



## Minutes of the Caistor Town Council held at 7.00 pm at the Caistor Town Hall on 12 January 2023

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr S. Critten, Cllr S. Gaughan, Cllr M. Galligan, Cllr S. Hodson,  
Cllr A. Somerscales, Cllr J. Cox,

In Attendance: Michelle Moss, District Cllr Bierley, County Cllr Smith,

Members of public present: 0

- 1** Apologies for absence & reasons given - Ref: 1637  
Apologies received and reasons accepted from Cllrs Richardson, Haslam, Lyus, Bowman and Hughes  
Proposed: Cllr S. Davey Seconder: Cllr S. Critten All in favour
- 2** To receive declarations of interest - Ref: 1638  
None
- 3** Public Session (10 minutes) - Ref: 1639  
No members of public present
- 4** Chairmans Report - Ref: 1640  
The chairman welcomed the new clerk to the council and extended thanks to the previous clerk for their invaluable support
- 5** To approve the draft minutes of Council Meeting held on 08/12/22 - Ref: 1641  
RESOLVED that the draft minutes of the meeting held on 08 December 2022 be approved as a true record of the meeting.  
Proposed: Cllr S. Gaughan Seconder: Cllr A. Somerscales All in favour
- 6** To approve the draft minutes of Council Meeting held on 08/12/22 closed session - Ref: 1642  
RESOLVED that the draft minutes of the closed session meeting held on 08 December 2022 be approved as a true record of the meeting.  
Proposed: Cllr S. Critten Seconder: Cllr A. Somerscales All in favour
- 7** Finance - Ref: 1643
  - a)** To approve the Accounting Statements for period ending 31/12/22 - Ref: 1644  
The accounting statements had been circulated to all councillors prior to the meeting.  
RESOLVED to approve the accounting statements for the period ending 31.12.22 as a true record.  
Proposed: Cllr S. Critten Seconder: Cllr S. Gaughan All in favour
  - b)** To approve the Schedule of Payments - Ref: 1645  
RESOLVED to approve the schedule of payments totalling £7032.60  
Proposed: Cllr S. Critten Seconder: Cllr S. Gaughan All in favour
  - c)** To add Michelle Moss to the bank mandate - Ref: 1646  
RESOLVED to add Michelle Moss (the new Town Clerk) to the bank mandate as a signatory.  
Proposed: Cllr S. Critten Seconder: Cllr S. Gaughan All in favour
- 8** Reports from External bodies:- - Ref: 1647
  - a)** Lincolnshire Police - Ref: 1648  
None
  - b)** West Lindsey District Council. - Ref: 1649  
Report circulated from District Cllr Bierley prior to the meeting. District Cllr Bierley also noted that progress had been made with the new central Lincolnshire local plan and the target completion date was mid year 2023.  
A concern was raised regarding the vehicles parked on the footpath/verge near Hersey Rd. District Cllr Bierley

Signature: .....



and County Cllr Smith agreed to work together to investigate and try to resolve.

**c) Lincolnshire County Council - Ref: 1650**

County Cllr Smith noted that he continued to support the reporting and resolution of potholes in the town.

**d) Community Groups - Ref: 1651**

None

**e) Town Hall Management Committee - Ref: 1652**

Representatives noted: the committee is awaiting the building survey report; Caistor Town Hall is open on Thursdays 12-2.30 to provide a warm space to meet and chat.

**9 Reports from Committee's - Ref: 1653**

**a) Finance Committee - Ref: 1654**

Nothing to report

**b) Employment & Personnel Committee - Ref: 1655**

Nothing to report

**c) Economic Development & Market Committee - Ref: 1656**

More stalls have been lost and there are now just 3 regular stalls. "How to grow the Saturday market" will be an agenda item for the next Eco Dev and Market Committee.

**10 Clerks Report & Parish Matters - Ref: 1657**

**a) To discuss and decide whether to allow bee hive on the allotments. - Ref: 1658**

It was noted that the recommendations from British Bee Keepers Association (BBKA) and Allotment Association regarding the siting of bee hives on allotments include: not to site adjacent to a school; hives should be sited so only experienced keepers can approach them; the hives require screening; the keeper should hold PLI. RESOLVED not to allow bee hives on the allotments.

Proposed: Cllr S. Gaughan Seconder: Cllr S. Davey Unanimous

**b) To discuss and agree whether to pay for membership of Lincolnshire Fieldpaths Association - Ref: 1659**

It was noted that membership is £5 pa, the association produce annual newsletters and will provide support to member councils on matters relating to footpaths.

RESOLVED to subscribe to membership of the association

Proposed: Cllr S. Gaughan Seconder: Cllr A. Somerscales All in favour

**c) Review Tracking Report - Ref: 1660**

**d) To review damage to the fire station wall and agree a plan of action - Ref: 1661**

It was noted that a section of brickwork had fallen from the wall supporting the bank at the old fire station.

RESOLVED to a - clear up the fallen bricks; b - obtain quotes for repair of the damage and any essential re-inforcement of the wall.

Proposed: Cllr S. Gaughan Seconder: Cllr A. Somerscales All in favour

**11 Correspondence Received - Ref: 1662**

**a) RW - Gritting of footpaths / Church Street - Ref: 1663**

It was noted that gritting of Church St is undertaken but parked cars often limit gritting operation, but that the pavements are not gritted.

RESOLVED to respond accordingly

**b) Southdale Service Station - closing wef 31/01/23 - Ref: 1664**

It was noted that Southdale Service Station would be closing at the end of January.

RESOLVED to write to the owners to wish the family good luck in their retirement and thank them for their service to the town over the years.

Proposed: Cllr S. Gaughan Seconder: Cllr M. Galligan All in favour

Signature: .....



**12** **Date of next meeting 09/02/23 - Ref: 1665**

Noted

**13** **To resolve to go into closed session in view of the confidential nature of the matter to be discussed - Ref: 1666**

RESOLVED to move into closed session. DC Bierley and CC Smith left the meeting.

Proposed: Cllr S. Davey Seconder: Cllr S. Gaughan All in favour

**14** **To discuss and adopt the National pay award - Ref: 1667**

RESOLVED to adopt the national pay award and back date it to the 1st April 2022 as per NALC guidelines

Proposed: Cllr J. Wright Seconder: Cllr A. Somerscales All in favour

**15** **To approve former Clerks holiday pay - Ref: 1668**

RESOLVED to approve payment for the former clerks outstanding holiday.

Proposed: Cllr M. Galligan Seconder: Cllr J. Wright All in favour

Meeting closed at 7.26

Signature: .....