



Caistor Town Council
Town Hall
14 High Street
Caistor
LN7 6TX

You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 14 March 2024 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
10/03/2024

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s)
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 8th February 2024
6. Finance
 - a) To approve the Accounting Statements and bank reconciliation for period ending 29/02/2024
 - b) To approve the Schedule of Payments
7. Updates from External bodies (no decisions may be made unless specific agenda item requests a decision):-



- a) Lincolnshire Police
 - b) West Lindsey District Council.
 - c) Lincolnshire County Council
 - d) Community Groups
 - di) Caistor Goes request permission to use South St Park for Street Party 13th July and Proms 1st Sept
 - di) To discuss the possibility of holding the Classic Car show this year and agree next steps
 - e) Town Hall Management Committee - Minutes of meeting 20th Feb 2024 submitted
8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision)
- a) Personnel and Finance Committee (No meeting held)
 - b) Estates Committee (To receive the draft minutes of the meeting held 6th Feb)
 - c) Economic Development & Market Working Group (No meeting held) - Discuss the request for additional market signage and agree next steps
 - d) 2-4 Market Place - Build (No meeting held)
 - e) Sports Group Licences - Update and decision on revised licences following discussions with sports groups
9. Discuss the car parking issues throughout Caistor and agree any action
10. Review the progress made with digitising the cemetery records and agree a 4 month extension of the cemetery clerks contract until end July 2024
11. Clerks Report & Parish Matters
- a) Review Tracking Report



- b) To review the policy and proposed costs for recording, filming, photographing and broadcasting meetings and to resolve whether the Town Council will record its meetings
- c) To agree the date and format for the Annual Town Meeting
- d) Place Marque - Caistor wayfinding report

12. Correspondence Received

- a) LCC - Electric Charger locations and sustainable infrastructure - agree a response
- b) Grammar School request for support for 11+dates
- c) To discuss and agree the use of South St Park for the Lions fireworks this year

13. To note any planning decisions

- a) 147732 - Granted. Planning application for erection of a garage to the rear of the property and associated external works. Hundon Walk House, Canada Lane, Caistor

14. To review the planning applications received and agree a response - None received

15. Date of next meeting

16. To resolve to move into closed session for the remainder of the meeting

17. Councillor discussion about WLDC Code of Conduct and Disclosure of Interests