



Minutes of the Caistor Town Council held at 7.00 pm at the Caistor Town Hall on 14 April 2022

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr P. Richardson, Cllr J. Bowman, Cllr S. Critten, Cllr S. Gaughan, Cllr R. Lyus, Cllr M. Galligan, Cllr S. Hodson, Cllr J. Hughes, Cllr P. Haslam, Cllr A. Somerscales, Cllr J. Cox,

In Attendance: Carl Thomas (Clerk), Cllr A. Lawrance (WLDC), Cllr T. Smith (LCC),

Members of public present: 5

1 Apologies for absence & reasons given - Ref: 1141

Cllr O. Bierley (WLDC)

2 To receive declarations of interest - Ref: 1142

Cllr Galligan and Cllr P. Richardson in item 9(e)

3 Public Session (10 minutes) - Ref: 1143

No questions were raised

4 Chairmans Report - Ref: 1144

The Chairman had attended one civic event being the Queens Platinum tree planting ceremony at Great Limber.

5 To approve the draft minutes of Council meeting held on 10th March 2022 - Ref: 1145

It was resolved to approve the minutes as a true record.

Proposed: Cllr J. Bowman Seconded: Cllr S. Gaughan For: 12 Against: 0 Abstain: 1

6 Finance - Ref: 1146

a) To approve the Accounting Statements for period ending 31/03/22 - Ref: 1147

The accounting statements had previously been circulated by the Clerk.

It was resolved to approve these as a true record.

Proposed: Cllr M. Galligan Seconded: Cllr S. Gaughan For: 12 Against: 0 Abstain: 1

b) To approve the Schedule of Payments - Ref: 1148

It was resolved to approve the Schedule of Payments totalling £9564.95

Proposed: Cllr S. Gaughan Seconded: Cllr J. Wright For: 12 Against: 0 Abstain: 1

7 Reports from External bodies:- - Ref: 1149

a) Lincolnshire Police - Ref: 1150

No report was available. The Clerk did confirm that he had spoken with PCSO Cowling who confirmed there was no issues of concern other than anti social behaviour which was being monitored and dealt with as appropriate.

b) West Lindsey District Council. - Ref: 1151

A report had previously been circulated to Councillors with no matters arising.

Cllr Lawrance confirmed that there was a tree and plaque in commemoration of the Queens Platinum Jubilee available to the Town Council.

An issue was raised by Cllr Bowman regarding waste from the Saturday Market and Cllr Lawrence would make enquiries to providing a bin.

c) Lincolnshire County Council - Ref: 1152

Cllr T. Smith confirmed he had conducted a walk through the town with the Clerk and from that various matters were being addressed with appropriate officers. This was primarily the pavement along Horsemarket and South Dale, road pot holes along South Dale, North Kelsey Road, Navigation Lane and Hersey Road, barrier issues at the A46/Nettleton Road junction.

d) Caistor Cares - Ref: 1153

Signature:



The free coffee mornings would return to Drakes Court from 25th April.

e) Caistor Goes - Ref: 1154

All was going to plan for the Jubilee Tea in South Street Park
The Classic Car Show was scheduled for 1st May with over 30 cars expected.

8 Reports from Committee's - Ref: 1155

a) Finance Committee - Ref: 1156

Cllr Bowman had nothing to report but did thank The Clerk for his work in bringing the accounts into good order.

b) Employment & Personnel Committee - Ref: 1157

Cllr S. Davey had nothing to report.

c) Market Committee - Ref: 1158

Cllr J. Bowman confirmed the market continued to thrive with new stall holders.

d) Economic Development Committee - Ref: 1159

Cllr S. Critten had nothing to report

e) Town Hall Management Committee - Ref: 1160

Cllr J. Hughes confirmed the Town Hall Committee was working well with work to commence on a bar refurbishment shortly. 3 committee members were due to resign at the AGM scheduled for 18th May.

9 Clerks Report & Parish Matters - Ref: 1161

a) Policy Review: Financial Regulations - Ref: 1162

The Clerk had suggested amending para 4.1 to provide delegated committees authority to spend up to £500 without referring back to full Council.

It was resolved to adopt this amendment and the revised Financial Regulations.

Proposed: Cllr S. Hodson Seconder: Cllr M. Galligan For: 12 Against: 0 Abstain: 1

b) Policy Adoption: Terms of Reference - Economic Development Committee - Ref: 1163

It was resolved to adopt the Terms of Reference.

Proposed: Cllr J. Bowman Seconder: Cllr J. Wright All in favour

c) Proposed speed limit reduction along North Kelsey Road - Ref: 1164

The proposal was in consultation stage with Lincolnshire County Council and Councillors had no objections and actively supported the proposal.

d) Memorial bench on Sports Field nr Sports & Social Club. - Ref: 1165

Councillors were in agreement to allow a memorial bench to be located at The Sports Ground in memory of Scott Eastwood.

e) Painting of Railings - Ref: 1166

It was resolved to provide £200 to the Caistor in Bloom Group to help with the cost of painting railings throughout the Town.

Proposed: Cllr J. Wright Seconder: Cllr J. Hughes For: 10 Against: 1 Abstain: 0 (2 councillors declared an

f) Parking in Market Place - Ref: 1167

There continued to be a problem with parking in the Market Place on Saturday mornings which was having an impact on the Market. It was agreed for the Clerk to investigate the enforcement options, improved signage and liaise with Lincolnshire County Council Highways in respect of signage improvements.

It was resolved to spend £250 on planning permission if necessary.

Proposed: Cllr J. Bowman Seconder: Cllr S. Hodson All in favour

g) Damage to property from tree - Ref: 1168

It was resolved to reimburse the property owner £220 following damage caused by tree damage.

Proposed: Cllr S. Gaughan Seconder: Cllr R. Lyus For: 11 Against: 2 Abstain: 0

h) Jubilee Beacon Event - Ref: 1169

Signature:



The jubilee beacon lighting would take place on 2nd June at 9.15 pm. The beacon would be lit near ROCK Foundation.

i) Caistor Magazine - Ref: 1170

It was resolved to allocate £1245 from reserves to the Caistor Magazine. It was hopeful that this would be covered through advertising.

Proposed: Cllr S. Critten Seconder: Cllr J. Wright All in favour

j) Cricket Club lease - Ref: 1171

It was agreed to form a Working Committee made up of Cllr S. Gaughan, Cllr S. Critten and Cllr J. Bowman to review and report to full Council in respect of the proposed lease.

k) CCTV at sports ground - Ref: 1172

It was resolved to pay the reduced invoice to WLDC together with £500 to take over the existing cameras. The Clerk would further investigate equipment and policies to manage the CCTV system in house.

Proposed: Cllr J. Wright Seconder: Cllr J. Bowman All in favour

l) Lions container at South Street Park - Ref: 1173

It was agreed to formally give permission to Caistor & District Lions to sight a container in South Street Park. Costs would also be investigated by the Clerk to locate a container there for the Town Council use.

m) Review Tracking Report - Ref: 1174

16482 - Highway Service - Volunteering Days

Work was planned to commence on 9th May with work expected to take 2-3 days to complete. 12 volunteers had offered to undertake the work.

It was resolved to allocate up to £350 for materials.

Proposer: Cllr J. Bowman Seconder: Cllr J. Wright All in favour

19679 - Policy Review: Risk Management / Register

19680 - Policy Review: Communications Policy

19681 - Policy Review: Abusive & Vexatious Policy

19682 - Policy Review: Health & Safety Policy

19683 - Policy Review: Community Engagement Policy

It was resolved to adopt all policies

Proposer: Cllr J. Wright Seconder: Cllr S. Critten All in favour

10 Correspondence Received - Ref: 1175

None received

11 Date of next meeting 12th May 2022 (Annual Council Meeting) - Ref: 1176

All items for the agenda by 5th May 2022

Meeting closed at 8.15 pm

Signature: