



## Minutes of the Caistor Town Council held at 7.00pm at the Caistor Town Hall on 9 March 2023

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr P. Richardson, Cllr J. Bowman, Cllr S. Critten, Cllr S. Gaughan,  
Cllr M. Galligan, Cllr S. Hodson, Cllr J. Hughes, Cllr A. Somerscales,  
In Attendance: Michelle Moss,  
Members of public present: 5

- 1** To receive apologies for absence & accept reasons given - Ref: 1774  
Apologies received from Cllrs Lyus and Cox
- 2** To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) - Ref: 1775  
None
- 3** Public Session (10 minutes) - Ref: 1776  
None
- 4** Chairmans Report - Ref: 1777  
Nothing to report
- 5** To approve the draft minutes of 9th Feb 2023 - Ref: 1778  
RESOLVED that the draft minutes of the meeting held on 9th Feb 2023 be approved as a true record of the meeting,  
Proposed: Cllr S. Hodson Seconder: Cllr S. Critten All in favour
- 6** Finance - Ref: 1779
  - a)** To approve the Accounting Statements for period ending 28/02/2023 - Ref: 1780  
The accounting statements had been circulated to all councillors prior to the meeting.  
RESOLVED to approve the accounting statements for the period ending 28.02.23 as a true record.  
Proposed: Cllr S. Gaughan Seconder: Cllr S. Hodson All in favour
  - b)** To approve the Schedule of Payments - Ref: 1781  
RESOLVED to approve the schedule of payments which totalled £4567.62  
Proposed: Cllr S. Critten Seconder: Cllr J. Bowman All in favour
- 7** To received reports from external bodies:- - Ref: 1782
  - a)** Lincolnshire Police - Ref: 1783  
None received
  - b)** West Lindsey District Council. - Ref: 1784  
Cllr Bierley noted: a 2.99% increase in WLDC council tax, the equivalent of an annual increase of £6.80 to a band D property; WLDC have been shortlisted for council of the year; a revamped facility to list events on WLDC website; a further funding sum from HFS3 is available to community groups until 31.3.23; and a reminder that voters at the upcoming elections will need to bring ID.
  - c)** Lincolnshire County Council - Ref: 1785  
Cllr Smith noted: a 4.99% increase in LCC council tax; lines on the one-way system had been completed. Cllrs reported further issues for LCC including: A46 verge had been strimmed and all the litter cut up; corroded metal railings Nettleton Road/A46 had been partially repaired but not fully restored; missing man hole covers by the hay wagon; workman signs left on A46.
  - d)** Community Groups - Ref: 1786  
None
  - e)** Town Hall Management Committee - Ref: 1787

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Report included a note that Pam Cluff had stood down as the bookings clerk and the role is now being completed by Chris Morgan.

**8 To receive reports from Committee's and working parties - Ref: 1788**

**a) Finance Committee - Ref: 1789**

Meeting scheduled 16th March 2023

**b) Employment & Personnel Committee - Ref: 1790**

Meeting held 7th March 2023 - update to be provided in closed session.

**c) Economic Development & Market Committee**

**To agree proposal to get event leaflets printed and identify where the budget will come from - Ref: 1791**

No meeting held.

It was noted that the events leaflet had been finalised. The print cost for 4000 was £486. It was agreed to proceed but the budget for the leaflet should be discussed as part of the finance committee meeting on 16th

**d) Neighbourhood Plan Steering Committee - Ref: 1792**

None - it was noted that due to the town clerks current workload, work on the NHDP had paused for now and would be relooked at in May.

**e) Kings coronation working group - Ref: 1793**

Work progressing well. Next meeting planned for 22nd March.

**9 Clerks Report & Parish Matters - Ref: 1794**

**a) To review and approve revised cemetery fees and forms - Ref: 1795**

RESOLVED to approve the revised fees and forms

Proposed: Cllr J. Wright Seconder: Cllr S. Hodson 1 abstained

**b) To review the play area inspection reports and agree any necessary action(18893) - Ref: 1796**

RESOLVED to obtain quotes for the issues marked as high risk and report back to council.

Proposed: Cllr J. Wright Seconder: Cllr S. Gaughan All in favour

**c) To review the quotes received for the cemetery railings and agree next steps including budget (20701) - Ref: 1797**

RESOLVED to accept the quote from Andy Bradley to repaint the cemetery railings and gates.

Proposed: Cllr J. Wright Seconder: Cllr J. Hughes All in favour

**d) To review the quotes received for the repair of the wall at the old fire station and agree next steps including budget (21170) - Ref: 1798**

RESOLVED to accept the quote from Rustic Construction to repair the wall at the old fire station.

Proposed: Cllr A. Somerscales Seconder: Cllr S. Critten All in favour

**e) To receive an update on progress made to protect CTC interest for loan to 2-4 Market Place and agree next steps - Ref: 1799**

Noted: several solicitors contacted for outline advice and quote - quotes varied from £2,500 to £13,500. All recommended a loan agreement between CTC and the community group; a legal charge is secured against the property; due diligence is completed.

PROPOSED to use Bridge Mc Farland solicitors.

Due to the complexity of the issue it was agreed to involve some of the councillors in the legal discussions.

Proposed: Cllr J. Bowman Seconder: Cllr M. Galligan All in favour

**10 Review Tracking Report - Ref: 1800**

Report shared - no additional comments

**11 Correspondence Received - Ref: 1801**

**a) To agree any appropriate action relating to complaint about trees Overhanging Wold View Caistor**

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**(20916) - Ref: 1802**

Noted: trees in question are close the the boundary and have TPO's; a recent tree survey commissioned by CTC did not raise the trees in question as an issue; resident is willing to pay for or contribute to the work required; there are no restrictions on who can apply for work on a tree with a TPO.

RESOLVED to allow work to be undertaken on the tree at the expense of the resident, if the resident applies to WLDC and WLDC approve the request.

Proposed: Cllr S. Davey Seconder: Cllr S. Gaughan All in favour

**b) To agree whether to allow Commonwealth War graves commission to install a sign at the cemetery (21245) - Ref: 1803**

RESOLVED to approve the request for the sign.

Proposed: Cllr S. Critten Seconder: Cllr S. Gaughan All in favour

**c) To review the email and quote from Mike Gilliard regarding grass cutting at the chruch and congregational church - Ref: 1804**

It was noted that: the back of the churchyard had been completed by a contractor over winter, is looking good and this work should not be wasted by allowing it to deteriorate again.

RESOLVED to accept the grass cutting quote for back and front of the church and congregational church, but to discuss the budget allocation for this at the finance meeting (16th March 2023) before informing the contractor.

Proposed: Cllr M. Galligan Seconder: Cllr S. Hodson All in favour

**d) To review the complaint about joy riders in car park on N.Kelsey Rd and agree any action (21318) - Ref: 1805**

It was noted that the town council have limited power in this situation and that the resident should pursue action by the police.

**12 Date of next meeting - Ref: 1806**

13th April 2023

**Meeting resolved to move into closed session for an update on the employment meeting 7th March 2023**

RESOLVED to move into closed session.

Proposed: Cllr S. Davey Seconder: Cllr S. Gaughan All in favour

**Update on the employment meeting 7th March 2023 (agenda item 8b)**

Cllr Davey provided an overview of items discussed at the employment committee meeting.

Meeting closed at 8.54pm

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