



Minutes of the Caistor Town Council held at 6:45pm at the Caistor Town Hall on 14 March 2024

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr P. Richardson, Cllr J. Bowman, Cllr R. Lyus, Cllr M. Galligan,
Cllr S. Hodson, Cllr J. Cox, Cllr L. Milner, Cllr A. Clark, Cllr P. Morris, Cllr H. Priestly,
In Attendance: Michelle Moss, District Cllr O. Bierley,
Members of public present: 4

- 1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1) - Ref: 2856**
Apologies received from Cllrs Somerscales and Hughes - Reasons accepted.
Apologies also received from District Cllr Lawrence.
- 2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) - Ref: 2857**
Councillors noted the following non pecuniary interests: Cllr Davey 12b and 12c; Cllr Lyus 12c; Cllr Bowman 7d; Cllr Morris 12c; Cllr Galligan 12c; Cllr Richardson 12c; Cllr Wright 8e (just for the cricket club).
- 3. Public Session (10 minutes, during which the meeting is suspended) - Ref: 2858**
One member of the public raised concerns about parking in Caistor, lack of disabled parking and lack of priority for resident parking. Cllr Smith noted that LCC are currently engaged in looking at additional advisory spaces for disabled parking. It was noted that there is an agenda item regarding parking on tonight's meeting.
- 4. Chairmans Report - Ref: 2859**
Cllr Wright noted that he had opened the new vets in the Market Place, and had extended best wishes to the newly opened YM Bakery on behalf of CTC.
- 5. To approve the draft minutes of 8th February 2024 - Ref: 2860**
RESOLVED that the draft minutes from the meeting of 8th February be approved as a true record of the meeting and signed by the chair.
Proposed: Cllr A. Clark Seconder: Cllr J. Bowman All in favour
- 6. Finance - Ref: 2861**
 - a) To approve the Accounting Statements and bank reconciliation for period ending 29/02/2024 - Ref: 2862**
The accounting statements, bank reconciliation and bank statements had been circulated to councillors prior to the meeting.
RESOLVED to approve the accounting statements and bank reconciliation for the period ending 29th February 2024 as a true record.
Proposed: Cllr J. Wright Seconder: Cllr P. Morris All in favour
 - b) To approve the Schedule of Payments - Ref: 2863**
The schedule of payments had been circulated to councillors prior to the meeting.
RESOLVED to approve the schedule of payments totalling £7022.01
Proposed: Cllr J. Bowman Seconder: Cllr L. Milner All in favour
- 7. Updates from External bodies (no decisions may be made unless specific agenda item requests a decision):- - Ref: 2864**
 - a) Lincolnshire Police - Ref: 2865**
No report or crime summary had been received.
 - b) West Lindsey District Council. - Ref: 2866**
The WLDC report from District Cllr Bierley had been circulated prior to the meeting. Cllr Bierley noted: Age UK shop opened in Caistor this week; from 1st March major planing developments will be required to show they are increasing bio diversity, which may lead to increase of tree planting.

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c) Lincolnshire County Council - Ref: 2867

County Cllr Smith noted that LCC had increased their portion of the council tax bill by the maximum permitted but had allocated an additional £4m for flooding/drainage and an additional £2m into highways; devolution vote is progressing to the next stage; those responsible for overgrown trees will be sent letters by LCC and if no response is received LCC will undertake the required work and bill the responsible party.

d) Community Groups - Ref: 2868

di) Caistor Goes request permission to use South St Park for Street Party 13th July and Proms 1st Sept - Ref: 2869

RESOLVED to agree to use of South St Park for both requested dates.

Proposed: Cllr M. Galligan Seconder: Cllr P. Richardson All in favour

di) To discuss the possibility of holding the Classic Car show this year and agree next steps - Ref: 2870

It was noted the event is planned for 5th May; the road closure agreements are all in place; 2-4 build may mean the space up to the cenotaph is used; there is no stage or music planned; nearer to the time, if it looks like it is going to become problematic with the 2-4 Market Place build, Caistor Goes, the organisers of the event are prepared to cancel.

Proposed: Cllr L. Milner Seconder: Cllr M. Galligan All in favour

e) Town Hall Management Committee - Minutes of meeting 20th Feb 2024 submitted - Ref: 2871

No questions/comments.

8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision) - Ref: 2872

a) Personnel and Finance Committee (No meeting held) - Ref: 2873

No meeting held.

b) Estates Committee (To receive the draft minutes of the meeting held 6th Feb) - Ref: 2874

No comments raised.

c) Economic Development & Market Working Group (No meeting held) - Discuss the request for additional market signage and agree next steps - Ref: 2875

Councillors who look after the market thanked the council for the posts and chains which had been well received. They also asked for council agreement to purchase some replacement signage noting the market place is closed for parking whilst the market is on, after the original signage has gone missing.

RESOLVED to get quotes/mock ups from Equip for replacement signs for agreement by full council.

Proposed: Cllr S. Hodson Seconder: Cllr R. Lyus All in favour

d) 2-4 Market Place - Build (No meeting held) - Ref: 2876

It was noted that a meeting is scheduled for 21st March.

e) Sports Group Licences - Update and decision on revised licences following discussions with sports groups - Ref: 2877

It was noted that: Discussions had taken place with most sports clubs and/or agreements progressed with the football club, walking football club, running club; the bowling club have a meeting next week to discuss the lease; many emails have been sent to the tennis club but there has been a limited response with tennis club claiming not to have received many of the emails and a meeting had been arranged but the tennis representative did not turn up.

Cllr Wright left the room and Cllr Bowman assumed chairmanship of the meeting.

Regarding the cricket club, it was noted that: the report from the working group and the CCC response had been circulated prior to the meeting; in summary, at the meeting with CCC, the working group had suggested proposing to CTC that the licence agreement be reduced from £2500pa to £900pa, but after the meeting CCC had made a counter proposal of £300pa.

Following a lengthy discussion it was RESOLVED to reduce the revised annual licence charge for the cricket club from £2500 to £900pa and that the clerk should now issue invoices to the sports groups.

Cllr Wright returned to the room and resumed chairmanship of the meeting.

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Proposed: Cllr J. Cox Seconder: Cllr R. Lyus Majority vote

9. Discuss the car parking issues throughout Caistor and agree any action - Ref: 2878

It was noted that: the parking issues in the town are getting worse; there have been some requests for resident permit parking and more disabled parking bays; the loss of parking spaces in the market place due to 2-4 build will increase parking distress.

Following a lengthy discussion it was RESOLVED to make parking an agenda item for open discussion at the Annual Town Meeting to gather residents views and thoughts about how it could be improved.

Proposed: Cllr J. Wright Seconder: Cllr P. Morris All in favour

10. Review the progress made with digitising the cemetery records and agree a 4 month extension of the cemetery clerks contract until end July 2024 - Ref: 2879

The report from the cemetery clerk had been circulated prior to the meeting and noted that the work is progressing quicker since now most of the cemetery records have been located but an issue with the graves being renumbered at some point in the past is proving challenging. RESOLVED to extend the contract with the cemetery clerk until the end of July 2024.

Proposed: Cllr J. Wright Seconder: Cllr J. Bowman All in favour

11. Clerks Report & Parish Matters - Ref: 2880

a) Review Tracking Report - Ref: 2881

The tracking report had been circulated prior to the meeting and it was noted that all items had either been completed or discussed as separate agenda items. The clerk thanked councillors for their support in clearing out and reorganising the council equipment kept in the lock ups and Southdale.

b) To review the policy and proposed costs for recording, filming, photographing and broadcasting meetings and to resolve whether the Town Council will record its meetings - Ref: 2882

RESOLVED not to record council meetings nor to purchase recording equipment

Proposed: Cllr P. Morris Seconder: Cllr M. Galligan Majority vote

c) To agree the date and format for the Annual Town Meeting - Ref: 2883

As discussed earlier in the meeting, it was agreed that parking should be the main focus of the meeting, alongside the usual chairmans report and other group reports. The proposed dates were given as either 16th or 23rd May, starting at 6pm. Clerk to check room availability and confirm.

d) Place Marque - Caistor wayfinding report - Ref: 2884

It was noted: that Place Marque had done a good job of putting together the report and proposals; any project to implement the findings would be led and funded by WLDC with input from CTC plus other interested parties.

12. Correspondence Received - Ref: 2885

a) LCC - Electric Charger locations and sustainable infrastructure - agree a response - Ref: 2886

It was agreed that councillors would consider possible locations and make any suggestions to the clerk by 19th March, and agreed to add it to the agenda for the annual town meeting to poll resident views.

b) Grammar School request for support for 11+ dates - Ref: 2887

The dates were noted and the council agreed to the grammar school request to support the 11+ dates. Cllr Bowman noted that she would co-ordinate councillor support.

Proposed: Cllr J. Wright Seconder: Cllr J. Bowman All in favour

c) To discuss and agree the use of South St Park for the Lions fireworks this year - Ref: 2888

RESOLVED to agree to the request.

Proposed: Cllr J. Wright Seconder: Cllr J. Bowman 4 Abstained

13. To note any planning decisions - Ref: 2889

a) 147732 - Granted. Planning application for erection of a garage to the rear of the property and

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associated external works. Hundon Walk House, Canada Lane, Caistor - Ref: 2890

Noted.

14. To review the planning applications received and agree a response - None received - Ref: 2891

None received.

15. Date of next meeting - Ref: 2892

11th April 2024.

16. To resolve to move into closed session for the remainder of the meeting - Ref: 2893

RESOLVED to move into closed session for the remainder of the meeting.

Proposed: Cllr P. Morris Seconder: Cllr A. Clark All in favour

17. Councillor discussion about WLDC Code of Conduct and Disclosure of Interests - Ref: 2894

One of the councillors read out a personal statement to share their comments about recent code of conduct issues.

Meeting closed at 8:40pm

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