



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 8 December 2022 commencing at 7.00 pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Carl Thomas  
Town Clerk  
01/12/2022

## **AGENDA**

- 1 Apologies for absence & reasons given
- 2 To receive declarations of interest
- 3 Public Session (10 minutes)
- 4 Chairmans Report
- 5 To approve the draft minutes of the Council meeting held on 10/11/22
- 6 To approve the draft minutes of the closed session of the Council Meeting held on 10/11/22
- 7 Finance
  - a) To approve the Accounting Statements for period ending 30/11/22
  - b) To approve the Schedule of Payments
  - c) To approve the 2023/24 budget
  - d) To approve the precept request for 2023/24
- 8 Reports from External bodies:-
  - a) Lincolnshire Police
  - b) West Lindsey District Council.
  - c) Lincolnshire County Council
  - d) Community Groups
  - e) Town Hall Management Committee
- 9 Reports from Committee's
  - a) Finance Committee
  - b) Employment & Personnel Committee
  - c) Economic Development & Market Committee



- 10 Clerks Report & Parish Matters
  - a) Winter gritting
  - b) Disposal of christmas tree
  - c) Community Energy Project (SC)
  - d) Caistor lions use of South Street Park Nov 23
  - e) Sports Field fencing / fertiliser
  - f) Structural survey of Town Hall
  - g) To discuss the Coronation of His Majesty The King, King Charles III, on Saturday 6th May
  - h) To discuss Production and distribution of the "What's on in Caistor 2023" leaflet.
  - i) Review Tracking Report
- 11 Correspondence Received
  - a) None received
- 12 Date of next meeting: 12/01/22
- 13 Resolve to go into closed session in view of the confidential nature of the business to be discussed
- 14
  - b) To discuss new Clerk contract
    - a) To discuss handyman request for vehicle cost reimbursement
    - c) To discuss matters related to Caistor Market
    - d) To discuss and adopt National pay award