



Caistor Town Council  
Town Hall  
14 High Street  
Caistor  
LN7 6TX

You are hereby summoned to attend the meeting of Caistor Town Council Employment committee meeting which will be held on Tuesday 7 March 2023 commencing at 7.00pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss  
Clerk to the Council  
23/02/2023

## **AGENDA**

- 1 To receive declaration of interests and requests for dispensations and to consider granting dispensation(s)
- 2 To receive apologies and reasons for absence
- 3 Public Participation 10 minutes max. Individual members of the public are permitted to address the council for up to 5 minutes each
- 4 To resolve to go into closed session
- 5 To understand the employee pension requirements and agree next steps
- 6 To review the clerks request for a council mobile phone and agree next steps
- 7 To assess the employment status of the current handyman/contractor and agree next steps
- 8 To review the request from the handyman/contractor for an increase in hourly rate of pay and payment for use of car and agree next steps
- 9 To review the cover arrangements for Handyman/contractor holiday dates and agree next steps