



## Minutes of the Caistor Town Council held at 6:45pm at the Caistor Town Hall on 11 April 2024

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr J. Bowman, Cllr M. Galligan, Cllr S. Hodson, Cllr J. Cox,  
Cllr L. Milner, Cllr A. Clark, Cllr P. Morris, Cllr H. Priestly,  
In Attendance: Michelle Moss, District Cllr O. Bierley, ,  
Members of public present: 8

- 1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1) - Ref: 2926**  
Apologies received from Cllrs Somerscales, Lyus, and Hughes.  
Apologies also received from District Cllr Lawrence and noted that District Cllr Bierley and County Cllr Smith would arrive late.
- 2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) - Ref: 2927**  
Cllr Davey noted an interest in 9c; Cllr Bowman noted an interest in 9b and 9c.
- 3. Public Session (10 minutes, during which the meeting is suspended) - Ref: 2928**  
One member of the public read out a statement on behalf of the cricket and football clubs regarding the licences.  
One member of the public expressed concern regarding the increased licence fees for the sports clubs.  
One member of the public noted that there may be someone living in a van in Mill Lane Car park; noted that the image on the letters sent to Caistor Shops was not clear; suggested that more of Mill Lane could be used for parking; and asked for an update on the ownership of Market Place and Cornhill.  
  
Cllr Priestly arrived at 6.54pm.
- 4. Chairmans Report - including to note the resignation of Cllr Richardson - Ref: 2929**  
It was noted that Phil Richardson had resigned and was thanked for his hard work for the council during his tenure.  
Cllr Wright also noted that he had represented Caistor Town Council at the centenary event hosted by WLDC at Market Rasen races.
- 5. To approve the draft minutes of 14th March 2024 - Ref: 2930**  
RESOLVED that the draft minutes from the meeting of 14th March be approved as a true record of the meeting and signed by the Chair.  
Proposed: Cllr A. Clark Seconder: Cllr P. Morris All in favour
- 6. Finance - Ref: 2931**
  - a) To approve the Accounting Statements and bank reconciliation for period ending 31.03.2024 - Ref: 2932**  
The accounting statements, bank reconciliation and bank statements had been circulated to councillors prior to the meeting.  
RESOLVED to approve the accounting statements and bank reconciliation as a true record.  
Proposed: Cllr P. Morris Seconder: Cllr L. Milner All in favour
  - b) To approve the Schedule of Payments - Ref: 2933**  
The schedule of payments had been circulated to councillors prior to the meeting.  
RESOLVED to approve the schedule of payments totalling £6770.78  
Proposed: Cllr P. Morris Seconder: Cllr S. Davey All in favour
- 7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):- - Ref: 2934**
  - a) Lincolnshire Police - Ref: 2935**

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Lincolnshire police had sent a report apologising for not sending an update last month and noted that their priorities have refocussed from fatal 5 to youth ASB.  
It was noted that the stats/report was not particularly useful for Caistor.

**b) West Lindsey District Council - Ref: 2936**

The District Councillors were not present for this agenda item, but thanks were extended for the opportunity to apply for grant funding from the village retail scheme.

**c) Lincolnshire County Council - Ref: 2937**

The County Councillor was not present for this agenda item, but it was noted that: Cllr Smith had requested another walkabout to report potholes and highways issues; there had been a significant issue with the bollards at the top of Navigation Lane involving the fire brigade, and it was requested that LCC update on when the temporary bollards will be replaced with permanent bollards.

**d) Community Groups - Ref: 2938**

None

**e) Town Hall Management Committee - Ref: 2939**

None

**8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision) - Ref: 2940**

**a) Personnel and Finance Committee - Ref: 2941**

No meeting held.

**b) Estates Committee - Ref: 2942**

The draft minutes from the meeting held on 26th March had been circulated. It was noted that the Estates committee has a lot going on, and has achieved a lot over the last 12 months.

**bi) To agree the councillor appointment to the Estates committee following the resignation of Cllr Richardson - Ref: 2943**

It was agreed to defer this appointment until the next meeting.

**bii) To discuss and agree cover for estates operative holiday - Ref: 2944**

It was agreed that Cllrs Wright and Morris would look to pick up the priority work whilst KH is on holiday at the end of April.

**c) Economic Development & Market Working Group - Ref: 2945**

No meeting held.

**d) 2-4 Market Place/ Build - Ref: 2946**

It was noted that a meeting had taken place on 21st March; letters about the impact of the build had been circulated to shops/businesses in the commercial centre; discussions are ongoing with LCC/ACIS about the possibility of extending the useful parking area in Mill Lane ; the Grammar school is being approached about parking issues; discussions are being held with stall holders and local groups about the impact of the build.

**e) Sports Group Licences - due to the sensitive nature of the issues being discussed there will be a closed session discussion later in the meeting - Ref: 2947**

It was noted that there is a closed session item to discuss this commercially sensitive issue.

**9. Community Grants - to review the merits of each application and agree what, if any, grant - Ref: 2948**

The applications were each assessed on their merits, benefits to Caistor, adherence to the grant policy and funds available.

**a) Caistor Crusaders - Ref: 2949**

The group had asked for £1000 for equipment and VEO recorder. RESOLVED to grant £1000 to the group, but to withhold the funds until the group have a community/charity bank account in Caistor Crusaders name rather than paying the money into a personal bank account.

Proposed: Cllr J. Wright Seconder: Cllr L. Milner All in favour

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**b) Caistor Goes - Ref: 2950**

Cllr Bowman did not take part in the discussion.

It was noted that Caistor Town Council have applied to WLDC for a grant from their retail (revenue) fund to cover the Caistor Goes grant request. The application is progressing positively and therefore CTC do not need to fund this grant application directly.

**c) Caistor Twinning Association - Ref: 2951**

Cllr Davey and Cllr Bowman did not take part in the discussion.

RESOLVED to grant £100 for the purchase of a gift to the twin town.

**d) St Peters and St Pauls Church - Ref: 2952**

It was noted that: there are 2 applications from the church, one for the service of the church clock for 2023 and 2024 (£468), and one for a repair to the rewind mechanism of the clock (£3000); the town council have historically paid for the church clock servicing; the town council is not responsible for the church clock, it is the Parochial Church Council who are responsible for the repair and maintenance of the church clock.

RESOLVED to support the request for the servicing of the clock and grant £468, but to decline the grant for the repair of the clock.

Proposed: Cllr J. Bowman Seconder: Cllr J. Wright All in favour

**e) Caistor Heritage Trust - Ref: 2953**

It was noted that: the application is for storage boxes; a grant was made to Heritage trust last year; the group are doing excellent work cataloguing and archiving historic records.

RESOLVED to support the request for £500.

Proposed: Cllr P. Morris Seconder: Cllr M. Galligan All in favour

**f) Moot Hall - Ref: 2954**

It was noted that Moot hall does not fall in the boundaries of Caistor Town and therefore it was RESOLVED to refuse the grant for £650.

Proposed: Cllr J. Wright Seconder: Cllr A. Clark All in favour

**g) Womens Cricket Club - Ref: 2955**

It was noted that: the womens cricket club is growing and attracting a lot of new members; the grant is for hard ball cricket equipment.

RESOLVED to support the request for £500.

Proposed: Cllr P. Morris Seconder: Cllr J. Wright All in favour

**10. Clerks Report & Parish Matters - Ref: 2956**

District Cllr Bierley and County Councillor Smith arrived for the meeting.

**a) Update on rats in the town hall car park and action being taken - Ref: 2957**

It was noted that: WLDC Environmental health had advised the town council, as the land owners, they are responsible and have to get rid of the rats; they have written to local residents asking them to stop feeding the birds in their gardens or throwing feed onto the car park; CTC has liaised with pest control who asked that the vegetation be cut back to allow better access to the rat runs and nests.

RESOLVED to accept the quote from Elite Pest Control to deal with the rats and to purchase some of the rock shaped baiting stations for future control.

**b) To review the updated risk register - Ref: 2958**

It was noted that the risk mitigation and management strategies are in place and the level of risk has reduced since last year. It was also noted that the risk register would be reviewed in detail by the personnel and Finance committee at their next meeting on 23rd April.

**c) Review Tracking Report - Ref: 2959**

It was noted that: most issues were being progressed with separate agenda items; the cemetery clerk had accepted the contract extension until July 2024; Cllr Smith noted that LCC had made some progress regarding the ownership of the Market Place and would be writing to CTC very shortly, but progress regarding ownership

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of Cornhill is still not clear and further work/discussions will be required.

**11. Correspondence Received - Ref: 2960**

**a) Wheelie Bins on highway Caistor market place - resident complaint - Ref: 2961**

The resident complaint is about 5/6 wheelie bins in front of Old Sessions House. It was noted that this is an issue for WLDC to enforce and agreed to forward the complaint to WLDC.

**b) Two emails from residents regarding the cost of the sports group licences - Ref: 2962**

Two residents had complained about the increase in licence fees for the sports groups. It was noted that the clerk had responded to advise that the issue is commercially sensitive and it would not be appropriate to respond whilst discussions are underway with the committees of the sports groups.

**12 To note any planning decisions - Ref: 2963**

Cllr Morris left the meeting.

**a) 147732 | Planning application for erection of a garage to the rear of the property and associated external works; Hundon Walk House, Canada Lane | Granted. - Ref: 2964**

Noted.

**b) 147794 | Planning application to replace boundary wall with close board fencing | 12, Hadrian Way | Refused - Ref: 2965**

Noted.

**c) 147801 | Planning application for first floor extension and other alterations | 1, Mill Lane | Granted - Ref: 2966**

Noted.

**13. To review the planning applications received and agree a response - Ref: 2967**

**a) 147859 | Listed Building Consent | To remove any loose Keim breathable paint and apply a traditional Bitumen finish to the entirety of the facing brickwork, parapet and reveals of the structure. | Radley's Mill, Mill Grange, Horncastle Road, Caistor - Responded using delegated powers - No objections - Ref: 2968**

It was noted that a response had been sent using delegated powers of the clerk noting no objections.

**b) 148033 | Full Planning Application | To erect 1no. dwelling with private drive and garden being variation of conditions 7 and 8 of planning permission 141727 granted 1 December 2020 - amendments to house sign and changes to materials | Land adj, 15, Grimsby Road, Caistor - Ref: 2969**

No objections/comments.

**c) 148058 | Planning application | To raise the roof height to create first floor accommodation including two storey extension, single storey front garage extension, removal of detached garage/store and other internal alterations | 86 North Street Caistor - Ref: 2970**

No objections/comments.

**d) 148100 | Listed building consent | For works to stables including replacement window frames, stable doors & frames, dual pitch roof, and repairs to concrete floor and lay to falls. | Fonaby House Farm Brigg Road Fonaby - Ref: 2971**

No objections/comments.

**e) 148064 | Planning application | For works to stables including replacement window frames, stable doors & frames, dual pitch roof, and repairs to concrete floor and lay to falls | Fonaby House Farm Brigg Road Fonaby - Ref: 2972**

No objections/comments.

Cllr Morris returned to the meeting.

**14. Date of next meeting - Ref: 2973**

9th May 2024.

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**15. To resolve to move into closed session - Ref: 2974**

RESOLVED to move into closed session and exclude the press and public for the remainder of the meeting.  
Proposed: Cllr J. Wright Seconder: Cllr J. Bowman All in favour

**16. To review the responses from the Cricket and Football Clubs regarding the licences and agree how to proceed - Ref: 2975**

The council reviewed the correspondence from the cricket and football clubs. Following a lengthy discussion it was agreed that the licence costs would not be reduced further, and the previous resolutions passed on 14th December and reviewed on 14th March will be upheld, but that some of the changes to the licence terms requested by the groups were agreed.

Meeting closed at 8:30pm

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