



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 10 August 2023 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
03/08/2023

AGENDA

1. To receive apologies for absence & reasons given
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s)
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. Finance
 - a) To approve the Accounting Statements and bank reconciliation for period ending 31/07/2023
 - b) To approve the Schedule of Payments
- 6.. Reports from External bodies:-
 - a) West Lindsey District Council.
 - b) Lincolnshire County Council
 - c) Lincolnshire Police
 - d) Community Groups
 - e) Town Hall Management Committee
7. To receive reports from Committee's and working groups, and agree any associated action
 - a) Personnel and Finance Committee
 - ai) To receive the draft minutes from the personnel and finance committee 25th July 2023
 - aii) Review the proposal from P&F to reduce the number of meetings per year and not hold the August meeting
 - aiii) To consider the proposal by P&F to recruit an assistant to support the clerk and consider outsourcing some activities
 - b) Estates Committee
 - c) Economic Development & Market Working Group
8. To discuss having a mission statement and set of objectives for the town council and agree next steps



9. To agree the process for proposing improvements and projects for 2024/25 and agree next steps (project proposal document)
10. To consider the proposal for resolving the cemetery record issues including digitising the process and agree next steps (budget, resource etc)
11. To receive an update on 2-4 market Place, the Public Works Board loan and agree any next steps
12. Clerks Report & Parish Matters
 - a) To review the anti social behaviour and other issues at the N.Kelsey Rd sports field car park and agree any action
 - b) To review the issue with pigeon muck at the play areas and agree any action
 - c) To review how to improve community engagement and better connect with residents when deciding on priorities
 - d) To review the scheme of publication and agree and changes or next steps
 - e) To review the contractor signs which have been positioned around the town and agree any action
 - f) Review Tracking Report
13. Correspondence Received
 - a) Speed limit reduction A46 between Nettleton and Caistor
 - b) Resident request for a builder to access back garden via South St Park with digger and materials
14. To note any planning decisions
 - a) Application Number: 146500
Decision: Granted time limit plus conditions
Proposal: Planning application to erect 1no. dwelling.
Location: Plot 5 - Mill Grange, Horncaste Road, Caistor
 - b) Application Number: 146620
Decision: Refused
Proposal: Planning application to erect 5no. residential log cabins
Location: Land at Top House Farm, 23, Grimsby Road, Caistor
 - c) Application Number: 146704
Decision: Granted time limit plus conditions
Proposal: Planning application for conversion and extension of windmill site to form 1no. dwelling being variation of conditions 2, 9 & 10 of planning permission 144661 granted 10 June 2022 - increased number of glazed panels
Location: Radley's Mill, Whitegate Hill, Caistor
 - d) Application Number: 146782
Decision: Granted time limit plus conditions
Proposal: Listed building consent for conversion and extension of windmill site to form 1no. dwelling being variation of conditions 2, 7 & 8 of Listed Building Consent 144662 granted 10 June 2022 - increased number of glazed panels.
Location: Radley's Mill, Whitegate Hill, Caistor,
 - e) Application Number: 146957
Decision: No observation/objections
Proposal: County matters application for the phased extraction of sand and gravel with restoration to low-level acid grassland, lowland heath, gorse and woodland, including ancillary activities, associated infrastructure and new access from North Kelsey Road - PL/0040/23
Location: Land South of North Kelsey Road, Caistor
15. To review the planning applications received and agree a response
 - a) Application Number: 146986
Proposal: Planning application to replace 4no. windows to front elevation.
Location: 1, Bobs Lane, Caistor, LN7 6UD



- b) Application Number: 147080
Proposal: Prior approval change of use from commercial, business and service to 1no. dwellinghouse.
Location: 12, South Street, Caistor,
- 16. Date of next meeting