



You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 24 October 2023 commencing at 7.00pm at the Arts & Heritage Centre.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
13/10/2023

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
3. Public participation - 10 minutes - items raised which are not on the agenda will be referred to a later meeting, if appropriate
4. To approve the draft minutes of the Estates Committee meeting on 26.09.2023
5. Allotments
 - a. To agree the proposed plan for allotment plot 11
 - b. To receive the allotment report and agree any action
 - c. To receive an update on the allotment steps and agree any further action
6. Buildings and other assets
 - a. To receive an update on the town hall roof
 - b. To receive an update on the town hall boiler room floor and agree any action
 - c. To receive an update on the CS&SC repairs and agree any further action
 - d. Discuss WLDC response to the request to replace the broken bin on North Kelsey Rd and agree how to proceed
 - e. To consider the benches and bins condition report and agree any action
7. Play areas
 - a. To receive an update on any maintenance and repairs and agree any further action
 - b. To agree regular maintenance to clean the moss and algae from surfaces/equipment
8. To consider grass cutting requirements for 2023-24 and agree timescales, budget and process
9. To consider projects/maintenance/repairs and potential budget required for Caistor assets for 2024.25
10. ICCM course for Memorial Inspection and management training - Ruskington 24th April 2024