



You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 2 July 2024 commencing at 7.00 at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss  
Clerk to the Council  
26/06/2024

## **AGENDA**

1. To resolve to accept apologies for absence and reasons given in accordance with LGA1972 s85(1)
2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
3. Public participation - 10 minutes - items not on the agenda will be referred to a later meeting, if appropriate
4. To approve the draft minutes of the Estates Committee meeting on 28.05.2024
5. Allotments - To receive an update on fencing repair and recent inspection and agree any action
6. Cemetery - to review progress made and next steps for memorial inspections testing
7. Cemetery - To receive an update on the cemetery gate painting touch up
8. Cemetery - To discuss the standard of contractor cutting at the cemetery, the cost and agree any next steps
9. Cemetery - Request from resident for a memorial plaque larger than the permitted size
10. Sports Ground - Review the Football request to use orchard bottom/Kelsway field, grass cutting and for concrete pads for goal posts, and agree next steps
11. Parks/Allotments signs - To review the quotes for signs and agree next steps
12. Parks - To receive an update on the play inspection software and agree next steps
13. Parks - To receive an update on the play area and gym equipment repairs
14. Trees - To review the quotes for the tree survey and agree next steps
15. Trees - To review resident request to fell tree bordering the sports ground and agree next steps
16. Christmas Lights - To receive an update on the Christmas lights project and agree next steps
17. Town Hall - To receive an update on the control of rats in the car park and agree any next steps
18. Town Hall - To receive an update on any works to the town hall, including the kitchen, section of plastering in the meeting room
19. Estates Operative Update - To receive the update from Estates Operative and agree any other work required
20. Date of next meeting - 27th August 2024