



Minutes of the Caistor Town Council held at 6:45pm at the Caistor Town Hall on 11 January 2024

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr P. Richardson, Cllr J. Bowman, Cllr M. Galligan, Cllr S. Hodson,
Cllr A. Somerscales, Cllr J. Cox, Cllr A. Clark, Cllr H. Priestly, District Cllr O. Bierley,
In Attendance: Michelle Moss,
Members of public present: 1

- 1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1) - Ref: 2622**
Apologies received from Cllrs Milner, Morris, Lyus and Hughes.
RESOLVED to accept the apologies and reasons given.
- 2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) - Ref: 2623**
None requested.
- 3. Public Session (10 minutes, during which the meeting is suspended) - Ref: 2624**
Andy Storer from Age UK attended the meeting to advise that their new charity shop is opening soon in Caistor and provide information about the charity.
- 4. Chairmans Report - Ref: 2625**
Cllr Wright noted that he had attended the Lincs Cares Christmas lunch for the elderly, that it was an excellent event, well attended and very well organised.
- 5. To approve the draft minutes of 14th December 2023 - Ref: 2626**
RESOLVED that the draft minutes of the meetings held on 14th December 2023 be approved as a true record of the meeting and signed by the Chair.
Proposed: Cllr A. Somerscales Seconder: Cllr A. Clark 1 abstained
- 6. Finance - Ref: 2627**
 - a) To approve the Accounting Statements for period ending 31/12/2023 - Ref: 2628**
The accounting statements had been circulated to councillors prior to the meeting.
RESOLVED to approve the accounting statements for the period ending 31st December 2023 as a true record
Proposed: Cllr J. Cox Seconder: Cllr A. Clark All in favour
 - b) To review and accept the bank reconciliation for 31st December 2023 - Ref: 2629**
The bank statements and bank reconciliation had been circulated to councillors prior to the meeting.
RESOLVED to approve the bank reconciliation for the period ending 31st December 2023 as a true record.
Proposed: Cllr J. Bowman Seconder: Cllr J. Cox All in favour
 - c) To approve the Schedule of Payments - Ref: 2630**
The schedule of payments had been circulated to councillors prior to the meeting. It was noted that the expenses claim for delivering and erecting the tree was for the team from Timmins who came with cherry pickers and gave their time and use of equipment for free, a service which otherwise would cost a lot of money. It was paid for out of the mayors allowance.
RESOLVED to approve the schedule of payments which totalled £11168.07
Proposed: Cllr A. Clark Seconder: Cllr J. Bowman All in favour
- 7. Reports from External bodies:- - Ref: 2631**
 - a) Lincolnshire Police - Ref: 2632**
It was noted that Lincolnshire police had sent a crime report which was published as part of the meeting pack.
 - b) West Lindsey District Council. - Ref: 2633**

Signature:



District Cllr Bierley's report had been circulated to councillors prior to the meeting. Cllr Bierley noted that he was disappointed by the devolution deal and there is ongoing lobbying. WLDC were congratulated for their award for waste.

It was noted that a resident had raised the issue of waste at the magistrates car park. Cllr Bierley noted that the Director of Corporate affairs at WLDC is aware of the issue, but noted that he will raise it once again. It was noted that the market stall holders leave their waste there and should be asked to take it away with them rather than contributing to the problem.

c) Lincolnshire County Council - Ref: 2634

Cllr Smiths noted that: LCC are looking at increased funding for jetting and flood management next financial year; he has asked highways to look at issues on Fix My Street which have been outstanding for some time;

ci) Overview of the Greater Lincolnshire devolution proposal and potential impacts - Ref: 2635

Cllr Smith noted that: the devolution consultation is open online and the Market Rasen meeting is on 27th January; the role of the mayor will be as closely controlled as legislation allows and the office will be as lean as possible; the mayor will not be permitted to also be a county cllr as a safeguard; Plough Hill is due to be resurfaced this financial year (later clarified as Horsemarket).

Issues were raised about the state of the road and footpaths on Southdale and cllrs asked for urgent action.

d) Community Groups - Ref: 2636

Lincolnshire Cares noted that the Christmas lunch had gone really well and thanked the councillors who attended, and the Market Rasen Mail for the good write up.

Caistor Goes had designed and sent out Christmas cards, their AGM is in Feb and their first event in March.

e) Town Hall Management Committee - Ref: 2637

The report from the meeting in October noted that hall windows had been painted, the external shed moved gutters cleaned, flat roof replaced and damaged roof repaired, rotton floor joists replaced.

8. To receive reports from Committee's and working groups, and agree any associated action - Ref: 2638

a) Personnel and Finance Committee - Ref: 2639

None

b) Estates Committee - Ref: 2640

It was noted that: the next meeting was on 23rd January.

bi) Summary of moderate risk items from play area inspection 7.12.23 - Ref: 2641

It was noted that the report contained no high risk alerts this year and 8 moderate risk issues. Whilst it reported improvements since last year, there are still many low level risks which need to be addressed or are likely to escalate over the coming months/year. It was also noted that: one of the issues is the amount of algae and moss on the equipment and surfaces, particularly the wooden play equipment which is a slip hazard and needs dealing with urgently; the proposed solution is to pressure wash the equipment and surfaces, but CTC do not own a pressure washer at the moment; there is money set aside in next years budget to purchase a petrol pressure washer to be used for this type of task. Caistor in Bloom offered CTC use of their bowser to help resolve the issue.

RESOLVED to move money from earmarked reserves or to overspend by up to £700 to purchase a petrol pressure washer this financial year rather than wait until April.

Proposed: Cllr S. Davey Seconder: Cllr A. Clark All in favour

c) Economic Development & Market Working Group - Ref: 2642

No meeting had been held.

Cllr Bowman had added a project proposal document to the councillor portal today for consideration and decision. The clerk noted that this did not give councillors sufficient time to consider the content. Cllr Bowman asked council agreement for removable posts and chains to be purchased to block off part of the car park for the Saturday market. Cllrs noted that there are already cones in the lock up which could be used for this, and it was not clear if/where Cllr Bowman was suggesting a road closure or whether LCC permission would need to be sought. It was agreed that Cllr Bowman would complete a diagram showing where the proposed posts

Signature:



would go, attach it to the project proposal document and send it to the clerk for circulation and consideration.

d) Sports group licences - update and next steps - Ref: 2643

Cllr Davey declared an interest in the lease agreement with the Sports and Social club and left the meeting for that part of the discussion.

It was noted that: the leases/licences and letters for the tennis club, bowls and running club are drafted and ready to send; the football, walking football and cricket club licences include the provision of welfare facilities, but CTC have leased the club house to CS&SC and at the moment there is not a clause in the CS&SC lease making provision for this. The next steps are for a meeting with CS&SC to agree a clause in their lease agreement to reflect the current arrangements where welfare facilities are offered to clubs, then to finalise the licences and letters for the clubs and send. The aim is to get the letters and licences/leases sent by the end of January 2024.

9. Clerks Report & Parish Matters - Ref: 2644

a) To review how market waste is disposed of and any next steps - Ref: 2645

Cllrs helped to clear out the rubbish at the magistrates car park and noted that some of the rubbish looks like market trader waste. The new bins provided in Mill Lane are locked and are not provided for market traders waste. Following a lengthy discussion it was RESOLVED that market traders should be asked to take their market waste home with them and that Cllrs Bowman and Wright would speak to the market stall holders to request this.

Proposed: Cllr J. Wright Seconder: Cllr A. Clark 1 against

b) Discussion on whether LCC or CTC own the market place and next steps - Ref: 2646

It was noted that following the onsite meeting to discuss the 2-4 Market Place build, LCC are now questioning CTC claim on ownership of the Market Place. LCC have asked their legal team to investigate, but have not been able to conclusively prove who owns it. The clerk is unable to find legal or historical records proving ownership of the Market Place or Cornhill.

RESOLVED to pay for a land registry search for Market Place and Cornhill.

Proposed: Cllr J. Wright Seconder: Cllr A. Clark All in favour

c) Update on the SLA with WLDC for street cleaning and next steps - Ref: 2647

The clerk had shared a report outlining discussions with WLDC Waste team. It was noted that: CTC were paid for 3 hours to cleanse the market place area (outlined on the map) twice a week; the Estates Operative empties bins, sweeps and litter picks the area 3 times a week; WLDC have said they are extremely unlikely to increase the level of funding by any more than an inflationary rise; CTC could hand back the duties to WLDC. RESOLVED to leave the agreement in place.

Proposed: Cllr J. Wright Seconder: Cllr A. Somerscales All in favour

d) Southdale update on alternative storage arrangements and next steps - Ref: 2648

It was noted that: before Christmas the clerk and some councillors looked at what was stored in the lock ups on Sports field, fire station and Southdale and completed a list of what is the responsibility of CTC; the fire station needs a good clear out; the football club have sole use of a large lock up which is used to store their goal posts and a mower; the sports field lock up could do with a clear out to determine how much space is available. Cllr Davey offered use of storage space at his farm.

RESOLVED at the Estates meeting on 23rd Jan, to organise a time/date for a group of councillors to clear out, take to the tip and/or redistribute the equipment stored at Southdale, Old Fire Station, Lock up at the sports field.

Proposed: Cllr J. Wright Seconder: Cllr S. Hodson All in favour

e) Review Tracking Report - Ref: 2649

It was noted that all items on the tracking report have been discussed as part of the agenda.

f) Policy Review: Scheme of Delegation Policy(19674) - Ref: 2650

RESOLVED to accept and approve the amended scheme of delegation policy.

Signature:



Proposed: Cllr A. Clark Seconder: Cllr J. Bowman All in favour

g) Review of Caistor Town Council priorities for meeting with Chief Exec of WLDC - Ref: 2651

It was noted that Cllr Wright and the clerk have been invited to share CTC priorities with the Chief Exec of WLDC on 2nd Feb 2024. Councillors were invited to share comments/views on priorities with the clerk by 31st Jan.

10. Correspondence Received - Ref: 2652

a) Email regarding surfacing work to Caistor Footpath - Ref: 2653

Noted.

b) Request to use Caistor Cricket grounds for Lincolnshire youth cricket events - Ref: 2654

RESOLVED to agree to allow use of the grounds.

Proposed: Cllr J. Wright Seconder: Cllr A. Clark All in favour

c) Review the request from Lincs County Cricket club to use the cricket field for a girls competition 30th April 2024 - Ref: 2655

RESOLVED to allow use of the cricket grounds

Proposed: Cllr J. Wright Seconder: Cllr A. Clark All in favour

11. To note any planning decisions - Ref: 2656

**a) Application Number: 147464; Land adj "Woodlands", North Kelsey Road
Decision: Refused**

**Proposal: Outline planning application to erect 1no. detached dwelling
- Ref: 2657**

Noted

12. To review the planning applications received and agree a response - Ref: 2658

a) APPLICATION: 147732

PROPOSAL: Application for erection of a garage to the rear of the property and associated external works

LOCATION: Hundon Walk House Canada Lane Caistor - Ref: 2659

Following a discussion it was RESOLVED that the council have no objections and should reply with no comment.

Proposed: Cllr A. Somerscales Seconder: Cllr M. Galligan All in favour

13. Date of next meeting - 8th Feb 2024 - Ref: 2660

Noted.

Meeting closed at 8.42pm

Signature: