



Minutes of the Caistor Town Council held at 7.00 pm at the Caistor Town Hall on 10 November 2022

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr P. Richardson, Cllr J. Bowman, Cllr S. Gaughan, Cllr R. Lyus,
Cllr M. Galligan, Cllr P. Haslam, Cllr J. Cox,
In Attendance: Carl Thomas, Cllr T. Smith (LCC), Cllr A. Lawrance (WLDC),
Members of public present: 3

- 1 Apologies for absence & reasons given - Ref: 1507**
Cllrs S. Critten, S. Hodson, J. Hughes, A. Somerscales
Cllr O. Bierley (WLDC)
- 2 To receive declarations of interest - Ref: 1508**
None
- 3 Public Session (10 minutes) - Ref: 1509**
A resident requested an additional grit bin on Canada Lane.
Item 10A was brought forward at this point.
Proposed: Cllr P. Haslam Seconder: Cllr J. Bowman All in favour
- 4 Chairmans Report - Ref: 1510**
The Mayor had attended the Caistor Photography presentation evening, Firework event and Caistor Twinning dinner.
- 5 To approve the draft minutes of Council meeting held on 13/10/22 - Ref: 1511**
It was resolved to approve the minutes as a true record.
Proposed: Cllr J. Bowman Seconder: Cllr M. Galligan For: 8 Against: 0 Abstain: 1
- 6 Finance - Ref: 1512**
 - a) To approve the Accounting Statements for period ending 31/10/22 - Ref: 1513**
The accounting statements had been circulated by the Clerk.
It was resolved to approve these as a true record.
Proposed: Cllr J. Bowman Seconder: Cllr J. Wright All in favour
 - b) To approve the Schedule of Payments - Ref: 1514**
It was resolved to approve the Schedule of Payments totalling £15451.63
Proposed: Cllr J. Wright Seconder: Cllr J. Bowman All in favour
- 7 Reports from External bodies:- - Ref: 1515**
 - a) Lincolnshire Police - Ref: 1516**
There was nothing to report
 - b) West Lindsey District Council. - Ref: 1517**
Cllr O. Bierley circulated a report prior to the meeting with no matters arising.
 - c) Lincolnshire County Council - Ref: 1518**
Cllr T. Smith updated Councillors on proposed works to drainage at the junction of Brigg Road and Canada Lane.
Councillors raised concerns regarding safety at the A46/B1225/A1173 junction which would be discussed with Officers at LCC.
Councillors raised concerns regarding failed street lighting along Hersey Road, Windsor Drive and Lincoln Drive.
 - d) Community Groups - Ref: 1519**
Cllr Bowman confirmed that Caistor Goes would be involved with Remembrance Day and Caistor Christmas

These are draft minutes and have not been formally approved and adopted



market.

e) Town Hall Management Committee - Ref: 1520

There would be a management meeting on Wed 16th November.

8 Reports from Committee's - Ref: 1521

a) Finance Committee - Ref: 1522

No meetings had been held.

The Clerk requested any wishes for the 2023/24 budget to be received by 5 pm Friday 12/11/22 in preparation for the Finance Committee Meeting on Thursday 17th November.

b) Employment & Personnel Committee - Ref: 1523

This matter would be deferred until the closed session.

c) Economic Development & Market Committee - Ref: 1524

Cllr Bowman confirmed that the committee purchased a small number of poppies which were now on display through the Town. The committee were also undertaking monthly clean ups within the Town.

9 Clerks Report & Parish Matters - Ref: 1525

a) To discuss provision of a grit bin on Canada Lane - Ref: 1526

Cllr T. Smith explained LCC's position and Cllr Haslam proposed the Town Council provided a bin in view of the situation during freezing temperatures along and at the junction of Canada Lane. The Clerk expressed concern on how the bin would be filled and maintained as the council only had 1 ton bags of salt. It was suggested that 25 kg bags could be purchased which the resident offered to assist with in accepting the bags and filling the bin. It was resolved to purchase a grit bin at a cost of up to £100.

b) Caistor Lions - use of South Street Park 05/06/23 - 12/06/23 - Ref: 1527

Permission was granted.

c) Urban Highway Grass Cutting (Parish Agreement Scheme) - Ref: 1528

It was agreed to accept the new contract which had no material changes but would now operate on a rolling 12 month basis.

d) Review of allotment fees - Ref: 1529

It was agreed to maintain existing fees

e) Review of cemetery fees - Ref: 1530

It was agreed to maintain existing fees

f) To adopt Employment & Personnel Committee Terms of Reference - Ref: 1531

It was resolved to adopt the Terms of Reference

Proposed: Cllr S. Davey Seconder: Cllr J. Wright All in favour

g) Review Tracking Report - Ref: 1532

15568 - CCTV at Sports Ground

The Clerk advised he was struggling to obtain a 3rd quote with companies showing little interest.

20958 - Policy review: Internal Control Policy

20959 - Policy review: Standing Orders

It was resolved to adopt the above policies.

Proposer: Cllr S. Davey Seconder: Cllr R. Lyus All in favour

20972 - South Street One Way

Concern had been raised by residents whereby damage was being caused to buildings primarily because of insufficient signage and the one way restriction applying from half way along South Street. LCC, through Cllr T. Smith, had agreed to investigate and initially install additional signage and potentially look into a TRO to make



all of South Street one way. This would be a long process however of approx 40 weeks.

10 Correspondence Received - Ref: 1533

a) SN - Injury whilst using roundabout at South Street Park. - Ref: 1534

b) AB - Damaged fencing / overgrown shrubbery - Ref: 1535

11 Date of next meeting: 08/12/22 - Ref: 1536

All items for the agenda by 01/12/22

12 Resolve to go into closed session in view of the confidential nature of the business to be discussed - Ref: 1537

13 To discuss the Clerks vacancy and potential appointment of new Clerk. - Ref: 1538

Meeting closed at 7.40 pm