



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 9 February 2023 commencing at 7.00 at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss  
Clerk to the Council  
04/02/2023

## **AGENDA**

- 1 To receive apologies for absence & accept reasons given
- 2 To receive declaration of interests and requests for dispensations and to consider granting dispensation(s)
- 3 Public Session (10 minutes)
- 4 Chairmans Report
- 5 To approve the draft minutes of 12th January 2023
- 6 Finance
  - a) To approve the Accounting Statements for period ending 31.01.23
  - b) To approve the Schedule of Payments
- 7 Reports from External bodies:-
  - a) Lincolnshire Police
  - b) West Lindsey District Council.
  - c) Lincolnshire County Council
  - d) Community Groups
  - e) Town Hall Management Committee
- 8 Reports from Committee's and working groups
  - a) Economic Development & Market Committee
  - b) Kings Coronation working group
- 9 Discuss and agree whether CTC should proceed with the Public Works Loan for 2-4 Market Place (to include a presentation from the group)
- 10 Clerks Report & Parish Matters
  - a) Review sports group licences which expire 31st March and agree fees for 2023 and beyond



- b) Review of Town Hall survey report and agree any associated action
  - c) To review the quotes to address the damp issue in the clerks office and agree how to proceed
  - d) Review grass cutting quotes for verges and parks and agree how to proceed - 2023/24(20973)
  - e) Review the quotes received for the Cemetery Gates and Railings and agree how to proceed (20701)
  - f) To review the CCTV quotes and associated costs and agree how to proceed
  - g) Resolve to continue membership of LALC annual training scheme for 23/24
  - h) Agree the date for the Annual Parish Meeting and agree agenda
  - i) To review the issues raised by LCC about CTC gritting and decide how to progress
- 11 Review Tracking Report
- 12 Policy review
- a) GDPR
  - b) Data protection
  - c) Social Media Policy
- 13 Correspondence Received
- a) Request from pizza van about visiting Caistor
  - b) WLDC MO - Councillors Confirmation of receipt of revised code
  - c) Caistor grammar exam dates(21193) (for information)
- 14 Date of next meeting