



Caistor Town Council
Town Hall
14 High Street
Caistor
LN7 6TX

You are hereby summoned to attend the meeting of Caistor Town Council Finance Committee which will be held on Thursday 16 March 2023 commencing at 7.00pm at the Arts & Heritage Centre.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
09/03/2023

AGENDA

- 1 To resolve to accept apologies for absence and reasons given
- 2 To receive declaration of interests and requests for dispensations and to consider granting dispensation(s)
- 3 Public Participation (max 10 mins, 5 min limit per person) - The council are not required to respond and items not on the agenda will not be debated but may be referred, if appropriate, to the next meeting
- 4 To approve the minutes of the last Finance committee meeting 17.11.22
- 5 To review the projected significant variances and agree any associated action
- 6 To discuss and agree appointment of the internal auditor for 23/24
- 7 To review the financial regulations to recommend for approval by full council in May
- 8 To review the risk assessment register to recommend for approval by full council in May
- 9 To review the additional projects approved by full council and decide where the budget will come from (including if approved: Clerks office, Cemetery railings, Fire station wall, Event leaflet)
- 10 To review the financial implications of drawing down the PWL and make recommendations to full council
- 11 Date of next meeting