



# Public Meeting Pack

**11<sup>th</sup> July 2024**



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 11 July 2024 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss

Clerk to the Council

05/07/2024

## **AGENDA**

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s)
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 13th June 2024
6. Finance
  - a) To approve the Accounting Statements and bank reconciliation for period ending 30th June 2024
  - b) To approve the Schedule of Payments
7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):-
  - a) Lincolnshire Police
  - b) West Lindsey District Council.
  - c) Lincolnshire County Council
  - d) Community Groups
  - e) Town Hall Management Committee
8. To receive reports from council committee's, working groups and market
  - a) Personnel and Finance Committee
  - b) Estates Committee - To receive the draft minutes from 2.7.24 and an update on the Estates Projects (Christmas Lights, Cenotaph railings, Signs for the parks, Play inspection software, cemetery railings, memorial inspections)
  - c) Market
  - d) 2-4 Market Place/ Build
  - e) Sports Group Licences
9. Clerks Report & Parish Matters



- a) To review the offer from EMAS to provide CPR training open event
  - b) Review Tracking Report
  - c) To agree whether Caistor Lions should be permitted to use South St Park for the 2025 Beer Festival
  - d) To agree the funding request from Caistor Goes for the DDay celebration
  - e) Request from CS&SC to support fun day at Sports Ground
  - f) To review the updated Business Continuity Plan
10. Correspondence Received
- a) Caistor in bloom comments
  - b) Email from resident regarding council support for a weight restriction
  - c) Email from resident re sports ground and licences - To review and agree response
  - d) Email from resident re sports ground and licences 2 - To review and agree response
11. To note any planning decisions
- a) None received
12. To review the planning applications received and agree a response
- a) None received
13. Date of next meeting - 8th August 2024



**Minutes of the Caistor Town Council held at 6:45pm  
at the Caistor Town Hall on 13 June 2024**

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr J. Bowman, Cllr R. Lyus, Cllr M. Galligan, Cllr S. Hodson,  
Cllr A. Somerscales, Cllr L. Milner, Cllr A. Clark, Cllr P. Morris, Cllr H. Priestly,  
In Attendance: Michelle Moss, District Cllr A. Lawrence, District Cllr O. Bierley, County Cllr T. Smith, Aimee Finlay,  
Members of public present: 5

- 1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1) - Ref: 3145**  
Apologies received from Cllrs Cox and Hughes.
- 2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) - Ref: 3146**  
Cllr Clark noted an interest in agenda item 6; Cllrs Lyus, Davey, Morris and Galligan noted interests in agenda item 11; Cllr Bowman noted an interest in agenda item 10d.
- 3. Public Session (10 minutes, during which the meeting is suspended) - Ref: 3147**  
None.
- 4. Chairmans Report - Ref: 3148**  
The Chairman had attended the 80th Anniversary of D Day celebrations, noted how well it had been organised and thanked the Lions, Caistor Goes and all community groups involved in organising it.
- 5. To approve the draft minutes of 9th May 2024 - Ref: 3149**  
RESOLVED that the draft minutes of the meeting held on 9th May 2024 be approved as a true record of the meeting and signed by the Chair.  
1 abstained
- 6. To review the applications for co-option for the councillor vacancy and decide who to appoint - Ref: 3150**  
Cllr Clark left the room.  
Three applications had been received but one withdrew. Both applicants made representations at the meeting and then left for the council discussion and vote.  
Following a discussion and vote, Aimee Finlay was co-opted onto the council. Following completion of the Declaration of acceptance of office, Cllr Finlay joined the meeting.  
Cllr Clark returned to the meeting.  
Majority vote
- 7. Revisit the election to committees - several councillors had volunteered for both committees and ideally should only be on one. - Ref: 3151**  
Cllrs Cox, Bowman and Galligan had volunteered for both committees at the May meeting, but it had been stated that ideally each councillor should only be on one committee. Cllr Lyus volunteered to be on P&F and Cllr Somerscales volunteered to be on Estates committee. The final committee members are P&F - Cllrs Bowman, Cox, Galligan, Lyus and Milner; Estates - Cllrs Clare, Davey, Hodson, Somerscales, Wright (Honorary member) plus 1 vacancy  
All in favour
- 8. Finance - Ref: 3152**
  - a) To approve the Accounting Statements for period ending 31st May 2024 - Ref: 3153**  
The accounting statements had been circulated to all councillors prior to the meeting.  
RESOLVED to approve the accounting statements for the period ending 31st May 2024 as a true record  
All in favour
  - b) To approve the Schedule of Payments - Ref: 3154**

Signature: .....



The schedule of payments had been circulated to all councillors prior to the meeting.  
RESOLVED to approve the schedule of payments which totalled £12481.91  
All in favour

**c) Internal Audit and AGAR - Ref: 3155**

**ci) To receive the Annual Internal Audit report for 2023/24 - Ref: 3156**

It was noted that the internal auditor had noted much improvement in the governance of the council and had passed the internal audit in all areas.  
RESOLVED: to accept the year end internal audit report.  
All in favour

**cii) To complete and approve section 1 - Annual Governance Statement of the Annual Governance and Accountability Return (AGAR) for 2023/24 - Ref: 3157**

All statements of the annual governance statement were read out and the council RESOLVED that it met the requirements in all areas and to approve the report.  
All in favour

**ciii) To consider, approve and sign section 2 - Annual Accounting Statements for AGAR for 2023/24 - Ref: 3158**

RESOLVED to approve the annual accounting statements for 23/24.  
All in favour

**civ) To consider and approve the Annual Bank Reconciliation and explanation of variances for AGAR 2023/24 - Ref: 3159**

Both reports had been circulated to the council prior to the meeting.  
RESOLVED to accept the annual bank reconciliation and the explanation of variances for 23/24.  
All in favour

**d) To discuss and agree what the latest CIL payment from WLDC will be spent on - Ref: 3160**

The payments were acknowledged, and agreed that a discussion about how the CIL payments will be allocated was deferred.

**e) To resolve how to spend the £2000 SPF grant from WLDC (has to be for Caistor events which bring footfall to the town) - Ref: 3161**

It was noted that the money from the shared prosperity fund must be allocated to events which bring footfall to the town. It was agreed to defer the discussion about how this money would be spent until later in the meeting.

**9. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):- - Ref: 3162**

**a) Lincolnshire Police - Ref: 3163**

It was noted that the summary of crime stats had been accompanied by a breakdown of motoring offences across the area for the month and that there had been 4 motoring offences in Caistor in May.

**b) West Lindsey District Council. - Ref: 3164**

Cllr Bierley was thanked for his report. No further comments were raised.

**c) Lincolnshire County Council - Ref: 3165**

Cllr Smith noted that most potholes by the park had been completed but a large one had been missed and would be chased up. Cllr Smith agreed to follow up with Highways on when South Dale road would be tackled.

**d) Community Groups - Ref: 3166**

Thanks were shared for those involved in the 80th DDay celebrations.  
The next community cinema will be on 22nd June in the town hall.  
Party in the park is planned for 13th July.  
It was noted that one of the market signs had been stolen.

Signature: .....



**e) Town Hall Management Committee - to appoint the town council representative to the committee - Ref: 3167**

Cllr Hughes was appointed as the town hall representative.

All in favour

**10. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision) - Ref: 3168**

**a) Personnel and Finance Committee - Ref: 3169**

No meeting had been held. It was noted that the advert for the Deputy Clerk had been advertised.

**b) Estates Committee - Ref: 3170**

The minutes of the meeting held on 28th May and the Estates Chairmans report had been circulated prior to the meeting.

**c) Sports group licences working group - Ref: 3171**

It was noted that all sports groups have now signed the licence agreements; the football club have paid in full; the cricket club have paid for 3 months from April and will be invoiced on a monthly basis per agreement. A meeting had taken place with Lattitude International regarding the Street Food Licence, this included an overview of their costs and the possible future facilities which would support the market going forward. The working group recommendation from the meeting is to keep the licence fee at £52 to be reviewed annually. RESOLVED to accept the recommendation.

All in favour

**d) 2-4 Market Place/ Build - Ref: 3172**

Cllr Bowman noted that Messenger have started internally this week; the hoarding will go up next week; the shops and market traders are aware of the changes. Cllr Bowman left the room for further discussion. It was noted that CDCT have not been in touch with CTC with any updates; Messenger has been in touch with ACIS regarding use of Mill Lane car park. Cllr Bowman returned to the meeting.

**11. To review the Lions request for £2000 funding for their events this year - Ref: 3173**

Cllrs Lyus, Galligan, Davey and Morris left the meeting.

It was noted that the request for funding was to support the annual bonfire and fireworks display in the town and for the childrens entertainment.

Following a discussion it was RESOLVED to allocate the £2000 SPF grant from WLDC to the Lions to support the events.

Cllrs Lyus, Galligan, Davey and Morris rejoined the meeting

All in favour

**12. Discuss the issue of Market Waste and how to deal with it - Ref: 3174**

It was noted that: a lot of rubbish is being left at the magistrates car park attracting rats; the issue had been reported to WLDC environmental health; WLDC clear the mess up regularly when reported; the market traders have been taking their rubbish home so as not to contribute to the issue. It was agreed Cllrs Bowman and Milner would investigate the issue of market waste in more detail and report back to the council at a later date.

**13. Clerks Report & Parish Matters - Ref: 3175**

**a) Policy Review: Complaints Procedure Policy(19686) - Ref: 3176**

The complaints procedure had been circulated prior to the meeting. RESOLVED to accept the policy.

All in favour

**b) Policy Review: Health & Safety Policy(19682) - Ref: 3177**

The health and safety policy had been circulated prior to the meeting. RESOLVED to accept the policy.

All in favour

**c) Policy Review: Grievance Policy(19684) - Ref: 3178**

The Grievance policy had been circulated prior to the meeting. RESOLVED to accept the policy.

Signature: .....



All in favour

**d) Approve non-payment policy - already approved by P&F - Ref: 3179**

The non payment policy had been circulated prior to the meeting. RESOLVED to accept the policy.

All in favour

**e) To receive the current response from Highways about Cornhill – 13th May 2024 - Ref: 3180**

The response from LCC was noted. County Cllr Smith agreed to follow up with LCC.

**f) Review Tracking Report - Ref: 3181**

It was noted that: work was progressing to prepare for memorial inspections; quotes requested for tree survey; advert placed for Deputy Clerk recruitment; the final cemetery map has been approved and the software company are in the process of integrating it into the cemetery program; designs for the park signs have been drafted and quotes requested; the contractor has been appointed for Cenotaph railings and they have agreed that the work will be done before remembrance day; training has been completed for the play inspection software and work can now start on building the database; the pest controller has treated the rats in the town hall car park 4 times, but more treatments are needed - Cllr Davey holds the appropriate certificate and will take over the ongoing treatment to remove the rats and prevent their return; Jon Waterman has been appointed to replace the rotting sections on the wooden play equipment at the park - he has agreed to do this at an extremely favourable rate; the christmas lights grant has been accepted and purchase of the necessary parts is progressing.

**14. Correspondence Received - Ref: 3182**

**a) To review the two requests to repurpose the Market Place notice board and agree a way forward - Ref: 3183**

Requests were received from the Heritage group and from Arts and Heritage centre to use the notice board. RESOLVED to offer use of the notice board to both groups to share.

All in favour

**15. To note any planning decisions - Ref: 3184**

Cllr Morris left the meeting.

**a) None received - Ref: 3185**

**16. To review the planning applications received and agree a response - Ref: 3186**

**a) 148299 | Planning application to upgrade existing paddock access, increased width and new tarmac crossover | Paddock Land North East of Whitegate Hill - Ref: 3187**

No issues raised.

**b) 148294 | Planning application for extensions & alterations to dwelling & relocation of vehicular access | Whitegate House 14 Whitegate Hill Caistor - Ref: 3188**

No issues raised.

**c) 148291 | Planning application for change of use application for redundant retail/office space to residential | Private Accomodation 17 South Street Caistor - Ref: 3189**

No issues raised.

**d) PL/0024/24 | County Matter Mineral Application | For the phased extraction of sand and gravel with revised restoration to include 2no water bodies with surrounding acid grassland Land south of North Kelsey Road, Caistor - Ref: 3190**

It was noted that access over kelsey Rd is impractical; no traffic impact study has been completed; the applicant is proposing to close public rights of way.

RESOLVED to strongly object to the application.

All in favour

**17. Date of next meeting - Ref: 3191**

11th July 2024

Signature: .....



Minutes of the Caistor Town Council held at 6:45pm  
at the Caistor Town Hall on 13 June 2024

Meeting closed at 8:15pm

Signature: .....





## **Accounting Statements**

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 30/06/2024



# Summary of Income & Expenditure

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 30/06/2024

End of year forecast auto calculated based on actual year to date averaged over 3 months manually adjusted where appropriate.

	Actual YTD	Budget	Variance £	%	EOY Forecast
<b>Income</b>					
<b>Income: General</b>					
100 Precept	124444	124444	0	0	124444
140 Cemetery Income	4020	4000	20	1	6500
120 Allotment Income	90	420	-330	-79	500
130 Market Rents	502	3000	-2498	-83	2500
150 Caistor Sports & Social Club	1450	2464	-1014	-41	4000
160 WLDC Street Cleaning	0	2490	-2490	-100	2490
170 Grass Cutting	0	1700	-1700	-100	1700
180 Grants	2000	0	2000	100	6000
350 VAT Reclaimable	0	0	0	100	
199 Miscellaneous Income	1381	2000	619	-31	2000
185 Town Hall	0	520	-520	-100	520
186 Magazine Advertising	0	0	0	100	0
187 CIL income	1216	0	1216	100	1216
<b>Income: General Totals</b>	<b>135102</b>	<b>141038</b>	<b>-4697</b>	<b>-4</b>	<b>151870</b>
<b>Income Totals</b>	<b>135102</b>	<b>141038</b>	<b>-4697</b>	<b>-4</b>	<b>151870</b>

## Expenditure

### Expense: General

500 Salaries	10452	35000	24548	-70	40000
503 PAYE & NI	3746	16000	12254	-77	15000
501 Staff Travel & Benefits	19	100	81	-81	100
502 Contractors	0	0	0	100	
509 Other Staff Expenses	0	100	100	-100	
520 General Office	211	1000	789	-79	1000
530 Hall Hire	167	500	333	-67	500
540 Insurance	0	3600	3600	-100	3600
550 Audit	200	820	620	-76	
560 Subscriptions	100	685	585	-85	685
570 Training	475	500	25	-5	1000
580 Election	0	0	0	100	
581 Mayor Allowance	0	350	350	-100	0
555 Professional Fees	0	500	500	-100	500
556 Legal Fees	0	500	500	-100	500
590 PROW and Amenity Cut	900	4500	3600	-80	4500
591 Public Rights of Way	0	0	0	100	0
592 Parks grass	1782	3200	1418	-44	3200
593 Sportsground	4630	8300	3670	-44	8300
594 Cemeteries/Church	1653	6800	5147	-76	6800
595 Allotments	17	250	232	-93	250
610 Market	0	250	250	-100	250
750 Cemetery records management	0	280	280	-100	280
650 Community Events	449	1000	551	-55	1000
521 Telephone & Broadband	270	800	530	-66	800
700 Electricity - Market Place LN7 6TU	129	200	71	-36	400
701 Electricity - South Street Park	97	600	503	-84	600
702 Electricity - Market Place LN7 6TL	0	0	0	100	0
703 Electricity - Sports Ground	274	500	226	-45	550
800 Church trees	0	1500	1500	-100	1500
720 Water: Sports Ground	76	300	224	-75	
721 Water: Cemetery	18	100	82	-82	100



# Summary of Income & Expenditure

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 30/06/2024

End of year forecast auto calculated based on actual year to date averaged over 3 months manually adjusted where appropriate.

		Actual YTD	Budget	Variance £	%	EOY Forecast
722	Water: Allotments	26	150	124	-83	
765	Play Park Maint & Refurb	0	11000	11000	-100	11000
597	Caistor Sports & Social Club	830	3000	2170	-72	3000
522	Town Hall	85	2500	2415	-97	2500
582	Civic	0	3000	3000	-100	3000
601	Equipment	250	4500	4250	-94	4500
598	Market Place	0	4000	4000	-100	4000
603	Gritting & Snow Clearance	0	450	450	-100	450
766	CCTV	0	1500	1500	-100	1500
799	Contingency	0	0	0	100	0
600	Grants & Donations	3568	7000	3432	-49	7000
761	Project: Town Hall Car Park Makeover	0	0	0	100	
762	Neighbourplan Review	0	0	0	100	
763	Office repair	0	0	0	100	
767	Old fire station	0	0	0	100	
764	Kings coronation	0	0	0	100	
768	Office laptop	0	0	0	100	
504	Pension payments	1396	5500	4104	-75	5500
652	Do not use Grants & Donations	0		0		
801	Grant to Caistor in Bloom	0	10000	10000	-100	10000
802	Christmas Lights project	0	2000	2000	-100	2000
803	Bins and Benches	0	3000	3000	-100	3000
660	WLDC	70		-70		70
Expense: General <b>Totals</b>		<b>31890</b>	<b>145835</b>	<b>113945</b>	<b>-78</b>	<b>148935</b>
<b>Expenditure Totals</b>		<b>31890</b>	<b>145835</b>	<b>113945</b>	<b>-78</b>	<b>148935</b>



# Bank Reconciliation

## Balances as per bank statements as at 04/07/2024

Natwest Current Account	13716.35	218166.25
Natwest Business Reserve Account	204084.03	
Equals Card	365.87	

## Unrepresented Payments & Receipts

Date	Invoice Ref	Type	Description	Credit	Debit
				<b>Nett balance as at 04/07/2024</b>	
				<b>218166.25</b>	

## Cash Book

Receipts in current year	142395.10	Opening Balance Bank 1	6095.41	109938.94
VAT to be claimed	2051.77	Opening Balance Bank 2	103353.48	
Unallocated cash	0.00	Opening Balance Bank 3	490.05	
Payments in current	32116.02	Opening Balance Bank 4	0.00	
				<b>Cash Book Closing Balance</b>
				<b>218166.25</b>

## General Reserves

50000.00

## Earmarked Reserves

Subcontracting for grass,litter,bins etc	0.00	Computer	0.00
Elections (2022)	3850.00	Play area improvements	4000.00
Parks equipment	7000.00	Parking	0.00
South Street Park Millenium Garden	500.00	Water (South St)	2250.00
Market Place trading	500.00	Water at Market Place	0.00
Market Place layout	0.00	Cemetery	1000.00
Sports Field fencing	1500.00	New Cemetery	0.00
Sports ground toilet refurbishment	2000.00	Church Ground Trees	1500.00
Sports and Social Club Bldg Upgrade	5500.00	Handyman Equipment	2000.00
Other buildings	1500.00	Christmas Lights - steel wires	1000.00
Town Hall	5000.00		
Fire Station	0.00		
Cornhill Resurfacing	0.00		
Tree Maint - Sports Field	2000.00	Budget remaining	125566.25
Tree Maint - Parks	1500.00		



# Budget Report - Income

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 30/06/2024

This report is based on Payment Date

Details	Year 2023/24		Financial Year Ending 31/03/2025						Variation	
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%
<b>Income: General</b>										
Precept	100000	100000	124444	124444	0	0	0	124444	0	0.00
Cemetery Income	5360	3000	4000	4020	0	0	0	4020	20	0.50
Allotment Income	480	420	420	90	0	0	0	90	-330	-78.57
Market Rents	2242	3000	3000	502	5	0	0	507	-2493	-83.09
Caistor Sports & Social Club	2516	2412	2464	1450	250	0	0	1700	-764	-31.01
WLDC Street Cleaning	2083	1404	2490	0	0	0	0	0	-2490	?
Grass Cutting	1592	1545	1700	0	0	0	0	0	-1700	?
Grants	0	0	0	2000	7038	0	0	9038	9038	100.00
VAT Reclaimable	1689	0	0	0	0	0	0	0	0	100.00
Miscellaneous Income	5683		2000	1381	0	0	0	1381	619	-30.97
Town Hall	520	520	520	0	0	0	0	0	-520	?
Magazine Advertising	0	1000	0	0	0	0	0	0	0	100.00
CIL income			0	1216	0	0	0	1216	1216	100.00
<b>Income: General</b>	<b>Total</b>		<b>141038</b>	<b>135102</b>	<b>7293</b>	<b>0</b>	<b>0</b>	<b>142395</b>	<b>2596</b>	<b>1</b>
	<b>Total</b>		<b>141038</b>	<b>135102</b>	<b>7293</b>	<b>0</b>	<b>0</b>	<b>142395</b>	<b>2596</b>	<b>1</b>





# Budget Report - Expenditure

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 30/06/2024

This report is based on Payment Date

Details	Year 2023/24		Financial Year Ending 31/03/2025							Variation	
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%	
	Do not use Grants & Donations				0	0	0	0	0	0	0
Grant to Caistor in Bloom			10000	0	0	0	0	0	0	10000	-100
Christmas Lights project			2000	0	0	0	0	0	0	2000	-100
Bins and Benches			3000	0	0	0	0	0	0	3000	-100
WLDC				70	0	0	0	0	70	-70	
<b>Expense: General Total</b>			145835	31890	226	0	0	0	32116	?	-78
<b>Total</b>			145835	31890	226	0	0	0	32116	?	-78







# Budget Report - Expenditure

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 30/06/2024

This report is based on Payment Date

Details	Year 2023/24		Financial Year Ending 31/03/2025							Variation	
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%	
	Do not use Grants & Donations				0	0	0	0	0	0	0
Grant to Caistor in Bloom			10000	0	0	0	0	0	0	10000	-100
Christmas Lights project			2000	0	0	0	0	0	0	2000	-100
Bins and Benches			3000	0	0	0	0	0	0	3000	-100
WLDC				70	0	0	0	0	70	-70	
<b>Expense: General Total</b>			145835	31890	226	0	0	0	32116	?	-78
<b>Total</b>			145835	31890	226	0	0	0	32116	?	-78



# Schedule of Payments

Invoice Date	Invoice Ref	Supplier/Payee	Details	VAT	Total Payment		
01/04/2024	1568	DO NOT RECONCILE	Bank Payment: DO NOT RECONCILE	0.00	0.01	<input type="checkbox"/>	<input type="checkbox"/>
11/06/2024	1569	Online Playgrounds	Replacement climbing stones	14.63	87.80	<input type="checkbox"/>	<input type="checkbox"/>
03/05/2024	1570	E-Quip (Rasen) Ltd	Tap 2 for allotments	3.40	20.40	<input type="checkbox"/>	<input type="checkbox"/>
31/05/2024	1571	E-Quip (Rasen) Ltd	Hi Vis vests	3.00	18.00	<input type="checkbox"/>	<input type="checkbox"/>
31/05/2024	1572	E-Quip (Rasen) Ltd	Hi vis vests and signs	17.60	105.60	<input type="checkbox"/>	<input type="checkbox"/>
14/06/2024	1573	Lincolnshire Association of Local	Vacancy advertising D.Clerk	15.00	90.00	<input type="checkbox"/>	<input type="checkbox"/>
14/06/2024	1574	Cloud Next Ltd	Bank Payment: General Office	10.21	61.30	<input type="checkbox"/>	<input type="checkbox"/>
24/06/2024	1583	Tamar Telecom	Bank Payment: Telephone & Broadband	1.16	6.94	<input type="checkbox"/>	<input type="checkbox"/>
24/06/2024	1584	Lions Event account	Bank Payment: Grants & Donations	0.00	2000.00	<input type="checkbox"/>	<input type="checkbox"/>
22/06/2024	1585	Tudor Ground Maintenance	Grass - Church and Cong Chapel	44.29	265.73	<input type="checkbox"/>	<input type="checkbox"/>
14/06/2024	1586	Jake Garden Care (Dyne Group)	Town Hall strim	197.00	1182.00	<input type="checkbox"/>	<input type="checkbox"/>
19/06/2024	1587	EPM Elite Pest Management	Rat control Town Hall Car Park	90.00	540.00	<input type="checkbox"/>	<input type="checkbox"/>
25/06/2024	1588	Caistor Farm & Garden Machinery	32MT x 2.7 line	3.00	18.00	<input type="checkbox"/>	<input type="checkbox"/>
25/06/2024	1589	[REDACTED]	Bank Payment: Salaries	0.00	1084.00	<input type="checkbox"/>	<input type="checkbox"/>
25/06/2024	1590	[REDACTED]	Bank Payment: Salaries	0.00	388.00	<input type="checkbox"/>	<input type="checkbox"/>
25/06/2024	1591	HMRC	Bank Payment: PAYE & NI	0.00	1278.16	<input type="checkbox"/>	<input type="checkbox"/>
25/06/2024	1592	[REDACTED]	Bank Payment: Salaries	0.00	7044.00	<input type="checkbox"/>	<input type="checkbox"/>
25/06/2024	1593	NEST	Bank Payment: Pension payments	0.00	473.26	<input type="checkbox"/>	<input type="checkbox"/>
26/06/2024	1595	Produlic	Parts to repair the gym equipment	125.72	754.37	<input type="checkbox"/>	<input type="checkbox"/>
28/06/2024	1596	Blockfree Services	CS&SC replacement lifting chain	32.00	192.00	<input type="checkbox"/>	<input type="checkbox"/>
26/06/2024	1597	BT	Bank Payment: Telephone & Broadband	12.33	74.00	<input type="checkbox"/>	<input type="checkbox"/>
01/07/2024	1598	Greystone Services	Grass cutting Cemetery	120.00	720.00	<input type="checkbox"/>	<input type="checkbox"/>
01/07/2024	1599	A. Bradley Decorators	Touching up Caistor Cemetery Railings	0.00	350.00	<input type="checkbox"/>	<input type="checkbox"/>
01/07/2024	1600	Three	Bank Payment: Telephone & Broadband	3.13	18.80	<input type="checkbox"/>	<input type="checkbox"/>
02/07/2024	1601	Opus Energy	Bank Payment: Electricity - Sports Ground	2.21	46.39	<input type="checkbox"/>	<input type="checkbox"/>
02/07/2024	1602	Opus Energy	Bank Payment: Electricity - South Street Park	5.77	121.09	<input type="checkbox"/>	<input type="checkbox"/>
02/07/2024	1603	Opus Energy	Bank Payment: Electricity - Market Place LN7 6TU	1.90	39.83	<input type="checkbox"/>	<input type="checkbox"/>
04/07/2024	1604	Tudor Ground Maintenance	Grass - Church and Cong chapel	44.29	265.73	<input type="checkbox"/>	<input type="checkbox"/>
04/07/2024	1605	S R Thompson (Mole Man)	Mole control at Sports and Cemetery	0.00	300.00	<input type="checkbox"/>	<input type="checkbox"/>
05/07/2024	1606	Caistor Town Hall	Hire of hall 13.6.24	0.00	25.00	<input type="checkbox"/>	<input type="checkbox"/>

Authorised Signatory

Authorised Signatory

Minute Ref

Print Name

Print Name

Date

Date



# Schedule of Payments

Invoice Date	Invoice Ref	Supplier/Payee	Details	VAT	Total Payment	
					<b>TOTAL:</b>	<b>12572.17</b>

Authorised Signatory

Authorised Signatory

Minute Ref

Print Name

Print Name

Date

Date

## Police crime report 3.7.24

Operationally June has been a very busy month for Lincolnshire Police with a number of serious incidents taking place in Lincoln, this unfortunately has impacted on our staffing with officers needing to backfill to cover demand.

We have been experiencing a spike in theft from transit vans in which power tools are targeted, the offenders for these offences are peeling the van doors over which is causing significant damage and allows them to gain entry into the vehicle. The offenders for this are exploiting the weak point on the vehicle doors. A quick fix for this is having an internal deadbolt fitted on the van door, this unfortunately comes at a cost but this will eliminate this weak point. We are asking members of the public to try and ensure any work vehicles do not have tools left in them over night and that vehicles are parked in well lit areas to try and reduce offences. The majority of these offences have occurred in NC01 – NC05.

Current crime stats for your area:

	Jun-24	Jun-23	Guideline Year (Jan-19 to Dec-19)	Guideline to Current Rolling 12 Month Volume Change	Guideline to Current Rolling 12 Month % Change	Rolling 12 Month Period from Jul-23 to Jun-24	Rolling 12 Month Period from Jul-22 to Jun-23	Rolling 12 Month Volume Change	Rolling 12 Month % Change
⊕ All Other Occurrences	2	1	0	24	-	24	6	18	300.0%
⊕ Arson & Criminal Damage	10	4	788	-729	-92.5%	59	118	-59	-50.0%
⊕ Burglary	1	2	642	-626	-97.5%	16	41	-25	-61.0%
⊕ Crimes Against Society	2	0	130	-116	-89.2%	14	10	4	40.0%
⊕ Drug Offences	0	0	113	-109	-96.5%	4	0	4	-
⊕ Possessions of Weapons	0	0	45	-41	-91.1%	4	1	3	300.0%
⊕ Public Order	5	5	386	-354	-91.7%	32	35	-3	-8.6%
⊕ Robbery	0	0	17	-17	-100.0%	0	0	0	-
⊕ Sexual Offences	1	2	361	-283	-94.0%	18	20	-2	-10.0%
⊕ Theft Offences	3	11	1,050	-1,009	-96.1%	41	49	-8	-16.3%
⊕ VATP	23	23	2,145	-1,913	-89.2%	232	215	17	7.9%
⊕ Vehicle Offences	1	0	331	-312	-94.3%	19	17	2	11.8%

# Report of District Councillor Owen Bierley to Caistor Town Council,

11<sup>th</sup> July 2024

(Prepared Thursday, 4<sup>th</sup> July)

## Community

We have received an allocation from the Department for Work and Pensions (DWP), through Lincolnshire County Council, to enable us to participate in the delivery of the fifth and final round of the Household Support Fund (HSF 5). Disbursements must be completed by Monday, 30<sup>th</sup> September and as in the last round, applications will be processed on our behalf by voluntary and community sector partners. We are working with the Lincolnshire Community Foundation to provide vital funds to those in need. Grants of up to £300.00 are available to individuals and families experiencing new or temporary financial hardship and will be delivered in the form of vouchers for food (no cash awards are available). For more information (or to apply) please visit: <https://lincolnshirecf.co.uk/grants/household-support-fund-west-lindsey> or ring: 01529 305825.

The District Council is keen to promote its new Workforce Development Grant scheme (funded through the UK Shared Prosperity Fund) with the aim of enabling employers to address skills shortages and training needs within the workforce. The eligibility criteria are widely drawn so as to include not only businesses but also various community-based organisations. Essentially this is a time-limited opportunity that will close to new applications on Tuesday, 31<sup>st</sup> December, or when all of the funding has been fully allocated. Accordingly anyone considering applying is advised to complete an 'Expression of Interest' form to engage the advice and support of officers: <https://www.west-lindsey.gov.uk/communities-safety/grants-funding/workforce-development-grant>

An official opening is being planned for Age UK Lindsey's Caistor shop, meanwhile donations of pre-loved goods are always most welcome! A principal advantage of a base here is to offer a convenient point of contact for people in the area. Age UK Lindsey is an independent charity, founded in 1991, based in Horncastle and serving East and West Lindsey and North Lincolnshire. Last year our Information & Advice Officers identified and recovered an annualised £1.2m of previously unclaimed entitlements for older people, also helping to strengthen the local economy!

The Council's Home Energy Advice Team has bolstered its efforts to remedy problems in cold homes by integrating thermal imaging cameras into their toolkit. Each team member is now equipped with this advanced technology and can easily identify sources of heat loss in homes that would otherwise remain invisible. This initiative aims to enhance the team's ability to assist residents in keeping their homes warmer, particularly during the colder months. One of the most effective and economical measures to combat heat loss is through draught proofing. With the thermal imaging cameras our team can now pinpoint areas for improvement with greater precision, ensuring more targeted and efficient solutions for residents. The Home Energy Advice Team is dedicated to providing guidance on enhancing energy efficiency in homes, focussing on hard-to-treat homes and is keen to reach residents who have not received support before, to help ensure equitable access to funding and energy-saving measures. From draught proofing to grant funding for air source heat pumps, they offer a range of solutions tailored to individual needs. Residents interested in support from the Home Energy Advice service, can schedule a home visit by contacting the team on 01427 675199 or via email to: [energy.advice@west-lindsey.gov.uk](mailto:energy.advice@west-lindsey.gov.uk)

Please be aware that all of the Rural England Prosperity Fund and the UK Shared Prosperity Fund money used to create the Council's flagship Business and Community grant schemes has already been allocated and accordingly both are now closed for further applications. Whilst high demand was always anticipated, it is fair to say the interest and response far exceeded all expectations. The diversity, number and value of the projects that secured awards from the three Community

Owen Bierley, 36 Maple Avenue, Keelby, Grimsby, Lincolnshire. DN41 8EN

☎ 01469 560865 [owen@bierley.com](mailto:owen@bierley.com)

Funds was exemplary, with Caistor area organisations being notably well represented, as always! Our popular and highly successful Councillor Local Initiative Fund, specifically designed to assist in bringing forward and delivering small-scale community projects, was relaunched last June on precisely the same terms as before. Each member has an allocation of £4,000.00 for the four-year term of the Council, which ends in 2027. Please would anyone considering applying to this contact either Angela or me in the first instance to help ensure the process runs smoothly?

The Council publishes a highly valuable, monthly, Business E-Brief, the link to subscribe is: <https://www.west-lindsey.gov.uk/business-services-support/business-support-advice/business-e-brief> Related to this, residents are invited to sign up to receive a digital copy of West Lindsey News using: <https://public.govdelivery.com/accounts/UKWESTLINDSEY/subscriber/new?preferences=true>

Over one hundred and fifty businesses are now part of West Lindsey's Think Local campaign, including eleven in Caistor. This opportunity is offered completely without charge. To view the list of participants visit: <https://www.west-lindsey.gov.uk/my-services/my-community/think-local>

Organisers are invited to publicise their forthcoming events and functions through the Council's website at: <https://www.west-lindsey.gov.uk/events> NB. The link includes a comprehensive but easy to complete on-line Event Submission Form and again this service is offered free of charge. As such it is a useful means of promoting one-off or regular dates in the community calendar to a wider audience throughout West Lindsey, potentially also helping to increase visitor numbers.

Good causes registered with the West Lindsey Lottery are presently on track to share in £20,498.40 of additional and much needed income this year. Caistor, with around 2.7% of the population of the District, has seven registered Good Causes benefiting from a combined 6.72% share of the lottery income. Draws take place at 8.00 every Saturday evening with many prizes to be won up to a jackpot of £25,000.00, with promotional 'add-ons' offered too. For example, supporters have the chance to win a BBQ bundle worth £1,000.00 (or to take that amount in cash) in the Super Draw on Saturday, 27<sup>th</sup> July. The Referral Prize Draw enables existing supporters to recommend the lottery to their family and friends and gives each party an entry into an exclusive monthly £200.00 draw for an Amazon Gift Card upon any sign up. To register as a Good Cause, or to purchase tickets, please visit our lottery website at: <https://www.westlindseylottery.co.uk>

It was good to welcome visitors from Caistor to our marquee at the Lincolnshire Show this year and also to speak with representatives of numerous businesses based in and around the town. Once again the weather was kind and many insightful and valuable conversations were had.


At the full Council meeting on Monday, 24<sup>th</sup> June I was absolutely delighted to be appointed as a representative to the Lincolnshire Wolds Countryside Service's Joint Management Group until May 2027, a period that will include an in-depth review of the partnership's Management Plan!

## Environment

The Council's Big Bin Hire service is now available, offering householders the opportunity to hire a large capacity wheeled bin for a week to assist in the disposal of items from, for example, a house clearance or other major sort-out. Two sizes are offered, 660 litres at £50.00 and 1100 litres at £60.00 (both per week). For further information or to request this service please visit: <https://www.west-lindsey.gov.uk/bins-waste-recycling/request-waste-service/big-bin-clear-out-service>

Each of our dog bins and litterbins will shortly have asset number stickers attached to them. These will feature a unique QR code enabling residents with mobile phones to immediately report full or damaged bins for attention by the team, with a confirmatory message advising the action taken (and thanks) relayed back in response. NB. Dog bags can also be placed in any litterbin.

Owen Bierley, 36 Maple Avenue, Keelby, Grimsby, Lincolnshire. DN41 8EN

 01469 560865 [owen@bierley.com](mailto:owen@bierley.com)

## **From LCC Highways about resurfacing**

Good morning.

I hope you are keeping well.

Further to my previous correspondence regarding the resurfacing of Hersey Road / Millfields, further works are planned in Caistor as detailed below –

- Navigation Lane – This scheme will commence on or around 29<sup>th</sup> July with a duration of approx. 4 nights. Working hours will be 7pm – 6am.
- Horse Market / Plough Hill – This scheme will commence on or around 5<sup>th</sup> August with a duration of approx. 4 nights. Working hours will be 8pm – 6am.

To complete these works in a safe manner and to comply with Health and Safety legislation it will be necessary to close each road whilst the works are ongoing. Where possible, signed diversion routes will be in place. To facilitate local residents / business access a number of dedicated traffic management operatives will be available to advise and discuss access arrangements. All through traffic will be directed onto the diversion routes.

Whilst access will be maintained there may be occasions when this may be restricted and delays experienced so I have requested that residents allow additional time for any planned journeys. No work will take place over the weekends.

My main contractor, Balfour Beatty will carry out a letter drop to all affected properties within the working area and affected by our planned works. This should take place in the next few days.

Advanced notification signage will be placed out on site 2 weeks prior to the start date, to inform the general public of LCC's proposed works and timescales.

Should you have any question please do not hesitate to contact me.



## Minutes of the Caistor Town Council Estates Committee held at 7.00 at the Caistor Town Hall on 2 July 2024

Present: Cllr J. Wright, Cllr S. Davey, Cllr S. Hodson (Chair), Cllr A. Somerscales, Cllr A. Clark,  
In Attendance: Michelle Moss, Kim Hodson - Estates op,  
Members of public present: 0

- 1. To resolve to accept apologies for absence and reasons given in accordance with LGA1972 s85(1) - Ref: 3192**  
None
- 2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations - Ref: 3193**  
None
- 3. Public participation - 10 minutes - items not on the agenda will be referred to a later meeting, if appropriate - Ref: 3194**  
None
- 4. To approve the draft minutes of the Estates Committee meeting on 28.05.2024 - Ref: 3195**  
RESOLVED that the minutes of the meeting held on 28th May 2024 be approved as a true record of the meeting and signed by the Chair.  
1 abstained
- 5. Allotments - To receive an update on fencing repair and recent inspection and agree any action - Ref: 3196**  
It was noted that the hedge is restricting access to repair the fence at the moment; that a fence and hedge are not both needed and it would be better to fill the gaps in the hedge rather than replace the fence; the inspection of the allotments was last done at the end of May, only 1 plot holder was written to.  
RESOLVED to fill the gaps in the hedge rather than repair/replace the fence.  
All in favour
- 6. Cemetery - to review progress made and next steps for memorial inspections testing - Ref: 3197**  
Limited progress had been made due to the clerks workload.
- 7. Cemetery - To receive an update on the cemetery gate painting touch up - Ref: 3198**  
It was noted that the contractor had completed the touch ups; 4 councillors had inspected the site; the bird poo is damaging the paintwork; vegetation behind the railings is also damaging. It was agreed that cleaning the railings once a year would be added to the Estates schedule; and that investigation should be completed to make the area behind the railings low maintenance, e.g tarram and wood chip. RESOLVED to sign the job off and pay the invoice; and RESOLVED to spray the weeds/ivy off behind the railings.  
All in favour
- 8. Cemetery - To discuss the standard of contractor cutting at the cemetery, the cost and agree any next steps - Ref: 3199**  
It was noted that 2 different contractors had cut the cemetery as cover for Kims holiday. Costs per cut were £324/£420. One contractor had done a good job. It was agreed that CTC main grass contractor (who had been unavailable to cover) should also be given the opportunity to cut the cemetery the next time Kim is unable to do it.
- 9. Cemetery - Request from resident for a memorial plaque larger than the permitted size - Ref: 3200**  
It was noted that all the plaques in the GOR are 8 x 6" as per our regulations and councillors did not want to set a precedent and go against policy. RESOLVED not to permit a plaque larger than the regulations allow.  
All in favour
- 10. Sports Ground - Review the Football request to use orchard bottom/Kelsway field, grass**

**These are draft minutes and have not been formally approved and adopted**





**cutting and for concrete pads for goal posts, and agree next steps - Ref: 3201**

The football club had asked for use of the land at Orchard Bottom as a pitch to enable the main pitch to be rested, for concreted pads for goal posts and for the town council not to cut their pitches. 2 councillors had met with the football club to discuss the concrete pads and all parties had decided against it. RESOLVED that the football club may have use of Orchard bottom this year and that CTC grass contractor would be advised not to cut the marked out football pitches.

All in favour

**11. Parks/Allotments signs - To review the quotes for signs and agree next steps - Ref: 3202**

Two quotes had been received. It was agreed that the allotment sign should be smaller and should have 'welcome to' removed; the no dogs sign should be changed to allow assistance dogs. RESOLVED to follow up with GRS to make the suggested amendments and provide mock ups of the signs, and to clarify whether there is any additional cost for removing the existing posts.

All in favour

**12. Parks - To receive an update on the play inspection software and agree next steps - Ref: 3203**

The software is now in use and has been adapted to fit with our requirements. Training has been completed. A trial inspection was completed last week to test the equipment and iron out any issues. An inspection is planned for next week to finalise any adaptations required with the software or tablet, and then it will be fully operational.

**13. Parks - To receive an update on the play area and gym equipment repairs - Ref: 3204**

The gym equipment seats have been replaced, the wrong handles were sent, and revised ones on their way. Chain links in the swings on South St Park have all been replaced; Watermans has scheduled the repair to the wooden multi play equipment on South St Park; all missing fence caps have been replaced; the height of the flat swing in sports field has been adjusted.

**14. Trees - To review the quotes for the tree survey and agree next steps - Ref: 3205**

Three quotes had been received from tree survey companies. Quotes ranged from £1085 to £2000. All offered very similar service. RESOLVED to accept the quote from Watson Lindsey as they are best value and it is a local firm who has done work for CTC previously.

All in favour

**15. Trees - To review resident request to fell tree bordering the sports ground and agree next steps - Ref: 3206**

It was noted that the tree is covered in ivy, the resident is offering to pay for the cost of removing the tree, and it does not appear to be protected by a TPO. RESOLVED to allow the tree to be removed providing it is not covered by a TPO

All in favour

**16. Christmas Lights - To receive an update on the Christmas lights project and agree next steps - Ref: 3207**

It was noted that Cllr Somerscales has visited the supplier and agreed the requirements; the grant has been secured and a portion of it paid; Cllr Somerscales is happy to continue progressing the project. Next steps are to purchase the lights and decorations and agree a plan for installation.

**17. Town Hall - To receive an update on the control of rats in the car park and agree any next steps - Ref: 3208**

It was noted that the pest control company recommended by WLDC had visited sporadically, but not managed to get the problem under complete control. To save costs and achieve a more consistent approach it was agreed at the last CTC meeting that Cllr Davey would take over the control of rats as he has the relevant certification (copy supplied). Cllr Davey now has the bait box keys and will start to visit from next week.

**18. Town Hall - To receive an update on any works to the town hall, including the kitchen, section of plastering in the meeting room - Ref: 3209**

It was noted that the town hall committee were organising repair of the plaster in the meeting room, replacement of the kitchen shutters had stalled due to the existing one being fire retardant and the proposed

**These are draft minutes and have not been formally approved and adopted**



Minutes of the Caistor Town Council Estates Committee held at 7.00  
at the Caistor Town Hall on 2 July 2024

ones not.

**19. Estates Operative Update - To receive the update from Estates Operative and agree any other work required - Ref: 3210**

It was noted that much of Kims time has been taken up with grass cutting, weed spraying and hedge trimming. Councillors had been circulated a report outlining this.

**20. Date of next meeting - 27th August 2024 - Ref: 3211**

Meeting closed at 8:45pm



# CPR and Defibrillator Training

*Free 1 hour familiarisation session.*



For anyone in the East Midlands that wants to learn.

**EMAS Community Training Team**

# EMAS Community Training Team

**NHS**  
East Midlands  
Ambulance Service  
NHS Trust



## Training starts here.

- Running an event to familiarise the community with what to do in an emergency is an important part of saving lives. It is also important as, in our experience, about 60% of people have never been shown how to do CPR and 80% have never seen how a defibrillator works.
- We have 30 trainers who are spread throughout the East Midlands. Their remit is to run sessions that raise the confidence of the people attending.
- There is no age limit. We often find that people less than 20 years and over 60 years of age tend to dominate the audience – so anything you can think of to encourage other ages would be appreciated.
- If anyone has done this before – they still need to attend. This session is as much a refresher as it is to learn something new.
- On the day, the Trainer will bring all the equipment needed for the demonstration. They will arrive about 20 minutes prior to the start. The trainer may ask for your help with handing out questionnaires and managing the flow of people depending upon numbers. People will be invited to have a go after the main presentation. The session takes about 1 hour.
- The sessions are free albeit we do ask if you would consider contributing towards your local Community First Responder groups who are volunteers that attend 999 calls.
- The sessions are open to all. All you need to do is find a room, promote it and we will do the rest
- To find out more and be put in contact with your local Community Trainer please email [communitytrainer@emas.nhs.uk](mailto:communitytrainer@emas.nhs.uk).





# Public Tracking Report

<b>Sport Groups Licences and CS&amp;SC lease - send out invoices</b>	<b>Ref:</b> 20580	<b>Created:</b> 08/07/2022
<b>Memorial management and safety inspection testing</b>	<b>Ref:</b> 21340	<b>Created:</b> 15/03/2023
<b>Complete Tree survey for all CTC trees</b>	<b>Ref:</b> 23396	<b>Created:</b> 22/06/2023
<b>Deputy clerk recruitment</b>	<b>Ref:</b> 24311	<b>Created:</b> 28/07/2023
<b>Cemetery - Epitaph cemetery management and Pear mapping</b>	<b>Ref:</b> 24326	<b>Created:</b> 23/08/2023
<b>Signs for the parks</b>	<b>Ref:</b> 24340	<b>Created:</b> 28/09/2023
<b>Repaint of the cenotaph railings and Lucys lane section</b>	<b>Ref:</b> 24356	<b>Created:</b> 30/11/2023
<b>Ownership of market place and Cornhill /Land registry search</b>	<b>Ref:</b> 24361	<b>Created:</b> 05/12/2023
<b>2-4 Market Place - Build</b>	<b>Ref:</b> 24371	<b>Created:</b> 15/12/2023
<b>Rats in the town hall car park</b>	<b>Ref:</b> 24426	<b>Created:</b> 26/03/2024
<b>Replacement of rotting wooden steps, climber and wood on the junior</b>	<b>Ref:</b> 24440	<b>Created:</b> 08/04/2024
<b>Christmas Lights 2024</b>	<b>Ref:</b> 24476	<b>Created:</b> 04/06/2024

Lions –

Caistor and District Lions request use of South Street Park for the Beer Festival on 6 and 7 June 2025. In addition use is requested from 2-5 June for setting up and 8 June for clearing up.

# Project Proposal Document



Project title	D-Day 80 <sup>th</sup> Commemoration
Proposed by	Jayne Bowman
Date	June 7th
<u>What the need/issue is</u>	Caistor commemorating the 80 <sup>th</sup> D-Day Commemoration
<u>What is the proposed solution</u>	Beacon erection, beacon fuel, PA, music, toilet contribution, marquee contribution, refreshments, posters, flag replacement, flag display, lamps for peace x 2. Research for local stories associated with D-Day.
<u>What are the benefits to Caistor</u>	Residents and visitors able to join in as the nation and allied nations commemorate the 80 <sup>th</sup> D-Day landings.
<u>Cost estimate</u>	£550
<u>Resource estimate</u>	£200 requested from CTC, the remainder to come from local businesses.
Date of review	
Outcome of review	Support / Reject / Defer

## **Request for CS&SC Fete**

Morning,

One of our staff members at the social club is wanting to put on a Fun Day / Fete at the club which would involve the use of an area of the Cricket area of the field, I will obviously ensure they are ok with this also.

On the field will be a bouncy castle slide which I understand is covered by the suppliers insurance, there may also be a small amount of stalls on the field for local businesses.

I hope this is acceptable by the town council and we have your support.

Ed





# BUSINESS CONTINUITY PLAN

It's vitally important that in the sudden incapacity of the Clerk that business can continue without hinderance. In addition, it's important that any new Clerk should be able to step into the role and take over pretty much instantly.

This document is a summary of the Business Continuity Plan and a folder will be made available, easily accessible, within the Clerks Office at The Town Hall to enable anybody to quickly assume the role. Online portal should also be referred to.

This document should be reviewed on a regular basis and forms part of the Risk Management / Register.

## **Administration**

Paper files are kept for the following:-

- Minutes
- Sales & purchase invoices
- Deeds / Assets
- Annual audit paperwork
- Register of Interests
- Acceptance of Office Declarations
- Dispensations

In addition, the above paper files and all other documentation is stored electronically in a real time triple backup system.:-

- Councils Laptop Computer (real time)
- Microsoft Onedrive cloud system (real time)

In the event of the Clerks immediate inability to work:-

Council laptop is always fully up to date and available from the town clerk.

Any Councillor can access the cloud directory on OneDrive using the log in provided to the Chairman.

Agenda, minutes and tracking information are administered using a computerised system. This system is available on the Councils laptop computer and a user manual can be created and stored in the Councils folder on Onedrive/Procedural/Councilmate Handbook.

Agenda, minutes and tracking systems can quickly be converted back to a manual system.

Passwords/logons and CTC account details are available in a document kept in the safe which can be accessed by the Chairman in an emergency.

## **Accounts**

The Councils accounts is administered using a computerised system called CouncilMate. This system can be access via the cloud system or councils laptop or dongle. Carl Thomas wrote and hosts the system (confidentiality agreement in place) and his contact details are on the document in the safe.

The data can easily be exported into a spreadsheet so anybody could access on a spreadsheet if preferred.

In the event of the Clerks immediate inability to work:-

CouncilMate can be accessed from the cloud or councils laptop.

The spreadsheet can be accessed on the cloud system or councils laptop.

## **Banking**

There are presently five signatories on the account:-

- Michelle Moss; Cllrs Wright, Lyus, Bowman and Hughes.

At present the following have access to online banking:-

- Michelle Moss; Cllr Bowman.

In the event of the Clerks immediate inability to work:-

Cllr Bowman could access online banking and make payments.

Authorised signatories may either hold a payment card or can obtain one by contacting Natwest.

## **Website Administration**

The clerk has access to the website administration console.

In the event of the Clerks immediate inability to work:-

Anybody can access the administration console using the username/password provided to the Chairman via the document in the safe.

Alternatively contact Lincolnshire County Council for advice. Alison Hickie, Information Officer T: 01522 553406 [alison.hickie@lincolnshire.gov.uk](mailto:alison.hickie@lincolnshire.gov.uk)

## **Facebook**

Michelle Moss, Cllrs Wright, Bowman and Davey are administrators.

## **Email**

The Councils email platform is provided by CloudNext

In the event of the Clerks immediate inability to work:-

Anybody can access the email system by using the log in and password provided to the Chairman on the document kept in the safe.

## **Notice Boards**

A Notice board key is stored in the key cabinet in the Clerks office at The Town Hall. The Chairman also has a key to the notice boards.

## **Letterbox**

A Letterbox key is stored in the key cabinet in the Clerks office at The Town Hall.

## **Defibrillators**

The council is responsible for the defibrillator at the Sports and Social Club. The access code for the defib is kept on the document in the safe.

## **Cemetery**

All paper cemetery records are stored within the Clerks Office at The Town Hall, or have been archived to Lincolnshire Archives.

The computerised system is hosted and supplied by Edge IT Services (Epitaph). Contact details for Edge IT are on the document in the safe.

## **Gate Codes**

The access codes for the parks and cemetery are on the document held in the safe.

## CAISTOR in BLOOM Comments

Wed 26/06/2024 09:37

Good morning,

I'm moving to the area soon and I've been visiting sporadically in the run up to the move to get a feel for the place. I was fortunate enough to bump into Michael who runs the Caistor In Bloom group and expressed to him how much I loved the flowers in and around the town centre. I plan to get in touch with Michael in September when we are settled in to volunteer, I'd love to contribute and have a part in keeping Caistor beautiful.

So I'm just getting in touch today to offer my feedback: I think the floral displays are a part of what makes Caistor a lovely place to visit, and with the growth in numbers enrolling at Caistor Yarborough Academy in recent years I feel strongly that Caistor will soon become even more of a desirable location than it already is. I feel very fortunate to be moving to the area soon and I'm looking forward to working with Michael in keeping the place beautiful.

Thanks,

---

Tue 25/06/2024 11:48

I travelled from Horncastle on Saturday for the open gardens event. I just wanted to feedback how fantastic the town centre looked with all the flower displays.

Thanks

---

Sent: Thursday, June 20, 2024 2:06 PM

To: [clerk@caistortowncouncil.gov.uk](mailto:clerk@caistortowncouncil.gov.uk); [michaelggalligan28@hotmail.com](mailto:michaelggalligan28@hotmail.com)

Subject: Caistor Flowers

Dear All

The flowers planted around the town for Caistor in Bloom are delightful.

We are so lucky to have so many historic buildings in the town and the flowers are the icing on the cake making the town beautiful for residents and visitors alike and makes it a destination.

A massive thank you to Mike Galligan and his team of volunteers who put so much work into this project. Everything has been planted with no disruption or mess and all of the planning and effort is very much appreciated.

I know there has been criticism online by some about the amount of money allocated by the town council, but in my opinion every penny given to Caistor in Bloom is value for money and worthwhile.

Kind Regards

---

To: [michaelggalligan28@hotmail.com](mailto:michaelggalligan28@hotmail.com) <[michaelggalligan28@hotmail.com](mailto:michaelggalligan28@hotmail.com)>

Subject: Feedback on Caistor Flowers

While we walked around Caistor the other day we were busy admiring the beautiful flowers, so here is a message to say how lovely they are, what a lot of time has gone into all the planting up, we will all come again in a few days to have another look, it gladdens your heart to see all the beauty. Many thanks for making the world a more beautiful place.

---

28.6.24

Dear sir,

I just wanted to congratulate you on how beautiful your flowers were when my husband and I happened to drive into Caistor on our journey south from Yorkshire. It is so rare to find Councils taking such pride in their towns and investing in such charming displays of flowering baskets and planters. It lifted my spirits, they are magnificent and blooming marvellous.

---

Sun 30.6.24 12:42

Hi,

I'd just like to say how beautiful the flowers looked as I walked down the hill towards CAHC.

It was an absolute treat to see them all out in bloom and the colours were amazing.

Thank you.

---

Mon 01.07.2024 09:06

My husband and I visited Caistor on Saturday and stopped for lunch in the town. We just wanted to say that your floral planting looked spectacular, beautifully planted flowers and gorgeous colours – everywhere we looked! We had previously admired your bulb planting earlier in the year, but the hanging baskets, tiered displays and railing boxes looked superb. We also met Mr Galligan who gave us your contact details - he was busy watering the plants and talked about the flowers with such pride – he was doing a great job.

Keep up the good work, it must cost a great deal to put on these displays but it is worth the money to transform your town into a floral display on this scale.

Kind regards

---

01/07/2024 13:07

The past 15 years of austerity in the UK have shown us that towns and villages are lacking in investment to such a degree that their infrastructure and services are crumbling and soon to be third world status. Here in Caistor we have the opportunity to maintain the caistor in Bloom investment not only for the benefit of the residents for their physical and mental well being but to that of visitors many of whom show their delight by returning and spending here. It also engenders pride in the town for many people and hopefully encourage some property owners to tidy their own frontages.

---

2.7.24 14:27pm

Hi there

I visited Caistor last week from Cleethorpes and was bowled over by the beautiful flowers - they bring such joy to the streets and pavements so thank you to Michael for his dedication watering and caring for each and every one. Myself and my family will be back soon. Loved our visit to the new Ted's coffee shop for tasty crepes and kind and wonderful service and also the delicious treats at YM Bakery.

Best wishes

---

3.7.24 15:30

Hi

I just wanted to say it is an absolute pleasure to see all the lovely flowers in and around Caistor and the work that goes into this, such wonderful displays and so many of them.

Yesterday we had the pleasure of speaking to Michael who looks after all the flowers, a very pleasant chap.

I don't live in the area but have a static caravan not far from Caistor and love taking our visitors to see Caistor in Bloom.

I would like to say thank you to everyone who gets involved in this.

---

## **Email from resident regarding council support for a weight restriction**

Hello Jon

I hope you and your family are well.

May I draw your attention to the relevant section of the attached correspondence and photos. Significant distress, inconvenience and cost has resulted from repeated instances of HGVs trying to navigate down Castle Hill and past our property, along a road where there is only a 3 metre gap.

What is required, is weight restriction warning signage sufficiently in advance of the descent to prevent access to such traffic. 'Access only' signage is poor, too, with one (wordless) sign at the top of the hill and one at the bottom. Traffic in general is increasing and an accident involving pedestrians who use the route regularly, seems unavoidable.

I understand that Council has to support this request and lodge it with our county councillor to take matters forward. Given the inevitable delay in such procedures, I should be extremely grateful for your support at the earliest opportunity.

Many thanks, Jon

Best wishes



## Questions for CTC

- Why have you increased sports clubs fees/license (cricket and football) by well over 1000%? What's the justification?
- Why do you pose a license fee at all when the council do very little regular maintenance that actually helps these clubs and justifies the fee?
- Do you have a legal right to actually charge a license fee when it is open to the public all year round? If so what power/s or act grants you that power?
- Why haven't the bowls, tennis and running clubs had their fees raised by the same level?
- Why and what was discussed behind closed doors?
- If benchmarked then who to?
- Any damages caused to pitches by vehicles (grammar school parking/people riding mopeds) is always repaired at cost to the club, why is this not done by the council?
- CTC say maintenance costs of sports field is over 23k (as per breakdown you posted on FB) yet very few of those costs benefit these clubs? - If the sports teams didn't use these facilities the town council would have to pay these costs anyway as it's a public space open to all.
- A tree survey was mentioned. How does this benefit the club? as far as I am aware there aren't any trees on or near the sports pitches and yet again the town council would have to pay this anyway?
- Why has CIB received a 3k increase in its donation to 10k? What is the justification for this?
- Does the town council actually know what the 10k donation is for or do you blindly just hand over 10k?
- Some councillors proposed for the funding to be cut to 7k but was rejected. Why?
- Why has CIB donation increased more than 50% in the last 4 years? (see illustration)

2020 £4600

2021 £6053

2022 £7000

2023 £10000

2024 £10000

- Has CIB been benchmarked against other towns of similar size? If so who and if not then why not since you are happy to do that with sports club fees?
- Is it true that all bulbs/flowers are donated for free and that volunteers do all the work which is also free? If so why does CIB need such a large donation that equates to around 8% of the town council budget? What could they possibly need 10K for? Other towns of a similar size or bigger spend nowhere near that amount.
- Why do you prioritise CIB (which only lasts a few months of the year) rather than the towns sports clubs, where the majority of players are children who are the future of this town? These clubs also keep the children involved for the vast majority of the year.



- Do you agree that by raising the cricket and football club fees that this has put unnecessary strain on the parents of the players of these clubs since the clubs are now having to raise the monthly fees per player? I have had confirmation that this has already stopped some children playing because their parents can't afford the increase in this cost-of-living crisis. Now that some players have left, this compounds the situation in that the rest of the players' parents have to cover the extra costs. This raise in fees is putting up barriers and consequently fewer children will be taking part in sports. Child obesity is on the rise and when you factor in the effects of covid on the current generation of this towns' children, should the town council be putting up barriers to stop all children being financially able to access these treasured sports of our town.
- Are the town council struggling to pay the maintenance costs for the sports field? If so why increase CIB donation when this could be used to off-set this cost?
- Why do the town council pay for servicing of the church clock when the COE have around 10bn in the bank and we are not required to do so?

I propose that the sports clubs fees be kept to their original price and cut the donation to CIB. You've seen that the residents of this town would fully support that since most of them have children that access the sports teams. You only have to look at all the comments on the FB pages. Quite a few people even think CIB is way over the top for very little gain to the town. Don't you (CTC) think you have drastically misjudged the way in which the residents of our town want our money to be spent?

Isn't it about time the CTC started putting the future generation of this town to the top of its priorities and agenda?

---

#### **Football Club**

- Raised fees from £55 to £700. Over 1200% increase.
  - Club cuts grass/pitch July to Apr (only when they use it)
  - Marks out own pitch and maintains it.
  - Saves council money by maintaining pitch during football season.
  - Several teams use it but only one adult team.
  - Represent Caistor Town.
  - CTC declined a working group involving all parties to discuss.
  - Received an email from the town clerk threatening to change locks if the teams didn't pay and said teams didn't have a legal right to train unless paid even though it's a public field.
  - Most teams pay for winter training elsewhere due to inadequate facilities at the sports field.
  - Fees were meant to have been benched marked to other towns/clubs but who?
  - The TC have not contributed to the chafer bug prevention that the football club paid for.
- 

#### **Cricket Club**

- Raised fees from £70 to £900 pound. Over a 1000% increase.
- Own groundsmen for 25 years, cuts/maintains voluntarily all year round. Seeds wickets etc.
- Raised their own funds for changing rooms extension at hardly any cost to the council.

- Raised funds to replace pitch after chafer bug with zero cost to the council. Saving the council 1000's of £.
- Fees supposedly benched marked against other clubs. Which ones? Owmbly was mentioned.
- Raised money for new nets at no cost to the council.
- Overall saves CTC 1000's by maintaining field/pitch.
- Also a public ground so anybody can actually use it at anytime so also helps the community.

**Our research has provided us with some information that we would like to share with you that suggests that we have the right to use the field without a licence.**

1. The sports field is land that falls under the Public Health Act 1895 and the Open Spaces Act of 1906. (Evidence - CTC Bye laws for open spaces)
2. Under these acts the public have a statutory right to use the land for sports & recreational purposes and they have the use of the land by right. (Evidence - section 10 of the Open Spaces Act 1906)
3. In law a licence is solely a vehicle to give permission to someone (a licensee) to use land or property of another (a licensor) to avoid them trespassing.
4. As the use of the land by anybody is granted by right under the aforementioned acts we cannot be trespassers and therefore no licence is needed to use the land
5. The decision by the Supreme Court in the case of "Barkas versus North Yorkshire County Council" confirms that where a statutory right to use land exists then it is by right and the public cannot be trespassers.
6. There is nothing written in the Council's "Powers available to Town Councils" document that says that a council has the right to licence the use of open spaces.
7. There is also nothing in the Bye-laws, made under the aforementioned Acts, and granted by the Secretary of State in 2003 for Caistor Open Spaces, that grants the council rights to licence the use of the sports field.
8. We therefore believe that a licence is unnecessary, and if so, there is no right to charge a licence fee. If council believes it has the power to issue licences for use of open spaces, then please could it advise us as to what act of parliament grants it that power.

From its very existence, and up until just before COVID, the sports field, including the clubhouse, has been managed by a Management Committee comprising councillors and representatives of the sports groups, and until 2016 without any evidence of a licence. The evidence above is perhaps the reasons why past councils realised they had no power to issue a licence.

### **Email from resident 01.7.24 – regarding Sports club licences and CIB**

Does the council not discuss proposals at all? With regards to the discussions held on the 14<sup>th</sup> December and the 14<sup>th</sup> March I was at work for both of these so was not able to attend the meetings. This is why I requested a meeting to which the council quite happily accepted. It was not until I sent the list of proposed questions that you backed out. I assume it was because you were unwilling to justify yourselves in the eyes of the people you represent. I am a willing servant to our community [REDACTED]

[REDACTED] This leaves me often unable to attend meetings hence why I requested a meeting in the first place. I organised cover at the station for our meeting which I did inform you beforehand then you cancelled it at the final hour. It was even excellently suggested by cllr Priestley to hold a meeting with members of the public and council as it was stated "clearly there are mixed opinions of Caistor in bloom". Was this even followed up?

May I remind you of your code of conduct "This Code of Conduct is based on the principles of selflessness, integrity, objectivity, accountability, openness, honesty, and leadership". With regards to our meeting that you cancelled I really don't see you fulfilling any of these!

I also point out Member Obligations point 1: 1. He/she shall behave in such a way that a reasonable person would regard as respectful. I don't think it was very respectful when in your previous email to me cancelling our meeting you presumed to think for me without actually trying to ask me what I thought.

I also noticed that when I requested the meeting, I sent it to all of the councillors, yet when I got replies it was only a select few that were copied in? Why was this? Were all those that weren't included even aware of the meeting, questions and information I collated? You have stated that you will answer factual questions, I have sent you these previously within all my proposed questions, surely you are able to decide which ones are factual?

I have been made aware that some members of the council hadn't seen a document sent about research on the right to license (with regards to the sports licences), when given to the town clerk and the sub-committee. If all councillors are not receiving all information regarding such an important matter how can the council make any informed decisions? Could you please provide me with details of the discussions that took place on the sub-committee regarding this matter and any recommendations/decisions and rationale behind them?

I include all the information I have sent previously in this email.

Lastly, I have read the complaints procedure and I don't see how the council can decide if the complaint is to be upheld when it is about yourselves? This is essentially like marking your own exams? You must have a higher authority to which I can make the complaint to as the way you have acted this past week I don't fully believe you would take this matter seriously. You already seem to be trying to "brush this matter under the carpet" as the council seems very uncomfortable at answering any of my perfectly valid questions.

I have stated I am willing to work with the council to resolve this issue yet you seem to be stalling me at every turn?

I eagerly await your response!

Thanks

---

**From:** [clerk@caistortowncouncil.gov.uk](mailto:clerk@caistortowncouncil.gov.uk) <[clerk@caistortowncouncil.gov.uk](mailto:clerk@caistortowncouncil.gov.uk)>

**Sent:** 27 June 2024 15:30

**To: Subject:** RE: Meeting

Hello,

Thanks for your email.

At the end of the list of questions you sent to Cllr Clark, you stated your proposed resolution to this issue as 'the sports club fees be kept to their original price and cut the donation to CIB'.

Following several lengthy discussions with committee members from the sports clubs, the 5 year licences have been agreed, signed and paid. The justifications were discussed in meetings held on 14<sup>th</sup> December 2023 and 14<sup>th</sup> March 2024.

These discussions were held in open meetings and were open to the public to attend. Agendas for the meetings are published on the Town Council website and notice board at least 3 clear days in advance of the meeting.

The approved minutes from the meetings are published on the website. Legislation dictates that the council only need to record resolutions (decisions) made at meetings and not the discussions – the premise being that for any agenda items residents are interested in, they have the opportunity to attend the meetings to share their views during the public forum and to hear the discussions during the main section of the meeting.

This is how local councils work. There is nothing sinister going on and nothing is being hidden.

The discussions about donations to CIB are held at council meetings every year that they request funding support from the council.

If you want to submit the 'factual' questions to me for a response, I will be happy to answer or to point you in the direction of where to find the information if it is publicly available.

I have attached a copy of the councils complaints procedure.

Kind regards

Michelle

---

**From:**

**Sent:** Thursday, June 27, 2024 11:58 AM

**To:** [clerk@caistortowncouncil.gov.uk](mailto:clerk@caistortowncouncil.gov.uk)

**Cc:** 'Cllr Clark' <[cldr.a.clark@caistortowncouncil.gov.uk](mailto:cldr.a.clark@caistortowncouncil.gov.uk)>; Jon Wright

<[cldr.j.wright@caistortowncouncil.gov.uk](mailto:cldr.j.wright@caistortowncouncil.gov.uk)>; [cldr.s.hodson@caistortowncouncil.gov.uk](mailto:cldr.s.hodson@caistortowncouncil.gov.uk);

[cldr.s.davey@caistortowncouncil.gov.uk](mailto:cldr.s.davey@caistortowncouncil.gov.uk)

**Subject:** Re: Meeting

Good Morning

That is very disappointing and quite frankly unacceptable for many reasons. I asked for a meeting to which you agreed.

I would appreciate you not "thinking" for me, so why do you assume that the answers you give will not be sufficient without me even hearing them? I have not asked how the decisions are made but rather a reasoning behind them or are you saying there is no reasoning and the decisions are made simply by the 'flip of a coin'? Surely the council should be able to provide reasoning/context behind their decisions.

I think it is very poor and unprofessional of the council to not even attempt to answer these questions and explain some of their reasoning for decisions when it is clear the residents of this town are struggling to see the reasoning behind them.

There are also several proposed questions that are factual based that the council should be able to answer.

By refusing to even honour our agreed meeting and not even attempting to answer any questions only gives the impression to the town that you have potentially "something to hide"! I'm sure the town council does not want to portray this image.

I would suggest that I have any audience with the entire council in an open discussion, that way all councillors should be happy at what is being said. Surely the council wants this matter resolved?

In the light of your decision I wish to raise a complaint against the council. Please could you provide me with the route to do this.

I eagerly await your response.

---

**From:** [clerk@caistortowncouncil.gov.uk](mailto:clerk@caistortowncouncil.gov.uk) <[clerk@caistortowncouncil.gov.uk](mailto:clerk@caistortowncouncil.gov.uk)>

**Sent:** 27 June 2024 10:50

**To:** >

**Cc:** 'Cllr Clark' <[cldr.a.clark@caistortowncouncil.gov.uk](mailto:cldr.a.clark@caistortowncouncil.gov.uk)>; Jon Wright <[cldr.j.wright@caistortowncouncil.gov.uk](mailto:cldr.j.wright@caistortowncouncil.gov.uk)>;

[cldr.s.hodson@caistortowncouncil.gov.uk](mailto:cldr.s.hodson@caistortowncouncil.gov.uk) <[cldr.s.hodson@caistortowncouncil.gov.uk](mailto:cldr.s.hodson@caistortowncouncil.gov.uk)>;

[cldr.s.davey@caistortowncouncil.gov.uk](mailto:cldr.s.davey@caistortowncouncil.gov.uk) <[cldr.s.davey@caistortowncouncil.gov.uk](mailto:cldr.s.davey@caistortowncouncil.gov.uk)>

**Subject:** RE: Meeting

Good Morning ,

Many thanks for sending your questions. Based on the proposed list of questions, I don't think that any answers we give you in the meeting will satisfy you.

Most of the questions are asking for justification of how decisions in the council are made. As you know, all decisions within the council are made by majority vote during council meetings. The only section of a meeting held behind closed doors was to discuss whether or not to revisit the previous resolution on the licences for the clubs, no decisions were made – the outcome was that the council would not revisit the licences. All other discussions have been held in meetings open to the public. The minutes of which are available on the website.

Having polled councillors for their views on whether the meeting with you is appropriate, unfortunately the decision has been taken to cancel the meeting with you today.

Please accept my apologies.

Kind regards

Michelle

## **Email – Increase in fees for sports teams 3.7.24**

Good afternoon

Unfortunately, with having a full time job and volunteering commitments (and a family) attending council meetings is somewhat difficult for me.

Now that discussions with the sports groups have been concluded I am hoping that now is a more appropriate time for questions to be answered?

Could I ask why the rise for the running, bowls and tennis clubs were not at the same rate as the football and cricket clubs? Especially given the fact that both bowls and tennis clubs have sole use (fenced off and locked) of their areas.

I note that benchmarking was used to determine the cost of the licence fee that should be applied to the football and cricket clubs. Could I please ask what factors other than fees charged were looked at? (Rateable value, size of area, maintenance and equipment provided etc.)

When Caistor Town Councils Facebook page posted regarding the costs associated with the maintenance of the sports field, why were there costs included that are tenuously (if at all) linked to the use by the sports clubs?

With the above referenced Facebook post could you please identify which costs would be reduced or removed should there be no sports groups/clubs using the sports field?

Does the town council have any responsibility or ambition to promote healthy lifestyles of the children and youth in the town? If so, could I please have a list of initiatives? If not, could I please understand why this is not a priority for the council?

I note that one member of the council has a Registered Interest in Wolds Wanderers walking Football Club. Could I please ask if this interest was declared during discussions relating to sports club increases?

Could I also ask if any of the council have an (unregistered) interest in any of the sports groups or the sports and social club, including membership? I did look for this on the register of interests on the West Lindsey District Council website, due to the design of the website it is entirely possible I have missed these.

Finally, please could you inform me of the legislation that the sports field is managed by the council under?

Kind Regards