



Public Agenda Pack
Council Meeting
Thursday 11th August 2022



You are hereby summoned to attend the meeting of Planning Committee which will be held on Thursday 11 August 2022 commencing at 6.45 pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Planning applications may be viewed online at <https://planning.west-lindsey.gov.uk/planning/>

Carl Thomas
Town Clerk
05/08/2022

AGENDA

- 1 To receive apologies and reasons for absence
- 2 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests
- 3 To approve the minutes of the Planning Committee Meeting held on 8th June 2021
- 4 To confirm planning decisions:-
 - a) Application Number 145093. Wolds View Touring Park, 115 Brigg Road, Caistor (Mr Walter Thompson).
Request for confirmation of compliance with condition 2 and 6 of planning permission 144514 granted 19 May 2022. Condition discharge partially.
 - b) Application Number 145035. Martin Commercials Ltd, North Kelsey Road, Caistor (Mr Stuart Martin).
Request for confirmation of compliance with conditions 2-5 of planning permission 143889 granted 13 December 2021. Condition Discharge Partially.
 - c) Application Number 145035. Martin Commercials Ltd, North Kelsey Road, Caistor (Mr Stuart Martin).
Request for confirmation of compliance with conditions 2-5 of planning permission 143889 granted 13 December 2021. Condition Discharge Partially.
 - d) Application Number 144867. Land adjacent to Holly Farm, Moor Lane, Caistor (Mr Liam Blackburn).
Planning application for siting of Portakabin and static caravan for the storage of equipment and feed for horses kept at the field. Refused.



- e) Application Number 144759. Rear of, 5 Mill Lane, Caistor (Mr Oliver Lawrence).
Planning application for 1no dwelling with detached garage. Granted with conditions.
- f) Application Number 145050. 11 Millfields, Caistor (Mr Robert Hind).
Planning application to convert and extend loft space including dormer window, roof lights, solar panels and balcony, remove and replace side garage with living space above erect rear day room extension. Granted time limit

5

To discuss planning applications:-

- a) Application Number 145003. Land to the rear of, 132 North Kelsey Road, Caistor (CCEO Property Limited).
Application for the approval of reserved matters to erect 7no bungalows considering appearance, landscaping, layout and scale – following outline planning permission 142153 granted 22 January 2019.
- b) Application Number 145237. 5 Market Place, Caistor (Mr Paul Tinker).
Request for confirmation of compliance with condition 3, 4 and 5 of listed building consent 142028 granted 4 May 2021.
- c) Application Number 145273. Land adj, 15 Grimsby Road, Caistor (Mr Paul Barker).
Request for confirmation of compliance with conditions 2 and 3 of planning permission 141727 granted 1 December 2020.
- d) Application Number 145178. Wolds View Touring Park, 115 Brigg Road, Caistor (Mr Walter Thompson).
Planning application to relocate the existing manager lodge to a more suitable location, retain existing approved manager lodge for use as holiday accommodation and 1no additional holiday lodge.
- e) To discuss any further planning applications



Minutes of the Planning Committee held at 6.45 pm at the Caistor Town Hall on 14 July 2022

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr P. Richardson, Cllr J. Bowman, Cllr S. Critten, Cllr R. Lyus,
Cllr S. Hodson, Cllr J. Hughes, Cllr P. Haslam,
In Attendance: Carl Thomas,
Members of public present: 2

- 1** To receive apologies and reasons for absence - Ref: 1301
Cllrs S. Gaughan, M. Galligan, J. Cox and A. Somerscales
- 2** To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests - Ref: 1302
None
- 3** To approve the minutes of the Planning Committee Meeting held on 8th June 2021 - Ref: 1303
It was resolved to approve the minutes as a true record.
Proposed: Cllr R. Lyus Seconder: Cllr S. Critten All in favour
- 4** To confirm planning decisions:- - Ref: 1304
 - a)** Application Number 144661. Radleys Mill, Whitegate Hill, Caistor (Ms Teresa Wells). - Ref: 1305
Planning application for conversion and extension of windmill site to form 1no dwelling.
Granted time limit and conditions.
 - b)** Application Number 144661. Radleys Mill, Whitegate Hill, Caistor (Ms Teresa Wells). - Ref: 1306
Listed building consent for conversion and extension of windmill site to form 1no dwelling.
Granted time limit and conditions.
 - c)** Application Number 144672. The Mill, Whitegate Hill, Caistor (Greentech Homes Ltd). - Ref: 1307
Request for confirmation of compliance with condition 2 of 137707 granted 27 July 2018.
Granted without conditions.
 - d)** Application Number 144952. 7 Keyworth Drive, Caistor (Mr Ian Nicol). - Ref: 1308
Planning application for first floor extension and loft conversion.
Granted time limit and conditions
 - e)** Application Number 144926. Three Oceans Ltd, Unit 10, Enterprise Road, Caistor (Wayne Parker). - Ref: 1309
Planning application for removal of portable freezer and erection of 1no freezer building. Granted time limit and conditions.
 - f)** Application Number 144780. Private Accommodation, 17 South Street, Caistor (Mr Sam Marriott). - Ref: 1310
Planning application to remove 3m section of wall and form a new solid gateway.
Refused.
 - g)** Application Number 144781. Private Accommodation, 17 South Street, Caistor (Mr Sam Marriott). - Ref: 1311
Listed building consent to remove 3m section of wall and form a new solid gateway.
Refused.
- 5** To discuss planning applications:- - Ref: 1312
 - a)** Application Number 145035. Martin Commercials Ltd, North Kelsey Road, Caistor (Mr Stuart

These are draft minutes and have not been formally approved and adopted



Martin). - Ref: 1313

Request for confirmation of compliance with conditions 2-5 of planning permission 143889 granted 13 December 2021.

No objections

b) Application Number 145050 - 11 Millfields, Caistor, LN7 6PD (mr Robert Hind). - Ref: 1314

Planning application to covert and extend loft space including dormer window, roof lights, solar panels and balcony, remove and replace side garage with living space above erect rear day room extension.

No objections

c) Application Number 145093. Wolds View Touring Park, 115 Brigg Road, Caistor (Mr Walter Thompson). - Ref: 1315

Request for confirmation of compliance with condition 2 and 6 of planning permission 144514 granted 19 May 2022.

No objections

d) Application Number 145152. 95 Brigg Road, Caistor (Mr B Cox). - Ref: 1316

Planning application to erect single storey log cabin – resubmission of 143633.

Objections were raised in respect of site access being on a dangerous stretch of road and that the site should not become residential.

e) To discuss any further planning applications - Ref: 1317

None

Meeting closed at 7.55 pm



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 11 August 2022 commencing at 7.00 pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

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Carl Thomas

Town Clerk

05/08/2022

AGENDA

- 1 Apologies for absence & reasons given
- 2 To receive declarations of interest
- 3 Public Session (10 minutes)
- 4 Chairmans Report
- 5 To approve the draft minutes of Council Meeting held on 14/07/22
- 6 Finance
 - a) To approve the Accounting Statements for period ending 31/07/22
 - b) To approve the Schedule of Payments
 - c) 2021/22 Audit completion
- 7 Reports from External bodies:-
 - a) Lincolnshire Police
 - b) West Lindsey District Council.
 - c) Lincolnshire County Council
 - d) Community Groups
 - e) Town Hall Management Committee
- 8 Reports from Committee's
 - a) Finance Committee
 - b) Employment & Personnel Committee
 - c) Economic Development & Market Committee
- 9 Clerks Report & Parish Matters
 - a) Grant Application: Caistor Community Cinema
 - b) Traffic Bollards



- c) Insurance renewal
 - d) Refurbishment of railings and gate at cemetery
 - e) Consideration of a replacement mower
 - f) Increase in handyman fuel costs
 - g) Review Tracking Report
- 10 Correspondence Received
- a) None
- 11 Date of next meeting - 8th September 2022



Minutes of the Caistor Town Council held at 7.00 pm at the Caistor Town Hall on 14 July 2022

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr P. Richardson, Cllr J. Bowman, Cllr S. Critten, Cllr R. Lyus,
Cllr S. Hodson, Cllr J. Hughes, Cllr P. Haslam,
In Attendance: Carl Thomas, Cllr A. Lawrance (WLDC),
Members of public present: 2

1 Apologies for absence & reasons given - Ref: 1318

Cllrs S. Gaughan, A. Somerscales, J. Cox and M. Galligan
Cllr T. Smith (LCC)

2 To receive declarations of interest - Ref: 1319

Cllr J. Bowman in item 9b
Cllr S. Davey in items 9c and 9g
Cllr S. Critten in item 9h
Cllrs J. Wright, J. Bowman, S. Hodson, J. Hughes, R. Lyus, S. Davey in item 9d

The Clerk granted dispensations in respect of item 9d on the basis that the meeting would be inquorate and the business to be discussed would be impeded and by granting such dispensation would benefit the persons living in Caistor.

3 Public Session (10 minutes) - Ref: 1320

No members of the public present

4 Chairmans Report - Ref: 1321

The Chairman hadn't attended any functions during June/July.

5 To approve the draft minutes of 09/06/22 - Ref: 1322

It was resolved to approve the minutes as a true record.
Proposed: Cllr P. Haslam Seconder: Cllr J. Bowman All in favour

6 Finance - Ref: 1323

a) To approve the Accounting Statements for period ending 30/06/22 - Ref: 1324

It was resolved to approve the accounting statements for the period ending 30/06/22.
Proposed: Cllr J. Bowman Seconder: Cllr J. Wright For: 8 Against: 0 Abstain: 1

b) To approve the Schedule of Payments - Ref: 1325

It was resolved to approve the schedule of payments totalling £11133.41
Proposed: Cllr S. Critten Seconder: Cllr J. Wright All in favour

7 Reports from External bodies:- - Ref: 1326

a) Lincolnshire Police - Ref: 1327

The Clerk had met with the Police and there had been a few issues around anti social behaviour.

b) West Lindsey District Council. - Ref: 1328

Cllr O. Bierley had submitted a report with no matters arising.

c) Lincolnshire County Council - Ref: 1329

There was no report available. Cllrs expressed thanks to LCC for resolving some of the pot hole issues in the Town.

d) Community Groups - Ref: 1330

No reports available

These are draft minutes and have not been formally approved and adopted



e) Town Hall Management Committee - Ref: 1331

Cllr Hughes provided a report with no matters arising.

8 Reports from Committee's - Ref: 1332

a) Finance Committee - Ref: 1333

The finance committee had met with no matters arising.

b) Employment & Personnel Committee - Ref: 1334

No meetings had taken place.

c) Market Committee - Ref: 1335

There had been an issue with storage of equipment which was hoping to be resolved with a new location. The market was quiet with the occasional new stall.

d) Economic Development Committee - Ref: 1336

The committee met and were given an update on progress of 2-4 Market Place, market was reviewed and ideas for use of the banners to advertise events.

Clerks Report & Parish Matters - Ref: 1337

9 a) Request to settle Vodaphone account. - Ref: 1338

The Clerk had received a request to reimburse the former clerk with arrears on the old mobile phone account. The Clerk outlined the position in that notice had been given to Vodaphone to close the account which had not been acted upon. The former clerk then paid arrears accumulated as a result of the closure notice not being acted upon by Vodaphone. The former clerk failed to discuss this matter with the Council or Vodaphone and then sought recompense from the Council.

It was resolved not to pay the arrears.

Proposed: Cllr S. Critten Seconder: Cllr J. Wright All in favour

b) Sports Group Licences & Leases - Ref: 1339

It was resolved to roll over all leases/licences until 30th June 2023 and open dialogue with all groups nearer the time.

Proposed: Cllr S. Critten Seconder: Cllr J. Wright All in favour

c) Grant Application: Caistor Twinning Association - Ref: 1340

Cllrs R. Lyus, S. Davey and J. Bowman left the meeting.

It was resolved to award a grant of £500.

Proposed: Cllr S. Critten Seconder: Cllr J. Wright All in favour (6 councillors voted)

Cllrs R. Lyus, S. Davey and J. Bowman re-joined the meeting

d) Grant Application: Caistor Photography Competition & Calendar Group - Ref: 1341

It was resolved to award a grant of £150

Proposed: Cllr J. Bowman Seconder: Cllr S. Critten All in favour

e) Grant application: GO2 - Ref: 1342

It was resolved to award a grant of £300

Proposed: Cllr S. Critten Seconder: Cllr J. Wright All in favour

f) Memorial Bench at cricket ground - Ref: 1343

It was agreed to locate the memorial bench in front of the tennis courts, facing the cricket pitch alongside existing benches.

g) Caistor Sports & Social Club - Ref: 1344

It was agreed to ask the CS&SC to obtain three quotes for work required and to prioritise such works so that appropriate budget provisions can be put in place.



h) 2-4 Market Place share purchase - Ref: 1345

Cllr Critten remained in the room to provide a presentation on the project and take questions from Councillors.

It was resolved to use reserves of £10,000 to purchase shares in the project.

Proposed: Cllr J. Bowman Seconder: Cllr J. Wright All in favour (8 councillors voted)

i) Review Tracking Report - Ref: 1346

15568 - CCTV at Sports Ground

WLDC had now decommissioned the cameras and handed them over to the Town Council.

Quotations were now being sought to provide recording equipment.

18950 - Neighbourhood Plan Review Steering Group

Work had continued in preparation of a project plan and funding was being sought with the first meeting of the re-formed group to take place on 28th July.

19199 - Pavement Crumbling on Horsemarket

Work had been completed

19686 - Policy review: Complaints procedure Policy

It was resolved to adopt this policy

19826 - Cricket Club Lease

The reviewed lease had been sent to the cricket club for response.

20349 - Queens Jubilee Tree and Plaque

Cllr A. Lawrence had agreed to keep and tend to the tree until it was ready to be planted out.

20401 - Rabbits on Sports Ground

Work was continuing to control the rabbits.

20527 - Dog warden Training

There was presently no dog warden training being provided. WLDC had agreed to provide additional enforcement officers in the area.

20536 - Play Area Surface

It was resolved to purchase repair materials for the play area at a cost of £124.80 / sq mtr for wetpour and £80.40 / sq mtr for mulch.

20538 - Sports Ground - Tree Branch/Fence Panels Deposited.

Contact had been made with the resident concerned.

10 Correspondence Received - Ref: 1347

a) Caistor Cricket Club - Ref: 1348

The communication from Caistor Cricket Club was discussed and it was not felt necessary to form a committee and they would be welcomed to attend any Council meeting to address any concerns.

11 Date of next meeting 11th August 2022 - Ref: 1349

All items for the agenda by 4th August 2022

Meeting closed at 8.25 pm



Accounting Statements

Current Financial Year Ending 31/03/2023

Financial Period 01/04/2022 to 31/07/2022

Explanation of Variances

Neighbourplan Review

Actual Total: 0.00 **Budget:** 5874.00 **Variation:** 5874.00 /-100.00%

Transferred from reserves



Summary of Income & Expenditure

Current Financial Year Ending 31/03/2023

Financial Period 01/04/2022 to 31/07/2022

End of year forecast auto calculated based on actual year to date averaged over 4 months manually adjusted where appropriate.

		Actual YTD	Budget	Variance £	%	EOY Forecast
Income						
Income: General						
100	Precept	100000	100000	0	0	100000
140	Cemetery Income	455	3000	-2545	-1	1365
120	Allotment Income	60	420	-360	-1	180
130	Market Rents	488	3000	-2512	-1	1480
150	Caistor Sports & Social Club	700	2412	-1712	-1	2100
160	WLDC Street Cleaning	0	1404	-1404	-1	1404
170	Grass Cutting	0	1545	-1545	-1	1545
180	Grants	0	0	0	100	
350	VAT Reclaimable	0	0	0	100	
375	Town Hall	-30	0	30	100	-30
199	Miscellaneous Income	1850		-1850		1837
185	Town Hall	0	520	-520	-1	
186	Magazine Advertising	0	1000	-1000	-1	
	Income: General Totals	103523	113301	-13418	-9	109881
	Income Totals	103523	113301	-13418	-9	109881

Expenditure

Expense: General

500	Salaries	5498	14124	8626	-1	16494
503	PAYE & NI	0	4598	4598	-1	4598
501	Staff Travel & Benefits	0	100	100	-1	100
502	Contractors	4476	15000	10524	-1	13428
509	Other Staff Expenses	0	100	100	-1	100
520	General Office	11	840	829	-1	840
530	Hall Hire	0	480	480	-1	480
540	Insurance	0	3500	3500	-1	3500
550	Audit	200	780	580	-1	780
560	Subscriptions	95	353	258	-1	353
570	Training	203	390	188	-0	390
580	Election	0	500	500	-1	500
581	Mayor Allowance	0	250	250	-1	250
555	Professional Fees	0	500	500	-1	500
556	Legal Fees	0	2500	2500	-1	2500
590	Amenity Cut	0	5040	5040	-1	5040
591	Public Rights of Way	0	0	0	100	0
592	Parks	205	2640	2435	-1	2640
593	Sportsground	332	3760	3428	-1	3760
594	Cemeteries/Church	2120	2000	-120	0	2000
595	Allotments	0	250	250	-1	250
610	Market	0	250	250	-1	250
596	Community Orchard	0	0	0	100	0
750	Section 137	0	0	0	100	0
650	Community Dev	637	0	-637	100	
521	Telephone & Broadband	204	620	416	-1	648
700	Electricity - Market Place LN7 6TU	49	200	151	-1	149
701	Electricity - South Street Park	181	300	119	-0	296
702	Electricity - Market Place LN7 6TL	0	150	150	-1	150
703	Electricity - Sports Ground	161	250	89	-0	529
710	Gas	0	0	0	100	0
720	Water: Sports Ground	89	250	161	-1	268



Summary of Income & Expenditure

Current Financial Year Ending 31/03/2023

Financial Period 01/04/2022 to 31/07/2022

End of year forecast auto calculated based on actual year to date averaged over 4 months manually adjusted where appropriate.

		Actual YTD	Budget	Variance £	%	EOY Forecast	
721	Water: Cemetery	11	50	39	-1	32	
722	Water: Allotments	0	75	75	-1	75	
765	Play Park Refurbishment	336	500	164	-0	500	
760	Projects	0	450	450	-1	450	
597	Caistor Sports & Social Club	265	1500	1235	-1	1060	
522	Town Hall	172	2000	1828	-1	2000	
582	Civic	0	500	500	-1	500	
601	Equipment	402	750	348	-0	750	
660	WLDC	0	0	0	100		
598	Market Place	250	250	-0	0	250	
603	Gritting & Snow Clearance	750	2500	1750	-1	2500	
751	Community Development	0	0	0	100		
766	CCTV	1500	3000	1500	-1	3000	
799	Contingency	0	383	383	-1	383	
652	Grants & Donations	4897		-4897		15000	
600	Grants & Donations	0	15000	15000	-1		
761	Project: Town Hall Car Park Makeover	645	1400	755	-1	1400	
770	Investments	10000		-10000		10000	
762	Neighbourplan Review	0	5874	5874	-1	5874	
Expense: General		Totals	33689	93957	60268	-64	104567
Expenditure		Totals	33689	93957	60268	-64	104567



Bank Reconciliation

Balances as per bank statements as at 07/08/2022

Natwest Current Account	2452.57	161443.90
Natwest Business Reserve Account	158991.33	

Unrepresented Payments & Receipts

Date	Invoice Ref	Type	Description	Credit	Debit
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General Reserves

42925.00

Earmarked Reserves

CIL (Open plan 2340 + other)	
Elections (2022)	3050.00
Parks equipment	2100.00
South Street Park Millenium Garden	500.00
Market Place trading	500.00
Market Place layout	2000.00
Sports Field fencing	1500.00
Sports and Social Club roof	2000.00
Sports and Socila Club Bldg Upgrade	5500.00
Youth Council	1000.00
Town Hall	3500.00

Nett balance as at 07/08/2022

161495.90

Cash Book

Opening Balance Bank 1	1853.45	95787.70
Opening Balance Bank 2	93934.25	
Opening Balance Bank 3	0.00	
Opening Balance Bank 4	0.00	
Receipts in current	103755.66	
VAT to be claimed	1492.78	
Unallocated cash	-265.00	
Payments in current	36289.68	
Cash Book Closing Balance		161495.90



Outstanding Invoices

Report Date: 05/03/2022

	Total Outstanding	Current	31-60	61 - 90	90+
[REDACTED]	52.00	52.00			
[REDACTED]	30.00	30.00			
[REDACTED]	52.00	52.00			
[REDACTED]	52.00	52.00			
[REDACTED]	52.00	52.00			
[REDACTED]	52.00	52.00			
[REDACTED]	125.00				125.00
[REDACTED]	30.00				30.00
	<hr/>				
	445.00	290.00			155.00



Budget Report - Income

Current Financial Year Ending 31/03/2023

Financial Period 01/04/2022 to 31/07/2022

This report is based on Payment Date

Details	Year 2021/22		Financial Year Ending 31/03/2023					Variation		
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%
Income: General										
Precept			?	?	0	0	0	?	0	0.00
Cemetery Income			3000	375	80	0	0	455	-2545	-0.85
Allotment Income			420	60	0	0	0	60	-360	-0.86
Market Rents			3000	89	404	0	0	493	-2507	-0.84
Caistor Sports & Social Club			2412	525	350	0	0	875	-1537	-0.64
WLDC Street Cleaning			1404	0	0	0	0	0	-1404	-1.00
Grass Cutting			1545	0	0	0	0	0	-1545	-1.00
Grants			0	0	0	0	0	0	0	100.00
VAT Reclaimable			0	0	0	0	0	0	0	100.00
Town Hall			0	-30	0	0	0	-30	30	100.00
Miscellaneous Income				1785	117	0	0	1902	-1902	
Town Hall			520	0	0	0	0	0	-520	-1.00
Magazine Advertising			1000	0	0	0	0	0	-1000	-1.00
Income: General Total			113301	?	951	0	0	?	-13290	-8
Total			113301	?	951	0	0	?	-13290	-8



Budget Report - Expenditure

Current Financial Year Ending 31/03/2023

Financial Period 01/04/2022 to 31/07/2022

This report is based on Payment Date

Details	Year 2021/22		Financial Year Ending 31/03/2023						Variation	
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%
Expense: General										
Salaries			14124	4228	1270	0	0	5498	8626	-1
PAYE & NI			4598	0	0	0	0	0	4598	-1
Staff Travel & Benefits			100	0	0	0	0	0	100	-1
Contractors			15000	4476	1700	0	0	6176	8824	-1
Other Staff Expenses			100	0	0	0	0	0	100	-1
General Office			840	11	11	0	0	21	819	-1
Hall Hire			480	0	0	0	0	0	480	-1
Insurance			3500	0	0	0	0	0	3500	-1
Audit			780	200	0	0	0	200	580	-1
Subscriptions			353	95	0	0	0	95	258	-1
Training			390	203	0	0	0	203	188	-0
Election			500	0	0	0	0	0	500	-1
Mayor Allowance			250	0	0	0	0	0	250	-1
Professional Fees			500	0	0	0	0	0	500	-1
Legal Fees			2500	0	0	0	0	0	2500	-1
Amenity Cut			5040	0	0	0	0	0	5040	-1
Public Rights of Way			0	0	0	0	0	0	0	100
Parks			2640	205	37	0	0	242	2398	-1
Sportsground			3760	332	0	0	0	332	3428	-1
Cemeteries/Church			2000	2120	0	0	0	2120	-120	0
Allotments			250	0	0	0	0	0	250	-1
Market			250	0	0	0	0	0	250	-1
Community Orchard			0	0	0	0	0	0	0	100
Section 137			0	0	0	0	0	0	0	100
Community Dev			0	637	51	0	0	688	-688	100
Telephone & Broadband			620	162	42	0	0	204	416	-1
Electricity - Market Place LN7 6TU			200	37	24	0	0	61	139	-1
Electricity - South Street Park			300	74	135	0	0	209	91	-0
Electricity - Market Place LN7 6TL			150	0	0	0	0	0	150	-1
Electricity - Sports Ground			250	132	56	0	0	189	61	-0
Gas			0	0	0	0	0	0	0	100
Water: Sports Ground			250	89	0	0	0	89	161	-1
Water: Cemetery			50	11	0	0	0	11	39	-1
Water: Allotments			75	0	0	0	0	0	75	-1
Play Park Refurbishment			500	336	395	0	0	731	-231	0
Projects			450	0	0	0	0	0	450	-1
Caistor Sports & Social Club			1500	265	0	0	0	265	1235	-1
Town Hall			2000	172	39	0	0	211	1789	-1
Civic			500	0	0	0	0	0	500	-1
Equipment			750	402	0	0	0	402	348	-0
WLDC			0	0	0	0	0	0	0	100
Market Place			250	250	0	0	0	250	-0	0
Gritting & Snow Clearance			2500	750	0	0	0	750	1750	-1
Community Development			0	0	0	0	0	0	0	100
CCTV			3000	1500	0	0	0	1500	1500	-1
Contingency			383	0	0	0	0	0	383	-1
Grants & Donations				2335	2563	0	0	4897	-4897	
Grants & Donations			15000	0	300	0	0	300	14700	-1
Project: Town Hall Car Park Makeover			1400	645	0	0	0	645	755	-1
Investments				0	10000	0	0	10000	-10000	



Budget Report - Expenditure

Current Financial Year Ending 31/03/2023
 Financial Period 01/04/2022 to 31/07/2022

This report is based on Payment Date

Details	Year 2021/22		Financial Year Ending 31/03/2023						Variation	
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%
Expense: General Total			93957	19666	16623	0	0	36290	57667	-61
Total			93957	19666	16623	0	0	36290	57667	-61



Sales Invoice Analysis

Current Financial Year Ending 31/03/2023

Financial Period 01/04/2022 to 31/07/2022

Invoice Date	Payment Date	Invoice No	Client	Details	Nett	VAT	Total
01/04/2022	01/04/2022	250	West Lindsey District Council	Bank Payment: Precept	?		?
24/03/2022	04/04/2022	235	Caistor Sports & Social Club		175.00		175.00
05/04/2022	05/04/2022	252	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
11/04/2022	11/04/2022	253	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
13/04/2022	13/04/2022	255	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
13/04/2022	13/04/2022	262	Nat West	Bank Payment: Miscellaneous Income	13.04		13.04
14/04/2022	14/04/2022	256	Market Income	Bank Payment: Market Rents	5.25		5.25
06/04/2022	19/04/2022	257	Co Op Funeralcare	Interment of Mr Wayne George Louis	125.00		125.00
23/04/2022	23/04/2022	259	SM Bottles	Bank Payment: Market Rents	5.25		5.25
24/03/2022	27/04/2022	234	Lincolnshire Co Op Funeral		125.00		125.00
01/05/2022	01/05/2022	263	Bll	Bank Payment: Market Rents	5.25		5.25
01/05/2022	01/05/2022	264	SM Bottles	Bank Payment: Market Rents	5.25		5.25
03/05/2022	03/05/2022	266	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
03/05/2022	03/05/2022	267	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
01/05/2022	04/05/2022	260	Caistor Sports & Social Club		175.00		175.00
10/05/2022	10/05/2022	270	H.M. Customs	Bank Payment: VAT Reclaim	1689.33		1689.33
11/05/2022	11/05/2022	269	Caistor Bowls Club	Bank Payment: Lease payment	52.00		52.00
14/05/2022	14/05/2022	271	SM Bottles	Bank Payment: Market Rents	5.25		5.25
14/05/2022	14/05/2022	272	??	Bank Payment: Market Rents	5.25		5.25
23/05/2022	23/05/2022	274	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
23/05/2022	23/05/2022	276	[REDACTED]	Bank Payment: Allotment Income	30.00		30.00
31/05/2022	31/05/2022	282	Nat West	Bank Payment: Bank Interest	16.11		16.11
03/02/2022	01/06/2022	188	J. Marshall Funeral Directors	Exclusive Right of Burial and Interment	500.00		500.00
22/02/2022	01/06/2022	197	[REDACTED]		30.00		30.00
22/02/2022	01/06/2022	198	[REDACTED]		30.00		30.00
22/02/2022	01/06/2022	199	[REDACTED]				
22/02/2022	01/06/2022	200	[REDACTED]		30.00		30.00
24/02/2022	01/06/2022	214	[REDACTED]		30.00		30.00
01/06/2022	01/06/2022	278	[REDACTED]	Credit due allotments not taken up	-60.00		-60.00
01/06/2022	01/06/2022	279	[REDACTED]	Credit due as allotment not taken up	-30.00		-30.00
01/06/2022	01/06/2022	280	[REDACTED]	Credit as allotment not taken up	-30.00		-30.00
01/06/2022	01/06/2022	281	J. Marshall Funeral Directors	Credit as plot already paid for	-500.00		-500.00
21/05/2022	06/06/2022	273	[REDACTED]	Allotment rent for the period 01/04/2022	30.00		30.00
27/05/2022	06/06/2022	277	Caistor Sports & Social Club	01/06/22 - 30/06/22 Lease payment of	175.00		175.00
06/06/2022	06/06/2022	283	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
06/06/2022	06/06/2022	285	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
15/06/2022	15/06/2022	287	[REDACTED]		60.00		60.00
15/06/2022	15/06/2022	288	[REDACTED]		-60.00		-60.00
17/06/2022	16/06/2022	289	J.W. Varlow & Son		125.00		125.00
20/06/2022	20/06/2022	291	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
24/06/2022	24/06/2022	292	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
25/06/2022	25/06/2022	293	[REDACTED]	Bank Payment: Market Rents	15.75		15.75
30/06/2022	30/06/2022	297	Nat West Bank	Bank Payment: Bank Interest	14.68		14.68
27/06/2022	01/07/2022	294	Caistor Sports & Social Club	01/07/22 - 31/07/22 Lease payment of	175.00		175.00
11/07/2022	11/07/2022	298	Market Rents	Bank Payment: Market Rents	383.00		383.00
11/07/2022	11/07/2022	299	Co Op Funeralcare	Bank Payment: Cemetery Income	80.00		80.00
12/07/2022	12/07/2022	300	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
18/07/2022	18/07/2022	302	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
27/07/2022	27/07/2022	310	[REDACTED]	Bank Payment: Market Rents	5.25		5.25
28/07/2022	28/07/2022	306	Caistor Cricket Club		52.00		52.00
29/07/2022	29/07/2022	314	Natwest Group	Bank Payment: Bank Interest	13.25		13.25
30/07/2022	30/07/2022	312	S M Bottles	Bank Payment: Market Rents	5.25		5.25



Sales Invoice Analysis

Current Financial Year Ending 31/03/2023

Financial Period 01/04/2022 to 31/07/2022

Invoice Date	Payment Date	Invoice No	Client	Details	Nett	VAT	Total
					103569.16	0.00	103569.16



Expense Analysis

Current Financial Year Ending 31/03/2023

Financial Period 01/04/2022 to 31/07/2022

Invoice Date	Payment Date	Invoice Ref	Supplier/Payee	Details	Nett	VAT	Total
18/01/2022	15/04/202	626	Caistor Farm & Garden Machinery	Servicing of Stiga Tornado mower	310.97	62.19	373.16
07/03/2022	15/04/202	635	Caistor & District Lions Club	Removal of Christmas tree	250.00		250.00
09/03/2022	15/04/202	636	Wragby Parish Council	50% contribution to cemetery training	22.50		22.50
09/03/2022	15/04/202	637	Lincolnshire Association of Local	Burial Training: Cllr J. Bowman	45.00	9.00	54.00
09/03/2022	15/04/202	638	Lincolnshire Association of Local	Annual Training Scheme	135.00	27.00	162.00
03/03/2022	15/04/202	639	Liam Marchant Plumbing & Heating	Boiler service at CS&SC	65.00		65.00
02/03/2022	15/04/202	640	Caistor Town Hall	Tpwn Hall hire	65.00		65.00
28/02/2022	15/04/202	641	Southdale Service Station	Fuel	13.33	2.67	16.00
12/03/2022	15/04/202	645	West Lindsey District Council	CCTV 010421 to 310322	1500.00	300.00	1800.00
16/03/2022	15/04/202	650	Caistor & District Lions Club	Fitting of 6 benches throughout Caistor	275.00		275.00
02/02/2022	15/04/202	652	Caistor Farm & Garden Machinery	Polycut Fingers	9.46	1.89	11.35
15/03/2022	15/04/202	657	Pestcotek	Rabbit control shoot	199.00	39.80	238.80
25/03/2022	15/04/202	658	Watson Lindsey Arboriculture Limited	Tree survey	210.00		210.00
02/06/2021	15/04/202	663	24-7 Drains	CS&SC drain inspection and CCTV	200.00	40.00	240.00
31/03/2022	15/04/202	667	Alexander Hubbard	Tree works at cemetery	1795.00	359.00	2154.00
05/04/2022	15/04/202	669	I C C M	ICCM Subscription	95.00		95.00
04/04/2022	04/04/202	671	Opus Energy	Bank Payment: Electricity - Sports	42.77	2.14	44.91
04/04/2022	04/04/202	672	Opus Energy	Bank Payment: Electricity - Market	12.93	0.65	13.58
04/04/2022	04/04/202	673	Opus Energy	Bank Payment: Electricity - South Street	18.04	0.90	18.94
07/04/2022	08/04/202	675	Caistor Arts & Heritage Centre	Room hire	35.00	7.00	42.00
01/04/2022	08/04/202	676	Caistor Arts & Heritage Centre	Hall hire	40.00		40.00
31/03/2022	15/04/202	677	Southdale Service Station	Fuel	13.33	2.67	16.00
08/04/2022	08/04/202	678	Caistor Arts & Heritage Centre		-75.00	-7.00	-82.00
04/04/2022	15/04/202	679	Caistor Arts & Heritage Centre	Room hire	28.00	7.00	35.00
01/04/2022	15/04/202	680	Caistor Town Hall	Hal hire	40.00		40.00
14/03/2022	15/04/202	681	Caistor Farm & Garden Machinery	Easy Start & Fingers	16.71	3.34	20.05
12/04/2022	12/04/202	683	Tamar Telecom	Bank Payment: Telephone & Broadband	4.99	1.00	5.99
14/04/2022	15/06/202	684	Watson Lindsey Arboriculture Limited	Tree survey - South Street Park	168.75		168.75
26/04/2022	26/04/202	700	BT	Bank Payment: Telephone & Broadband	56.33	11.27	67.60
18/04/2022	18/04/202	701	[REDACTED]	Bank Payment: Cemeteries/Church -	220.00	44.00	264.00
23/04/2022	17/05/202	703	Apex Services	Salt spreading (30/03, 31/03, 01/04)	750.00	150.00	900.00
28/04/2022	28/04/202	704	[REDACTED]	Bank Payment: Salary Apr 22 M1	1355.72		1355.72
03/05/2022	03/05/202	705	Opus Energy	Bank Payment: Electricity - Sports	37.02	1.85	38.87
03/05/2022	03/05/202	706	Opus Energy	Bank Payment: Electricity - South Street	27.32	1.37	28.69
03/05/2022	03/05/202	707	Opus Energy	Bank Payment: Electricity - Market	11.97	0.60	12.57
04/05/2022	04/05/202	708	[REDACTED]	Bank Payment: Contractors Wages	1064.00		1064.00
04/05/2022	04/05/202	709	[REDACTED]	Bank Payment: Contractors	600.00		600.00
02/05/2022	17/05/202	710	Caistor Town Hall	Town hall hire 14/04 and 29/04	30.00		30.00
06/05/2022	06/05/202	711	B&Q (paid via Carl Thomas)	Bank Payment: Play Park	336.09	67.22	403.31
10/05/2022	10/05/202	712	Tamar Telecom	Bank Payment: Telephone & Broadband	4.99	1.00	5.99
12/05/2022	12/05/202	713	[REDACTED]	Bank Payment: Internal Audit Fee	200.00		200.00
30/04/2022	12/06/202	714	Southdale Service Station	Fuel	28.48	5.70	34.18
03/05/2022	18/05/202	715	Wave	Water at cemetery	10.77		10.77
03/05/2022	18/05/202	716	Wave	Water at Sports Ground	89.44		89.44
22/05/2022	22/05/202	720	Caistor in Bloom Donation	Bank Payment: Donation: Paint and	134.65	26.93	161.58
25/05/2022	25/05/202	723	BT	Bank Payment: Telephone & Broadband	57.00	11.40	68.40
11/05/2022	12/06/202	725	Woodpecker Trees Ltd	Town Hall car park tree cutting	450.00	90.00	540.00
25/05/2022	12/06/202	726	Total Signs & Graphics	Banners (generic Coming Next)	310.84	62.17	373.01
29/05/2022	29/05/202	728	[REDACTED]	Bank Payment: Salary May 22 M2	1609.31		1609.31
25/04/2022	12/06/202	730	Caistor Farm & Garden Machinery	Fingers	9.46	1.89	11.35
01/06/2022	01/06/202	732	[REDACTED]	Bank Payment: Contractors	1230.00		1230.00
06/06/2022	06/06/202	733	Opus Energy	Bank Payment: Electricity - Market	12.31	0.62	12.93



Expense Analysis

Current Financial Year Ending 31/03/2023

Financial Period 01/04/2022 to 31/07/2022

Invoice Date	Payment Date	Invoice Ref	Supplier/Payee	Details	Nett	VAT	Total
06/06/2022	06/06/202	734	Opus Energy	Bank Payment: Electricity - South Street	28.69	1.43	30.12
06/06/2022	06/06/202	735	Opus Energy	Bank Payment: Electricity - Sports	52.52	2.63	55.15
12/06/2022	12/06/202	740	Rock Foundation	Bank Payment: Swift Boxes	75.00		75.00
12/06/2022	12/06/202	741	Caistor Goes	Bank Payment: Grants & Donations	2200.00		2200.00
08/06/2022	08/06/202	744	[REDACTED]	Bank Payment: Wood for bench repair	16.74		16.74
10/06/2022	10/06/202	745	[REDACTED]	Bank Payment: Telephone & Broadband	4.99	1.00	5.99
13/06/2022	13/06/202	749	Pottertons	Bank Payment: Plants	120.00	6.00	126.00
21/06/2022	21/06/202	751	[REDACTED]	Bank Payment: Fence repairs wood	11.30	2.26	13.56
27/06/2022	27/06/202	752	BT	Bank Payment: Telephone & Broadband	33.72	6.74	40.46
28/06/2022	28/06/202	753	[REDACTED]	Bank Payment: Salary June 2022	1262.72		1262.72
30/06/2022	30/06/202	755	[REDACTED]	Bank Payment: Contractors	1582.00		1582.00
03/07/2022	03/07/202	756	Caistor Cares	Bank Payment: Grants & Donations	850.00		850.00
26/07/2022	26/07/202	761	BT	Bank Payment: Telephone & Broadband	36.95	7.39	44.34
04/07/2022	04/07/202	762	Opus Energy	Bank Payment: Electricity - Market	11.97	0.60	12.57
04/07/2022	04/07/202	763	Opus Energy	Bank Payment: Electricity - South Street	106.93	5.35	112.28
04/07/2022	04/07/202	764	Opus Energy	Bank Payment: Electricity - Sports	28.94	1.45	30.39
11/07/2022	11/07/202	765	Tamar Telecom	Bank Payment: Telephone & Broadband	4.99	1.00	5.99
15/07/2022	15/07/202	766	2-4 Market Place Share Purchase	Bank Payment: Investments	10000.00		10000.00
26/07/2022	26/07/202	770	Caistor & District Lions Club	Bank Payment: Grant (Fireworks)	1000.00		1000.00
28/07/2022	28/07/202	771	[REDACTED]	Bank Payment: Salaries	1270.23		1270.23
31/07/2022	31/07/202	774	Caistor In Bloom (Equip)	Bank Payment: Paint	62.80	12.56	75.36
26/07/2022	26/07/202	775	Caistor Photographic Society	Bank Payment: Grants & Donations	150.00		150.00
31/07/2022	31/07/202	776	Caistor Twinning Association	Bank Payment: Grants & Donations	500.00		500.00
					33581.97	1383.68	34965.65



Schedule of Payments

Invoice Date	Invoice Ref	Supplier/Payee	Details	VAT	Total Payment		
31/05/2022	758	Caistor Farm & Garden Machinery		3.98	23.88	<input type="checkbox"/>	<input type="checkbox"/>
08/07/2022	759	ERNLLCA	Job vacancy advert	4.00	24.00	<input type="checkbox"/>	<input type="checkbox"/>
12/04/2022	760	The Cumbria Clock Company	Caistor church clock maintenance	34.00	204.00	<input type="checkbox"/>	<input type="checkbox"/>
26/07/2022	761	BT	Bank Payment: Telephone & Broadband	7.39	44.34	<input type="checkbox"/>	<input type="checkbox"/>
04/07/2022	762	Opus Energy	Bank Payment: Electricity - Market Place LN7 6TU	0.60	12.57	<input type="checkbox"/>	<input type="checkbox"/>
04/07/2022	763	Opus Energy	Bank Payment: Electricity - South Street Park	5.35	112.28	<input type="checkbox"/>	<input type="checkbox"/>
04/07/2022	764	Opus Energy	Bank Payment: Electricity - Sports Ground	1.45	30.39	<input type="checkbox"/>	<input type="checkbox"/>
11/07/2022	765	Tamar Telecom	Bank Payment: Telephone & Broadband	1.00	5.99	<input type="checkbox"/>	<input type="checkbox"/>
15/07/2022	766	2-4 Market Place Share Purchase	Bank Payment: Investments	0.00	10000.00	<input type="checkbox"/>	<input type="checkbox"/>
03/07/2022	767	Caistor Town Hall	Town hall hire	0.00	88.00	<input type="checkbox"/>	<input type="checkbox"/>
22/07/2022	768	Southdale Service Station	Fuel/Oil	10.31	61.85	<input type="checkbox"/>	<input type="checkbox"/>
10/06/2022	769	Caistor Farm & Garden Machinery	Fingers	1.99	11.94	<input type="checkbox"/>	<input type="checkbox"/>
26/07/2022	770	Caistor & District Lions Club	Bank Payment: Grant (Fireworks)	0.00	1000.00	<input type="checkbox"/>	<input type="checkbox"/>
28/07/2022	771	██████████	Bank Payment: Salaries	0.00	1270.23	<input type="checkbox"/>	<input type="checkbox"/>
26/07/2022	772	HMRC	PAYE July 2022 M4	0.00	329.45	<input type="checkbox"/>	<input type="checkbox"/>
26/07/2022	773	PKF Littlejohn	External auditors fee	80.00	480.00	<input type="checkbox"/>	<input type="checkbox"/>
31/07/2022	774	Caistor In Bloom (Equip)	Bank Payment: Paint	12.56	75.36	<input type="checkbox"/>	<input type="checkbox"/>
26/07/2022	775	Caistor Photographic Society	Bank Payment: Grants & Donations	0.00	150.00	<input type="checkbox"/>	<input type="checkbox"/>
31/07/2022	776	Caistor Twinning Association	Bank Payment: Grants & Donations	0.00	500.00	<input type="checkbox"/>	<input type="checkbox"/>
01/08/2022	777	Caistor Go2	Bank Payment: Grants & Donations	0.00	300.00	<input type="checkbox"/>	<input type="checkbox"/>
03/08/2022	778	██████████	Bank Payment: Contractors	0.00	1700.00	<input type="checkbox"/>	<input type="checkbox"/>
02/08/2022	779	Opus Energy	Bank Payment: Electricity - South Street Park	1.42	29.83	<input type="checkbox"/>	<input type="checkbox"/>
02/08/2022	780	Opus Energy	Bank Payment: Electricity - Market Place LN7 6TU	0.62	12.93	<input type="checkbox"/>	<input type="checkbox"/>
02/08/2022	781	Opus Energy	Bank Payment: Electricity - Sports Ground	1.37	28.73	<input type="checkbox"/>	<input type="checkbox"/>
03/08/2022	782	██████████	Expense Claim	92.36	624.76	<input type="checkbox"/>	<input type="checkbox"/>
31/07/2022	784	Southdale Service Station	Fuel/Oil	4.34	26.02	<input type="checkbox"/>	<input type="checkbox"/>
01/08/2022	785	Caistor Town Hall	Town Hall hire	0.00	66.00	<input type="checkbox"/>	<input type="checkbox"/>
28/07/2022	786	Open Plan Consultants Limited	Steps 1-3 of workplan	348.75	2092.50	<input type="checkbox"/>	<input type="checkbox"/>

TOTAL: 19305.05

Authorised Signatory

Authorised Signatory

Minute Ref

Print Name

Print Name

Date

Date



Traffic Cones

To supply red(orange) traffic cones:-

Company 1

460mm - £4.16

750mm - £4.99

Company 2

500mm - £4.64

750mm - £5.85

Company 3

500mm - £7.40

750mm - £10.41

Company 4

500mm - £5.19 (5+ £4.79)

750mm - £5.19 (5+ £4.79)

Carl Thomas

24th July 2022``



Public Tracking Report

Metal Railings Nettleton Road/A46 corroded/falling to bits.	Ref: 14957	Created: 19/04/2021
CCTV at Sports Ground	Ref: 15568	Created: 30/05/2021
Nettleton Motors / Hersey Road	Ref: 17784	Created: 10/08/2021
Cricket Club Chafer Bugs	Ref: 18761	Created: 02/09/2021
Bank Lane, Caistor Parking	Ref: 19114	Created: 01/11/2021
Disabled Bays in Market Place	Ref: 19151	Created: 27/11/2021
Cricket Club Lease	Ref: 19826	Created: 06/04/2022
Queens Jubilee Tree and Plaque (WLDC)	Ref: 20349	Created: 15/04/2022
Parking on North Kelsey Road alongside Grammar School	Ref: 20402	Created: 06/05/2022
Play Area Surface	Ref: 20536	Created: 19/06/2022