



Minutes of the Caistor Town Council Employment committee meeting held at 7.00pm at the Caistor Town Hall on 7 March 2023

Present:

In Attendance:

Members of public present: 0

- 1 To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) - Ref: 1765**
None declared
- 2 To receive apologies and reasons for absence - Ref: 1766**
Apologies received and accepted from Cllr Lyus
- 3 Public Participation 10 minutes max. Individual members of the public are permitted to address the council for up to 5 minutes each - Ref: 1767**
None
- 4 To resolve to go into closed session - Ref: 1768**
RESOLVED to enter closed session
Proposed: Cllr J. Bowman Seconder: Cllr S. Hodson All in favour
- 5 To understand the employee pension requirements and agree next steps - Ref: 1769**
RESOLVED that employees should be enrolled onto the CTC pension scheme
Proposed: Cllr S. Hodson Seconder: Cllr J. Bowman All in favour
- 6 To review the clerks request for a council mobile phone and agree next steps - Ref: 1770**
RESOLVED to organise a mobile phone contract for CTC, for the clerk
Proposed: Cllr P. Richardson Seconder: Cllr S. Hodson All in favour
- 7 To assess the employment status of the current handyman/contractor and agree next steps - Ref: 1771**
RESOLVED to consult an HR specialist to review and update the current contract.
Proposed: Cllr S. Gaughan Seconder: Cllr P. Richardson All in favour
- 8 To review the request from the handyman/contractor for an increase in hourly rate of pay and payment for use of car and agree next steps - Ref: 1772**
RESOLVED to include this as part of the discussion with the HR specialist
Proposed: Cllr S. Gaughan Seconder: Cllr J. Bowman All in favour
- 9 To review the cover arrangements for Handyman/contractor holiday dates and agree next steps - Ref: 1773**
RESOLVED that no action will be taken for this at the current time.
Proposed: Cllr S. Davey Seconder: Cllr S. Hodson All in favour

Meeting closed at 8.55pm

These are draft minutes and have not been formally approved and adopted