



You are hereby summoned to attend the meeting of Estates Committee which will be held on Tuesday 4 July 2023 commencing at 7.00pm at the Arts & Heritage Centre.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
22/06/2023

AGENDA

1. To receive apologies and note reasons for absence
2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
3. Public participation - 10 minutes - items raised which are not on the agenda will be referred to a later meeting, if appropriate
4. To approve the draft minutes from the Estates committee meeting on 31st May 2023
5. To receive an update on the town hall roof, leaks and guttering and agree next steps
6. To receive an update on the play areas inspection and agree any next steps
7. To receive an update on the allotments and agree any next steps
8. To review and approve the revised allotment T&C's, application form and agreement form and agree to transfer existing holders to the revised T&C's
9. To receive an update about the complaints regarding church trees and water from the spring on Fountain St and agree any further action
10. To review and approve the equipment service schedule (Kim Hodson)
11. To receive an update on the asset register and agree any next steps
12. Date for next meeting - 22nd August 2023