approve the Internal Auditors report.  
Proposed: Cllr S. Critten    Seconder: Cllr J. Wright    All in favour
- d)**     **To approve Annual Governance Statement - Ref: 1193**  
It was resolved to approve the Annual Governance Statement.  
Proposed: Cllr J. Bowman    Seconder: Cllr M. Galligan    All in favour
- e)**     **To approve Annual Accounting Statement - Ref: 1194**  
It was resolved to approve the Annual Accounting Statements  
Proposed: Cllr J. Wright    Seconder: Cllr S. Critten    All in favour
- 14**     **Reports from External bodies:- - Ref: 1195**
- a)**     **Lincolnshire Police - Ref: 1196**  
No reports were available. The Clerk advised that the Police are dealing mainly with ant social behaviour problems within Caistor.
- b)**     **West Lindsey District Council. - Ref: 1197**  
Cllr Bierley had circulated a comprehensive report with no matters arising.
- c)**     **Lincolnshire County Council - Ref: 1198**  
Cllr Smith gave a brief report.  
Cllrs asked if some old signage along A46 between Caistor and Nettleton could be removed and the railings outside the Methodist Church could be attended to.
- d)**     **Town Hall Management Committee - Ref: 1199**  
Cllr Gaughan advised members that the AGM would be held on 18th May at 7 pm.
- e)**     **Community Groups - Ref: 1200**  
Cllr Bowman confirmed the Beacon lighting event Community Cinema screening will take place on 2nd June and community picnic on 5th June.
- 15**     **Reports from Committee's**

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**a) Finance Committee - Ref: 1201**

No meetings had taken place

**b) Employment & Personnel Committee - Ref: 1202**

No meetings had taken place

**c) Market Committee - Ref: 1203**

No meetings had taken place

The Clerk confirmed that Council waste was now being collected from Mill Lane to see if that alleviated the problem at the Multi Use Centre This would be monitored for 3 months. Provision of a waste container for market users would be chargeable.

**d) Economic Development Committee - Ref: 1204**

No meetings had taken place

**16 Clerks Report & Parish Matters - Ref: 1205**

**a) Grant application: Caistor & District Lions - Ref: 1206**

Cllrs Wright, Gaughan, Galligan, Davey, Richardson had declared an interest and left the room.  
It was resolved to approve the grant application for £1000

**b) Grant application: Lincolnshire Cares - Ref: 1207**

It was resolved to approve the grant application for £850

**c) Grant application: Caistor in Bloom - Ref: 1208**

Cllrs Somerscales and Galligan had declared an interest and left the room.  
It was resolved to approve the grant application for £7000

**d) Tree survey & recommendations - Ref: 1209**

The Clerk had circulated the survey results to Councillors. No work was recommended other than minor attention generally related to Ivy management.  
One tree at South Street Park required a further aerial survey and it was agreed to delay this by 12 months as the tree was healthy.

**e) Approval of proposals and budget for Queens Platinum Jubilee Beacon Lighting event - Ref: 1210**

It was resolved to approve £400 to purchase generic event banners.  
Proposed: Cllr M. Galligan Seconder: Cllr J. Bowman All in favour

**f) Installation of new notice board - Ref: 1211**

Seven approved contractors had been contacted with two providing a quotation.  
It was resolved to appoint contractor B at a cost of £230.  
Proposed: Cllr J. Wright Seconder: Cllr S. Critten All in favour

**g) Review Tracking Report - Ref: 1212**

16482 - Highway Service : Volunteering Days

This project had now been completed. Thanks went to the LCC Highways Volunteering Service.

18950 - Neighbourhood Plan Steering Group

A seminar was being held on 14th May 2022 after which the committee would reconvene and commence work.

19684 - Policy Review: Grievance Policy

It was resolved to adopt

20401 - Rabbits on Sports Field

Rabbit holes continued to be a problem and create a risk to users of the sports field.  
It was resolved subject to appropriate insurance been provided to appoint Matt Croft to provide a regular shoot.  
There was no cost for this.

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**17**      **Correspondence Received**

**a) Zurich Insurance - Playpark injury claim - Ref: 1213**

The Clerk outlined the current status of the claim.

**18**      **Date of next meeting: 9th June 2022 - Ref: 1214**

All items for the agenda by 2nd June 2022.

Meeting closed at 8.30 pm