



You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 26 September 2023 commencing at 7.00pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
20/09/2023

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
3. Public participation - 10 minutes - items raised which are not on the agenda will be referred to a later meeting, if appropriate
4. To approve the draft minutes of the Estates Committee meeting on 22nd Aug 2023
5. To receive an update from Estates Operative on work completed and capacity
6. Caistor Sports and Social Club
 - a. To review the quotes for the replacement windows at the cricket pavilion and agree next steps
 - b. To receive an update on the boiler and agree any next steps
7. Allotments
 - a. To review the appointment of an allotment rep and agree any next steps
 - b. To review the proposed solutions and quotes for the allotment steps and agree next steps
8. Town Hall
 - a. To receive an update on the town hall roof and agree next steps
 - b. To consider the proposals for investigating and repairing the floor in the boiler room at the town hall and agree next steps
9. To receive an update on work completed/outstanding at the play areas and agree any next steps
10. To consider the additional equipment required for estates and agree next steps
11. To review progress made with the cemetery railings and agree how to proceed
12. To consider grass cutting requirements for 2023-24 and agree timescales, budget and process
13. To consider projects/maintenance/repairs and potential budget required for Caistor assets for 2024.25