



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 10 November 2022 commencing at 7.00 pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Carl Thomas  
Town Clerk  
04/11/2022

## **AGENDA**

- 1 Apologies for absence & reasons given
- 2 To receive declarations of interest
- 3 Public Session (10 minutes)
- 4 Chairmans Report
- 5 To approve the draft minutes of Council meeting held on 13/10/22
- 6 Finance
  - a) To approve the Accounting Statements for period ending 31/10/22
  - b) To approve the Schedule of Payments
- 7 Reports from External bodies:-
  - a) Lincolnshire Police
  - b) West Lindsey District Council.
  - c) Lincolnshire County Council
  - d) Community Groups
  - e) Town Hall Management Committee
- 8 Reports from Committee's
  - a) Finance Committee
  - b) Employment & Personnel Committee
  - c) Economic Development & Market Committee
- 9 Clerks Report & Parish Matters
  - a) To discuss provision of a grit bin on Canada Lane
  - b) Caistor Lions - use of South Street Park 05/06/23 - 12/06/23



- c) Urban Highway Grass Cutting (Parish Agreement Scheme)
  - d) Review of allotment fees
  - e) Review of cemetery fees
  - f) To adopt Employment & Personnel Committee Terms of Reference
  - g) Review Tracking Report
- 10 Correspondence Received
- a) SN - Injury whilst using roundabout at South Street Park.
  - b) AB - Damaged fencing / overgrown shrubbery
- 11 Date of next meeting: 08/12/22
- 12 Resolve to go into closed session in view of the confidential nature of the business to be discussed
- 13 To discuss the Clerks vacancy and potential appointment of new Clerk.