



Caistor Town Council  
Town Hall  
14 High Street  
Caistor  
LN7 6TX

You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 9 November 2023 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss  
Clerk to the Council  
02/11/2023

## **AGENDA**

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s)
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 12th October 2023
6. Finance
  - a) To approve the Accounting Statements and bank reconciliation for period ending 31/10/2023
  - b) To approve the Schedule of Payments
  - c) To discuss and agree what the latest CIL payment from WLDC will be spent on this year
  - d) To discuss the proposal to set aside £10,000 to Caistor in Bloom in next years budget and agree how to proceed
  - e) To review the Caistor project proposals and draft budget recommendations from P&F Committee for 2024/25
  - f) Ratify the decision to allocate £2000 grant to the Lions for the fireworks event
7. Reports from External bodies:-
  - a) Lincolnshire Police
  - b) West Lindsey District Council.
  - c) Lincolnshire County Council
  - ci) Review request from resident for a dropped curb in the centre of the Market Place to allow wheeled access and agree how to progress
  - cii) Update on councillor walkabout with LCC Highways 23rd October
  - d) Community Groups
  - e) Town Hall Management Committee - Meeting held 24th Oct



8. To receive reports from Committee's and working groups, and agree any associated action
  - a) Personnel and Finance Committee
    - ai) To receive the draft minutes from the meeting held 31st October (if available)
    - b) Estates Committee
      - bi) To received the draft minutes from the meeting held October 24th
      - bii) To review the current position regarding the boiler at CS&SC, review the quotes for a replacement boiler and agree next steps
    - c) 2-4 Working Group
      - ci) Update from 2-4 working group on progress and decision on note for website/facebook
9. Clerks Report & Parish Matters
  - a) Cricket club lease - letter from Mark Gowshall/ Sports club licences
  - b) Renewal and review of licences for sports groups and street food market
  - c) Complaint from resident about the bin bags being left in Mill Lane car park for WLDC to collect
  - d) Review the request for signage by the town hall entrance
  - e) Review Tracking Report
  - f) To review and approve the Internal Control Policy
10. To note any planning decisions
  - a) Application Number: 147142 Granted time limit plus conditions  
Planning application to erect a 2no. bay cricket net, outdoor trainingfacility - Caistor Town Cricket Club
  - b) Application Number: 147116 - Refused  
Application to erect 1no. dwelling - resubmission of 120744 - Land adjacent, 39, North Kelsey Road, Caistor
  - c) Application Number: 147116 - Refused  
Application to erect 1no. dwelling - resubmission of 120744 - Land adjacent, 39, North Kelsey Road
11. To review the planning applications received and agree a response
  - a) APPLICATION: 147464  
PROPOSAL: Outline planning to erect 1no. detached dwelling - all matters reserved.  
LOCATION: Land adj "Woodlands" North Kelsey Road
12. Date of next meeting