



## Minutes of the Caistor Town Council held at 7.00 pm at the Caistor Town Hall on 13 October 2022

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr P. Richardson, Cllr J. Bowman, Cllr S. Critten, Cllr S. Gaughan,  
Cllr R. Lyus, Cllr M. Galligan, Cllr S. Hodson, Cllr A. Somerscales,  
In Attendance: Carl Thomas (Clerk), Cllr O. Bierley (WLDC), Cllr T. Smith (LCC),  
Members of public present: 1

**1 Apologies for absence & reasons given - Ref: 1466**

Cllrs Cox, Hughes Haslam  
Cllr A. Lawrence (WLDC)

**2 To receive declarations of interest - Ref: 1467**

None

**3 Public Session (10 minutes) - Ref: 1468**

No members of the public present

**4 Chairmans Report - Ref: 1469**

The Chairman had not attended any functions.

**5 To approve the draft minutes of the Council meeting held on 08/09/22 - Ref: 1470**

It was resolved to approve the minutes as a true record.

Proposed: Cllr J. Bowman Seconder: Cllr S. Gaughan For: 9 Against: 0 Abstain: 1

**6 Finance - Ref: 1471**

**a) To approve the Accounting Statements for period ending 30/09/22 - Ref: 1472**

The Clerk had previously circulated the accounting statements for the period ending 30/09/22.

It was resolved to approve these as a true record.

Proposed: Cllr J. Wright Seconder: Cllr S. Critten All in favour

**b) To approve the Schedule of Payments - Ref: 1473**

It was resolved to approve the Schedule of Payments totalling £8898.35

Proposed: Cllr J. Bowman Seconder: Cllr J. Wright All in favour

**7 Reports from External bodies:- - Ref: 1474**

**a) Lincolnshire Police - Ref: 1475**

The Clerk advised that the only matter of concern was a spate of vandalism which the Police were dealing with and did have names.

**b) West Lindsey District Council. - Ref: 1476**

Cllr Bierley had previously circulated a report and took questions from councillors.

Cllr Lyus asked if the removal on bins on the lay-by on Riby Road adjacent to Canada Lane could be re-instated

**c) Lincolnshire County Council - Ref: 1477**

Cllr T. Smith gave a brief report in respect of a grit bin on Canada Lane and speeding along the A1084 Brigg Road. A letter had been received and circulated from the Police which would be re-circulated to councillors.

**d) Community Groups - Ref: 1478**

The Go2 Group would be hosting an electric car day on 22/04/23 and sought permission to use the Market Place.

The Christmas Market & tree lighting would be held on 04/12/23

**e) Town Hall Management Committee - Ref: 1479**

Cllr Gaughan advised of future meetings.

**These are draft minutes and have not been formally approved and adopted**



**8** Reports from Committee's - Ref: 1480

**a) Finance Committee - Ref: 1481**

No meetings had taken place.

The next meeting would be 17/11/22 when the budget will be reviewed for 2023/24. Any items for consideration were requested from councillors.

**b) Employment & Personnel Committee - Ref: 1482**

No meetings had taken place.

Cllr Davey suggested the committee membership be increased.

Cllrs Richardson and Cllrs Lyus nominated themselves and were duly elected.

The Clerk advised that the Terms of Reference would need to be amended to accommodate the increased membership.

**c) Economic Development & Market Committee - Ref: 1483**

Cllr Critten confirmed that a 'high street task force' consisting of Government officials would be attending the town on 17th October.

**9** Clerks Report & Parish Matters - Ref: 1484

**a) New policy for adoption: Training & Development Policy - Ref: 1485**

It was resolved to adopt this policy.

Proposed: Cllr S. Critten Seconder: Cllr J. Wright All in favour

**b) Use of new notice board - Ref: 1486**

The Clerk confirmed the new notice board was in place and suggested this was used for Council business and the old notice board be used as a Community Notice Board controlled by the Council and Arts & Heritage Centre. This was agreed.

**c) Appointment of internal auditor 2022/23 - Ref: 1487**

It was resolved to appoint Andy Hopkins as the internal auditor at a fee of £200.

Proposed: Cllr S. Critten Seconder: Cllr J. Wright All in favour

**d) Review Tracking Report - Ref: 1488**

15568 - CCTV at Sports Ground

Two quotes had been received. The 3rd quote was awaited.

19690 - Policy Review: Equality & Diversity Policy

19691 - Policy Review: Grants Policy

19692 - Policy review: Reserves Policy

It was resolved adopt all of the above policies

Proposer: Cllr A. Somerscales Seconder: Cllr M. Galligan All in favour

**10** Correspondence Received - Ref: 1489

**a) Caistor In Bloom - Ref: 1490**

The Clerk circulated various correspondence in support of Caistor in Bloom to members.

**11** Date of next meeting - Ref: 1491

10/11/22 at 7 pm

Meeting closed at 7.35 pm