



Public Meeting Pack

8th August 2024



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 8 August 2024 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss

Clerk to the Council

01/08/2024

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s)
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 11th July 2024
6. Finance
 - a) To consider and approve the Accounting Statements and bank reconciliation for period ending 31st July 2024
 - b) To consider and approve the Schedule of Payments
7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):-
 - a) Lincolnshire Police
 - b) West Lindsey District Council.
 - c) Lincolnshire County Council
 - d) Community Groups
 - e) Town Hall Management Committee
8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision)
 - a) Personnel and Finance Committee
 - b) Estates Committee
 - c) 2-4 Market Place/ Build
9. To consider capping the community grants to ensure a fairer and wider distribution of available funds and to consider supporting the award process by consulting with residents to ensure future grant awards reflect their views (SH)



10. To consider posting of Agendas, agreed minutes, decisions, updates and other relevant information beneficial to parishioners, on Caistor TC social media platforms (JC)
11. To consider Caistor Town Parking Group request for CTC to support the cost of the meetings in the town hall, the cost of 3,000 A4 pages plus web-based questionnaire (JB)
12. Clerks Report & Parish Matters
 - a) Decide whether to register the sports ground with the land registry and allocate a budget
 - b) Review Tracking Report
 - c) Minerals Waste Local Plan Preferred Approach Consultation Letter_.pdf
13. Correspondence Received
 - a) To consider email from resident regarding council support for a weight restriction
 - b) More Caistor in Bloom comments
 - c) Resident email about WLDC solution to removing bins at magistrates
 - d) Resident 2 email about the WLDC alternative to the removal of bins at the magistrates
 - e) To consider the request from CIC for proposed improvements to CS&SC
14. To note any planning decisions
 - a) None received
15. To review the planning applications received and agree a response
 - a) None received
16. Date of next meeting (10th October 2024)



**Minutes of the Caistor Town Council held at 6:45pm
at the Caistor Town Hall on 11 July 2024**

Present: Cllr S. Davey, Cllr J. Bowman, Cllr R. Lyus, Cllr M. Galligan, Cllr S. Hodson, Cllr A. Somerscales,
Cllr J. Cox, Cllr A. Clark (Chair), Cllr P. Morris, Cllr H. Priestly, Cllr A Finlay,
In Attendance: Michelle Moss, District Cllr A. Lawrence, District Cllr O. Bierley,
Members of public present: 6

- 1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1) - Ref: 3212**
Apologies received and accepted from Cllrs Wright, Milner and Hughes. County Councillor Smith also offered his apologies.
Noted that Cllr Clark chaired the meeting in Cllr Wrights absence.
- 2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) - Ref: 3213**
Cllrs Morris, Galligan, Lyus and Davey noted an interest in agenda item 9c.
Cllr Bowman noted an interest in agenda item 9d.
Cllr Bowman had applied for a dispensation to enable her to provide updates and information to the council about the progress being made at 2-4 Market Place. The dispensation was granted for 18 months but excludes voting rights.
- 3. Public Session (10 minutes, during which the meeting is suspended) - Ref: 3214**
Resident 1 noted that he has a well respected business in the town and it is being disrupted by the re-siting of the stalls on the Saturday market due to the development being completed at 2-4 Market Place . He raised concerns about the lack of consultation of the local businesses and the lack of parking for his customers. It was noted that there is a discussion on the market included as part of the agenda and his concerns will be addressed then.
Resident 2 thanks the council and county council for the replacement of the bollards at the top of Navigation Lane, and noted the slimline bollards are much better.
- 4. Chairmans Report - Ref: 3215**
No report received.
- 5. To approve the draft minutes of 13th June 2024 - Ref: 3216**
One spelling correction was noted and anoted on the minutes.
RESOLVED that the draft minutes of the meeting held on 13th June be approved as a true record of the meeting and signed by the Chair.
1 abstained
- 6. Finance - Ref: 3217**
 - a) To approve the Accounting Statements and bank reconciliation for period ending 30th June 2024 - Ref: 3218**
The accounting statements and bank reconciliation for the period ending 30th June 2024 had been circulated to councillors prior to the meeting.
RESOLVED to approve the accounting statements and accept the bank reconciliation as a true record.
All in favour
 - b) To approve the Schedule of Payments - Ref: 3123/ 3219**
The schedule of payments had been circulated to councillors prior to the meeting.
RESOLVED to approve the schedule of payments which totalled £12572.17
All in favour
- 7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):- - Ref: 3220**

Signature:



a) Lincolnshire Police - Ref: 3221

It was noted that the police had sent the crime stats which had been circulated prior to the meeting. The police had also commented that they are experiencing an increase in theft of transit vans where the van doors are being peeled over to gain access to tools - suggested action from the police is to fit an internal deadbolt to the door, park in well lit areas and not keep tools in the van overnight.

b) West Lindsey District Council. - Ref: 3222

Cllr Bierley was congratulated on his new appointment to LWCS. WLDC was thanked for sending out the small sweeper and for the great job Jim does. Discript Cllr Bierley noted that incidents of flytipping were slightly up year on year, but the fine had increased to £1000.

c) Lincolnshire County Council - Ref: 3223

County Cllr Smith had sent his apologies, but it was noted that resurfacing works are planned for Navigation Lane, Horse Market/Plough Hill over the summer.

d) Community Groups - Ref: 3224

It was noted that: the next community cinema is Wicked little letters 19th July; The party in the park is happening at South St Park 13th July from 2-9pm.

e) Town Hall Management Committee - Ref: 3225

It was noted that the town hall exec committee had met. One of their actions is to repair the plaster on several areas of the town hall, quotes have been received and accepted.

8. To receive reports from council committee's, working groups and market - Ref: 3226

a) Personnel and Finance Committee - Ref: 3227

It was noted that the next meeting is scheduled for 23rd July, but it was agreed to change it to 1st August to coincide with the closing date for the Deputy Clerk role.

b) Estates Committee - To receive the draft minutes from 2.7.24 and an update on the Estates Projects (Christmas Lights, Cenotaph railings, Signs for the parks, Play inspection software, cemetery railings, memorial inspections) - Ref: 3228

The Estates report from the Chair of Estates committee had been circulated prior to the meeting. It was noted that: the Christmas Lights and decorations project had progressed; the grant from WLDC was for £6490 and the quote is for £5367.92. The Council agreed to go ahead with the order; the parks and allotment signs project is progressing well and we are waiting for proofs of the signs; the play inspection software is in use and working well; the play equipment repairs are ongoing; and the cenotaph railings repair is planned to be completed before November.

It was also noted that during the last play inspection the surface for the slide on South St park is lifting and has become a trip hazard. Due to the potential risk the recommendation is to take the equipment out of use. This would need to be done with heras fencing. Several quotes for 12 heras panels had been received, the best value was £490.

RESOLVED to purchase the heras panels and take the slide out of action.

All in favour

c) Market - Ref: 3229

It was noted that: the market stall holders had organised their stalls into the limited space available since the redevelopment of 2-4 Market Place had started; there are still some issues to be ironed out; the comments raised by the business owner who spoke in the public forum were noted and agreed that Cllr Bowman would meet with him on Saturday to discuss the possibility of improvements to the new layout which would work better for everyone.

d) 2-4 Market Place/ Build - Ref: 3230

It was noted that the build has started, the hoarding is in place, and information banners will be displayed on the hoarding. The development is still scheduled to last 72 weeks.

e) Sports Group Licences - Ref: 3231

Signature:



It was noted that all sports group licences have now been agreed and signed. The Street food market licence has not yet been returned and payment not made, it was due 1st July.

9. Clerks Report & Parish Matters - Ref: 3232

a) To review the offer from EMAS to provide CPR training open event - Ref: 3233

It was noted that EMAS had offered to deliver CPR and defibrillator training FOC. RESOLVED to accept the offer of training. Cllr Bowman to liaise with EMAS to organise.

All in favour

b) Review Tracking Report - Ref: 3234

It was noted that the tracking report had been circulated to councillors prior to the meeting and some topics had already been discussed as agenda items. Additional points to note included: the contractor has been appointed to undertake the tree survey; several applications have been received for the deputy clerk role; the cemetery mapping is now live and available on the website; Cllr Davey has taken over the rodent control in the town hall car park; Watermans have been appointed to replace the rotting timber on the play equipment in South St Park.

c) To agree whether Caistor Lions should be permitted to use South St Park for the 2025 Beer Festival - Ref: 3235

Cllrs Davey, Morris, Lyus and Galligan left the room.

RESOLVED to allow the Lions to use South St Park for the beer festival on 6-7th June next year, and have access for setting up and clear up.

Cllrs Davey, Morris, Lyus and Galligan returned to the meeting.

All in favour

d) To agree the funding request from Caistor Goes for the DDay celebration - Ref: 3236

Cllr Bowman left the room.

It was noted that The council had previously agreed that Caistor Goes would organise the 80th D Day event on behalf of the town council and the council would contribute to the cost. The event had cost iro £550. Caistor Goes asked or funding of £200.

RESOLVED to pay £200 to Caistor Goes as a contribution towards the event.

Cllr Bowman returned to the room.

All in favour

e) Request from CS&SC to support fun day at Sports Ground - Ref: 3237

Cllr Davey left the room.

It was noted that CS&SC CIC had asked for council approval for a fun day/fete.

RESOLVED to give permission providing the event is covered by their insurance and they liaise with the cricket club to agree times/dates/locations.

Cllr Davey returned to the room.

All in favour

f) To review the updated Business Continuity Plan - Ref: 3238

It was noted that the revised plan had been circulated to councillors prior to the meeting.

RESOLVED to approve the plan and agreed to review it in 2 years.

All in favour

10. Correspondence Received - Ref: 3239

The chair asked for it to be minuted that many councillors are on committees for voluntary groups around the town. Councillors are volunteers on these groups and do not receive any compensation. When requests are made for funding or support from these groups the councillors on the groups have to leave the room and do not have any influence on the vote.

a) Caistor in bloom comments - Ref: 3240

It was noted that the clerk had received many emails and letters from residents and visitors complimenting the town on the flowers and Caistor in Bloom, some were circulated to councillors prior to the meeting. These comments have been forwarded to CIB.

Signature:



b) Email from resident regarding council support for a weight restriction - Ref: 3241

It was agreed to defer this discussion until the next meeting as County Cllr Smith would be able to provide some guidance.

c) Email from resident re sports ground and licences - To review and agree response - Ref: 3242

It was noted that agenda item 10c and 10d are both in relation to the sports group licence increases, and question the councils ability to charge for use of what is classified as public open space. It was also noted that the clerk had received several FOI requests from 2 residents, and many email exchanges between 3 residents asking questions about council processes in relation to decision making and the sports group licences.

Cllr Cox had completed some research in response to the question of parks, open spaces and the councils authority to charge. It was noted that: councils have a duty to maintain parks and cannot charge public for general access to the areas however, the same legislation does not cover permitted use of the land by clubs and organisations; the council has the right to apply bylaws if they do not contradict the law of the land. It was also noted that the court case which these residents refer to appears to have no relevance to the Caistor situation and refers to an appeal about registering a field as a village green. It was noted that the Public Health Act of 1961 permits local councils to allow the use of parks for organised recreation, subject to such charges and conditions as the local authority think fit.

It was proposed to respond to the 2 residents advising that the the council has followed all due processes and the licences have been agreed and signed with the sports groups for 5 years, and the decision will not be revisited.

RESOLVED to support the proposal.

2 abstained

d) Email from resident re sports ground and licences 2 - To review and agree response - Ref: 3243

See 10c.

11. To note any planning decisions - Ref: 3244

a) None received - Ref: 3245

Noted.

12. To review the planning applications received and agree a response - Ref: 3246

a) None received - Ref: 3247

Noted.

13. Date of next meeting - 8th August 2024 - Ref: 3248

Noted.

Meeting closed at 8.25pm

Signature:



Accounting Statements

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 31/07/2024



Summary of Income & Expenditure

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 31/07/2024

End of year forecast auto calculated based on actual year to date averaged over 4 months manually adjusted where appropriate.

		Actual YTD	Budget	Variance £	%	EOY Forecast
Income						
Income: General						
100	Precept	124444	124444	0	0	124444
140	Cemetery Income	4320	4000	320	8	6500
120	Allotment Income	90	420	-330	-79	500
130	Market Rents	664	3000	-2336	-78	2500
150	Caistor Sports & Social Club	1752	2464	-712	-29	4000
160	WLDC Street Cleaning	0	2490	-2490	-100	2490
170	Grass Cutting	0	1700	-1700	-100	1700
180	Grants	9038	0	9038	100	9038
350	VAT Reclaimable	0	0	0	100	
199	Miscellaneous Income	1642	2000	358	-18	2500
185	Town Hall	0	520	-520	-100	520
186	Magazine Advertising	0	0	0	100	0
187	CIL income	1216	0	1216	100	1216
Income: General Totals		143165	141038	2844	2	155408
Income Totals		143165	141038	2844	2	155408

Expenditure

Expense: General

500	Salaries	13977	35000	21023	-60	40000
503	PAYE & NI	4990	16000	11010	-69	16000
501	Staff Travel & Benefits	19	100	81	-81	100
502	Contractors	0	0	0	100	
509	Other Staff Expenses	0	100	100	-100	100
520	General Office	361	1000	639	-64	1000
530	Hall Hire	192	500	308	-62	500
540	Insurance	0	3600	3600	-100	3600
550	Audit	200	820	620	-76	820
560	Subscriptions	180	685	505	-74	685
570	Training	475	500	25	-5	1000
580	Election	0	0	0	100	
581	Mayor Allowance	0	350	350	-100	350
555	Professional Fees	0	500	500	-100	500
556	Legal Fees	0	500	500	-100	500
590	PROW and Amenity Cut	1800	4500	2700	-60	4500
591	Public Rights of Way	0	0	0	100	0
592	Parks grass	2591	3200	609	-19	3200
593	Sportsground	4930	8300	3370	-41	8300
594	Cemeteries/Church	2866	6800	3935	-58	6800
595	Allotments	34	250	215	-86	250
610	Market	0	250	250	-100	250
750	Cemetery records management	0	280	280	-100	280
650	Community Events	449	1000	551	-55	1000
521	Telephone & Broadband	389	800	411	-51	800
700	Electricity - Market Place LN7 6TU	168	200	32	-16	400
701	Electricity - South Street Park	218	600	382	-64	600
702	Electricity - Market Place LN7 6TL	0	0	0	100	0
703	Electricity - Sports Ground	321	500	179	-36	800
800	Church trees	0	1500	1500	-100	1500
720	Water: Sports Ground	76	300	224	-75	300
721	Water: Cemetery	18	100	82	-82	100



Summary of Income & Expenditure

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 31/07/2024

End of year forecast auto calculated based on actual year to date averaged over 4 months manually adjusted where appropriate.

		Actual YTD	Budget	Variance £	%	EOY Forecast
722	Water: Allotments	26	150	124	-83	150
765	Play Park Maint & Refurb	563	11000	10437	-95	11000
597	Caistor Sports & Social Club	990	3000	2010	-67	3000
522	Town Hall	535	2500	1965	-79	2500
582	Civic	0	3000	3000	-100	3000
601	Equipment	368	4500	4132	-92	4500
598	Market Place	0	4000	4000	-100	4000
603	Gritting & Snow Clearance	0	450	450	-100	450
766	CCTV	0	1500	1500	-100	1500
799	Contingency	0	0	0	100	0
600	Grants & Donations	4768	7000	2232	-32	7000
762	Neighbourplan Review	0	0	0	100	
504	Pension payments	1855	5500	3645	-66	5500
801	Grant to Caistor in Bloom	0	10000	10000	-100	10000
802	Christmas Lights project	5368	2000	-3368	168	6490
803	Bins and Benches	0	3000	3000	-100	3000
660	WLDC	70		-70		70
Expense: General Totals		48798	145835	97037	-67	156395
Expenditure Totals		48798	145835	97037	-67	156395



Bank Reconciliation

Balances as per bank statements as at 01/08/2024

Natwest Current Account	5772.71	200389.64
Natwest Business Reserve Account	194345.22	
Equals Card	271.71	

Unrepresented Payments & Receipts

Date	Invoice Ref	Type	Description	Credit	Debit
				Nett balance as at 01/08/2024	
				200389.64	

Cash Book

Receipts in current year	143165.29	Opening Balance Bank 1	6095.41	109938.94
VAT to be claimed	3916.26	Opening Balance Bank 2	103353.48	
Unallocated cash	0.00	Opening Balance Bank 3	490.05	
Payments in current	48798.33	Opening Balance Bank 4	0.00	
				Cash Book Closing Balance
				200389.64

General Reserves

50000.00

Earmarked Reserves

Subcontracting for grass,litter,bins etc	0.00	Computer	0.00
Elections (2022)	3850.00	Play area improvements	4000.00
Parks equipment	7000.00	Parking	0.00
South Street Park Millenium Garden	500.00	Water (South St)	2250.00
Market Place trading	500.00	Water at Market Place	0.00
Market Place layout	0.00	Cemetery	1000.00
Sports Field fencing	1500.00	New Cemetery	0.00
Sports ground toilet refurbishment	2000.00	Church Ground Trees	1500.00
Sports and Social Club Bldg Upgrade	5500.00	Handyman Equipment	2000.00
Other buildings	1500.00	Christmas Lights - steel wires	1000.00
Town Hall	5000.00		
Fire Station	0.00		
Cornhill Resurfacing	0.00		
Tree Maint - Sports Field	2000.00	Budget remaining	107789.64
Tree Maint - Parks	1500.00		



Budget Report - Income

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 31/07/2024

This report is based on Payment Date

Details	Year 2023/24		Financial Year Ending 31/03/2025						Variation	
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%
Income: General										
Precept	100000	100000	124444	124444	0	0	0	124444	0	0.00
Cemetery Income	5360	3000	4000	4020	300	0	0	4320	320	8.00
Allotment Income	480	420	420	90	0	0	0	90	-330	-78.57
Market Rents	2242	3000	3000	502	162	0	0	664	-2336	-77.86
Caistor Sports & Social Club	2516	2412	2464	1450	302	0	0	1752	-712	-28.89
WLDC Street Cleaning	2083	1404	2490	0	0	0	0	0	-2490	?
Grass Cutting	1592	1545	1700	0	0	0	0	0	-1700	?
Grants	0	0	0	2000	7038	0	0	9038	9038	100.00
VAT Reclaimable	1689	0	0	0	0	0	0	0	0	100.00
Miscellaneous Income	5683		2000	1381	261	0	0	1642	358	-17.91
Town Hall	520	520	520	0	0	0	0	0	-520	?
Magazine Advertising	0	1000	0	0	0	0	0	0	0	100.00
CIL income			0	1216	0	0	0	1216	1216	100.00
Income: General	Total		141038	135102	8063	0	0	143165	2844	2
	Total		141038	135102	8063	0	0	143165	2844	2



Budget Report - Expenditure

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 31/07/2024

This report is based on Payment Date

Details	Year 2023/24		Financial Year Ending 31/03/2025						Variation	
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%
Expense: General										
Salaries	19687	14124	35000	10452	3525	0	0	13977	21023	-60
PAYE & NI	5486	4598	16000	3746	1244	0	0	4990	11010	-69
Staff Travel & Benefits	0	100	100	19	0	0	0	19	81	-81
Contractors	15096	15000	0	0	0	0	0	0	0	100
Other Staff Expenses	0	100	100	0	0	0	0	0	100	-100
General Office	739	840	1000	211	150	0	0	361	639	-64
Hall Hire	656	480	500	167	25	0	0	192	308	-62
Insurance	3365	3500	3600	0	0	0	0	0	3600	-100
Audit	600	780	820	200	0	0	0	200	620	-76
Subscriptions	671	353	685	100	80	0	0	180	505	-74
Training	426	390	500	475	0	0	0	475	25	-5
Election	0	500	0	0	0	0	0	0	0	100
Mayor Allowance	504	250	350	0	0	0	0	0	350	-100
Professional Fees	35	500	500	0	0	0	0	0	500	-100
Legal Fees	0	2500	500	0	0	0	0	0	500	-100
PROW and Amenity Cut	4140	5040	4500	900	900	0	0	1800	2700	-60
Public Rights of Way	17	0	0	0	0	0	0	0	0	100
Parks grass	4602	2640	3200	1782	809	0	0	2591	609	-19
Sportsground	5142	3760	8300	4630	300	0	0	4930	3370	-41
Cemeteries/Church	3960	2000	6800	1653	1213	0	0	2866	3935	-58
Allotments	0	250	250	17	17	0	0	34	215	-86
Market	0	250	250	0	0	0	0	0	250	-100
Cemetery records management	0	0	280	0	0	0	0	0	280	-100
Community Events	1092	0	1000	449	0	0	0	449	551	-55
Telephone & Broadband	557	620	800	270	119	0	0	389	411	-51
Electricity - Market Place LN7 6TU	165	200	200	129	40	0	0	168	32	-16
Electricity - South Street Park	375	300	600	97	121	0	0	218	382	-64
Electricity - Market Place LN7 6TL	0	150	0	0	0	0	0	0	0	100
Electricity - Sports Ground	461	250	500	274	46	0	0	321	179	-36
	0	0	0	0	0	0	0	0	0	100
Church trees	0		1500	0	0	0	0	0	1500	-100
Water: Sports Ground	299	250	300	76	0	0	0	76	224	-75
Water: Cemetery	65	50	100	18	0	0	0	18	82	-82
Water: Allotments	16	75	150	26	0	0	0	26	124	-83
Play Park Maint & Refurb	731	500	11000	0	563	0	0	563	10437	-95
Caistor Sports & Social Club	1464	1500	3000	830	160	0	0	990	2010	-67
Town Hall	917	2000	2500	85	450	0	0	535	1965	-79
Civic	0	500	3000	0	0	0	0	0	3000	-100
Equipment	2101	750	4500	250	118	0	0	368	4132	-92
Market Place	1141	250	4000	0	0	0	0	0	4000	-100
Gritting & Snow Clearance	4488	2500	450	0	0	0	0	0	450	-100
CCTV	1500	3000	1500	0	0	0	0	0	1500	-100
Contingency	0	383	0	0	0	0	0	0	0	100
Grants & Donations	0	15000	7000	3568	1200	0	0	4768	2232	-32
Neighbourplan Review	1744	5874	0	0	0	0	0	0	0	100
Pension payments			5500	1396	460	0	0	1855	3645	-66
Grant to Caistor in Bloom			10000	0	0	0	0	0	10000	-100
Christmas Lights project			2000	0	5368	0	0	5368	-3368	168
Bins and Benches			3000	0	0	0	0	0	3000	-100
WLDC				70	0	0	0	70	-70	



Budget Report - Expenditure

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 31/07/2024

This report is based on Payment Date

Details	Year 2023/24		Financial Year Ending 31/03/2025							Variation	
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%	
	Expense: General Total			145835	31890	16908	0	0	48798	97037	-67
Total			145835	31890	16908	0	0	48798	97037	-67	



Budget Report - Expenditure

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 31/07/2024

This report is based on Payment Date

Details	Year 2023/24		Financial Year Ending 31/03/2025						Variation	
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%
Expense: General										
Salaries	19687	14124	35000	10452	3525	0	0	13977	21023	-60
PAYE & NI	5486	4598	16000	3746	1244	0	0	4990	11010	-69
Staff Travel & Benefits	0	100	100	19	0	0	0	19	81	-81
Contractors	15096	15000	0	0	0	0	0	0	0	100
Other Staff Expenses	0	100	100	0	0	0	0	0	100	-100
General Office	739	840	1000	211	150	0	0	361	639	-64
Hall Hire	656	480	500	167	25	0	0	192	308	-62
Insurance	3365	3500	3600	0	0	0	0	0	3600	-100
Audit	600	780	820	200	0	0	0	200	620	-76
Subscriptions	671	353	685	100	80	0	0	180	505	-74
Training	426	390	500	475	0	0	0	475	25	-5
Election	0	500	0	0	0	0	0	0	0	100
Mayor Allowance	504	250	350	0	0	0	0	0	350	-100
Professional Fees	35	500	500	0	0	0	0	0	500	-100
Legal Fees	0	2500	500	0	0	0	0	0	500	-100
PROW and Amenity Cut	4140	5040	4500	900	900	0	0	1800	2700	-60
Public Rights of Way	17	0	0	0	0	0	0	0	0	100
Parks grass	4602	2640	3200	1782	809	0	0	2591	609	-19
Sportsground	5142	3760	8300	4630	300	0	0	4930	3370	-41
Cemeteries/Church	3960	2000	6800	1653	1213	0	0	2866	3935	-58
Allotments	0	250	250	17	17	0	0	34	215	-86
Market	0	250	250	0	0	0	0	0	250	-100
Cemetery records management	0	0	280	0	0	0	0	0	280	-100
Community Events	1092	0	1000	449	0	0	0	449	551	-55
Telephone & Broadband	557	620	800	270	119	0	0	389	411	-51
Electricity - Market Place LN7 6TU	165	200	200	129	40	0	0	168	32	-16
Electricity - South Street Park	375	300	600	97	121	0	0	218	382	-64
Electricity - Market Place LN7 6TL	0	150	0	0	0	0	0	0	0	100
Electricity - Sports Ground	461	250	500	274	46	0	0	321	179	-36
	0	0	0	0	0	0	0	0	0	100
Church trees	0		1500	0	0	0	0	0	1500	-100
Water: Sports Ground	299	250	300	76	0	0	0	76	224	-75
Water: Cemetery	65	50	100	18	0	0	0	18	82	-82
Water: Allotments	16	75	150	26	0	0	0	26	124	-83
Play Park Maint & Refurb	731	500	11000	0	563	0	0	563	10437	-95
Caistor Sports & Social Club	1464	1500	3000	830	160	0	0	990	2010	-67
Town Hall	917	2000	2500	85	450	0	0	535	1965	-79
Civic	0	500	3000	0	0	0	0	0	3000	-100
Equipment	2101	750	4500	250	118	0	0	368	4132	-92
Market Place	1141	250	4000	0	0	0	0	0	4000	-100
Gritting & Snow Clearance	4488	2500	450	0	0	0	0	0	450	-100
CCTV	1500	3000	1500	0	0	0	0	0	1500	-100
Contingency	0	383	0	0	0	0	0	0	0	100
Grants & Donations	0	15000	7000	3568	1200	0	0	4768	2232	-32
Neighbourplan Review	1744	5874	0	0	0	0	0	0	0	100
Pension payments			5500	1396	460	0	0	1855	3645	-66
Grant to Caistor in Bloom			10000	0	0	0	0	0	10000	-100
Christmas Lights project			2000	0	5368	0	0	5368	-3368	168
Bins and Benches			3000	0	0	0	0	0	3000	-100
WLDC				70	0	0	0	70	-70	



Budget Report - Expenditure

Current Financial Year Ending 31/03/2025

Financial Period 01/04/2024 to 31/07/2024

This report is based on Payment Date

Details	Year 2023/24		Financial Year Ending 31/03/2025							Variation	
	Budget	Actual	Budget	Q1 Actual	Q2 Actual	Q3 Actual	Actual	YTD	£	%	
	Expense: General Total			145835	31890	16908	0	0	48798	97037	-67
Total			145835	31890	16908	0	0	48798	97037	-67	



Schedule of Payments

Invoice Date	Invoice Ref	Supplier/Payee	Details	VAT	Total Payment		
01/04/2024	1568	DO NOT RECONCILE	Bank Payment: DO NOT RECONCILE	0.00	0.01	<input type="checkbox"/>	<input type="checkbox"/>
08/07/2024	1607	Jake Garden Care (Dyne Group)	Grass cutting visit 8	180.00	1080.00	<input type="checkbox"/>	<input type="checkbox"/>
10/07/2024	1608	Viking	Paper, ink and stationery	14.30	85.81	<input type="checkbox"/>	<input type="checkbox"/>
01/07/2024	1609	Microsoft	Bank Payment: Subscriptions	13.33	79.99	<input type="checkbox"/>	<input type="checkbox"/>
12/07/2024	1623	Caistor Goes 80th DDay grant	Bank Payment: Grants & Donations	0.00	200.00	<input type="checkbox"/>	<input type="checkbox"/>
12/07/2024	1624	Cloud Next Ltd	Bank Payment: General Office	0.00	61.30	<input type="checkbox"/>	<input type="checkbox"/>
15/07/2024	1625	Online Playgrounds	Wetpour and swing forks	55.13	330.80	<input type="checkbox"/>	<input type="checkbox"/>
15/07/2024	1626	Fizzco Projects	Christmas Lights and baubles	1073.56	6441.48	<input type="checkbox"/>	<input type="checkbox"/>
15/07/2024	1627	Foxhall Plant Hire	12 Heras Panels	98.00	588.00	<input type="checkbox"/>	<input type="checkbox"/>
18/07/2024	1631	Signomatic	Bank Payment: General Office	2.36	14.17	<input type="checkbox"/>	<input type="checkbox"/>
23/07/2024	1632	Jake Garden Care (Dyne Group)	Grass cutting Visit 9	180.00	1080.00	<input type="checkbox"/>	<input type="checkbox"/>
23/07/2024	1633	Caistor Crusaders	Bank Payment: Grants & Donations	0.00	1000.00	<input type="checkbox"/>	<input type="checkbox"/>
24/07/2024	1634	Tamar Telecom	Bank Payment: Telephone & Broadband	1.16	6.94	<input type="checkbox"/>	<input type="checkbox"/>
30/07/2024	1635	Three	Bank Payment: Telephone & Broadband	3.13	18.80	<input type="checkbox"/>	<input type="checkbox"/>
26/07/2024	1636	BT	Bank Payment: Telephone & Broadband	12.33	74.00	<input type="checkbox"/>	<input type="checkbox"/>
25/07/2024	1637	NEST	Bank Payment: Pension payments	0.00	459.71	<input type="checkbox"/>	<input type="checkbox"/>
25/07/2024	1638	[REDACTED]	Bank Payment: Salaries	0.00	452.84	<input type="checkbox"/>	<input type="checkbox"/>
25/07/2024	1639	[REDACTED]	Bank Payment: Salaries	0.00	1084.24	<input type="checkbox"/>	<input type="checkbox"/>
25/07/2024	1640	[REDACTED]	Bank Payment: Salaries	0.00	1988.23	<input type="checkbox"/>	<input type="checkbox"/>
25/07/2024	1641	HMRC	Bank Payment: PAYE & NI	0.00	1244.47	<input type="checkbox"/>	<input type="checkbox"/>
31/07/2024	1642	J Waterman Timber Services	Replacement timber at South St park equipment	180.00	1080.00	<input type="checkbox"/>	<input type="checkbox"/>
31/07/2024	1643	Tudor Ground Maintenance	Church Grass 18th July and 30th July	77.51	465.03	<input type="checkbox"/>	<input type="checkbox"/>
01/08/2024	1644	C R Hansard Ltd	Fuel - July	2.49	14.97	<input type="checkbox"/>	<input type="checkbox"/>
01/08/2024	1645	[REDACTED]	Expense Claim		28.70	<input type="checkbox"/>	<input type="checkbox"/>
01/08/2024	1646	Jake Garden Care (Dyne Group)	Grass cutting 30.7.24	180.00	1080.00	<input type="checkbox"/>	<input type="checkbox"/>
02/08/2024	1647	Opus Energy	Bank Payment: Electricity - Market Place LN7 6TU	2.10	44.09	<input type="checkbox"/>	<input type="checkbox"/>
02/08/2024	1648	Opus Energy	Bank Payment: Electricity - Sports Ground	3.16	66.28	<input type="checkbox"/>	<input type="checkbox"/>
02/08/2024	1649	Opus Energy	Bank Payment: Electricity - South Street Park	1.35	28.36	<input type="checkbox"/>	<input type="checkbox"/>

TOTAL: 19098.22

Authorised Signatory

Authorised Signatory

Minute Ref

Print Name

Print Name

Date

Date

Report of District Councillor Owen Bierley to Caistor Town Council,

8th August 2024

(Prepared Monday, 29th July)

Community

Further to my July report I can advise that all of the money available to West Lindsey residents in the fifth and final round of the Household Support Fund (HSF 5), administered on our behalf by the Lincolnshire Community Foundation, has been fully allocated and accordingly the scheme is now closed for any new applications. Support may remain available through the Food Banks.

The District Council remains keen to promote its new Workforce Development Grant scheme (funded through the UK Shared Prosperity Fund) with the aim of enabling employers to address skills shortages and training needs within the workforce. The eligibility criteria are widely drawn so as to include not only businesses but also various community-based organisations. Essentially this is a time-limited opportunity that will close to new applications on Tuesday, 31st December, or when all of the funding has been fully allocated. Accordingly anyone considering applying is advised to complete an 'Expression of Interest' form to engage the advice and support of officers: <https://www.west-lindsey.gov.uk/communities-safety/grants-funding/workforce-development-grant>

The Council's Home Energy Advice Team has bolstered its efforts to remedy problems in cold homes by integrating thermal imaging cameras into their toolkit. Each team member is now equipped with this advanced technology and can easily identify sources of heat loss in homes that would otherwise remain invisible. This initiative aims to enhance the team's ability to assist residents in keeping their homes warmer, particularly during the colder months. One of the most effective and economical measures to combat heat loss is through draught proofing. With the thermal imaging cameras our team can now pinpoint areas for improvement with greater precision, ensuring more targeted and efficient solutions for residents. The Home Energy Advice Team is dedicated to providing guidance on enhancing energy efficiency in homes, focussing on hard-to-treat homes and is keen to reach residents who have not received support before, to help ensure equitable access to funding and energy-saving measures. From draught proofing to grant funding for air source heat pumps, they offer a range of solutions tailored to individual needs. Residents interested in support from the Home Energy Advice service, can schedule a home visit by contacting the team on 01427 675199 or via email to: energy.advice@west-lindsey.gov.uk

Please be aware that all of the Rural England Prosperity Fund and the UK Shared Prosperity Fund money used to create the Council's flagship Business and Community grant schemes has already been allocated and accordingly both are now closed for further applications. Whilst high demand was always anticipated, it is fair to say the interest and response far exceeded all expectations. The diversity, number and value of the projects that secured awards from the three Community Funds was exemplary, with Caistor area organisations, as always, being notably well represented!

Our popular and highly successful Councillor Local Initiative Fund, specifically designed to assist in bringing forward and delivering small-scale community projects, was relaunched last June on precisely the same terms as before. Each member has an allocation of £4,000.00 for the four-year term of the Council, which ends in 2027. Please would anyone considering applying to this contact either Angela or me in the first instance to help ensure the process runs smoothly?

We are presently seeking residents' views concerning our popular green bin collection service, which has well over 25,000 subscribers a year. The link to take part on-line is: <https://www.west-lindsey.gov.uk/council-democracy/have-your-say/consultations/current-consultations/garden-waste-consultation-2024> with the consultation closing at 9.00 a.m. on Monday, 9th September. There will be a series of in-person events too, though the dates remain to be finalised. I'll send full details as soon as I have

Owen Bierley, 36 Maple Avenue, Keelby, Grimsby, Lincolnshire. DN41 8EN

☎ 01469 560865 owen@bierley.com

them. One could potentially be combined with our annual budget consultation on Caistor Market?

I'm very pleased to advise that the Central Lincolnshire Local Plan won the 'Best Plan' category at the recent East Midlands Royal Town Planning Institute Awards and will now go forward to the National Awards for the Best Plan in the Country. That ceremony is to be held in November.

The Council publishes a highly valuable, monthly, Business E-Brief, the link to subscribe is: <https://www.west-lindsey.gov.uk/business-services-support/business-support-advice/business-e-brief>

Related to this, residents are invited to sign up to receive a digital copy of West Lindsey News using: <https://public.govdelivery.com/accounts/UKWESTLINDSEY/subscriber/new?preferences=true>

Over one hundred and fifty businesses are now part of West Lindsey's Think Local campaign, including eleven in Caistor. This opportunity is offered completely without charge. To view the list of participants visit: <https://www.west-lindsey.gov.uk/my-services/my-community/think-local>

Organisers are invited to publicise their forthcoming events and functions through the Council's website at: <https://www.west-lindsey.gov.uk/events> NB. The link includes a comprehensive but easy to complete on-line Event Submission Form and again this service is offered free of charge. As such it is a useful means of promoting one-off or regular dates in the community calendar to a wider audience throughout West Lindsey, potentially also helping to increase visitor numbers.

Good causes registered with the West Lindsey Lottery are presently on track to share in £20,779.20 of additional and much needed income this year. Caistor, with around 2.7% of the population of the District, has seven registered Good Causes benefiting from a combined 6.63% share of the lottery income. Draws take place at 8.00 every Saturday evening with many prizes to be won up to a jackpot of £25,000.00, with promotional 'add-ons' offered too. For example, supporters have the chance to win a £2,000.00 Luxury Holiday (or to take that amount in cash) in the Super Draw on Saturday, 31st August. The Referral Prize Draw enables existing supporters to recommend the lottery to their family and friends and gives each party an entry into an exclusive monthly £200.00 draw for an Amazon Gift Card upon any sign up. To register as a Good Cause, or to purchase tickets, please visit our lottery website at: <https://www.westlindseylottery.co.uk>

Environment

The Council's Big Bin Hire service is now available, offering householders the opportunity to hire a large capacity wheeled bin for a week to assist in the disposal of items from, for example, a house clearance or other major sort-out. Two sizes are offered, 660 litres at £50.00 and 1100 litres at £60.00 (both per week). For further information or to request this service please visit: <https://www.west-lindsey.gov.uk/bins-waste-recycling/request-waste-service/big-bin-clear-out-service>

Each of our dog bins and litterbins will shortly have asset number stickers attached to them. These will feature a unique QR code enabling residents with mobile phones to immediately report full or damaged bins for attention by the team, with a confirmatory message advising the action taken (and thanks) relayed back in response. This initiative (as well as the ability to raise issues through the Report It facility on the home page of our website) will undoubtedly assist in further improving the Council's continuing maximisation of its operational effectiveness and efficiency.

The Environmental Act of 2021 mandated the introduction of separate weekly food waste collections with effect from 1st April 2025 for commercial premises and from 1st April 2026 for households in order to reduce landfill waste. In practical terms and for most householders in West Lindsey, this service will involve the supply of a new 5-litre kitchen caddy (together with caddy liners) and a 23-litre kerbside caddy. At present approximately 9.52 million tonnes of food is discarded annually, 70% of which is generated by households, amounting to 6.6 million tonnes.



Public Tracking Report

Sport Groups Licences and CS&SC lease - send out invoices	Ref: 20580	Created: 08/07/2022
Memorial management and safety inspection testing	Ref: 21340	Created: 15/03/2023
Complete Tree survey for all CTC trees	Ref: 23396	Created: 22/06/2023
Deputy clerk recruitment	Ref: 24311	Created: 28/07/2023
Signs for the parks	Ref: 24340	Created: 28/09/2023
Repaint of the cenotaph railings and Lucys lane section	Ref: 24356	Created: 30/11/2023
Ownership of market place and Cornhill /Land registry search	Ref: 24361	Created: 05/12/2023
2-4 Market Place - Build	Ref: 24371	Created: 15/12/2023
Rats in the town hall car park	Ref: 24426	Created: 26/03/2024
Replacement of rotting wooden steps, climber and wood on the junior	Ref: 24440	Created: 08/04/2024
Christmas Lights 2024	Ref: 24476	Created: 04/06/2024

Ref: LMWLP/PA/July24

Date: 30 July 2024

Minerals and Waste Policy Team
Planning Services
Lincolnshire County Council
County Offices
Newland
Lincoln, LN1 1YL
Tel: 01522 782070
E-mail: mineralsandwaste@lincolnshire.gov.uk

Dear Sir/Madam

LINCOLNSHIRE MINERALS AND WASTE LOCAL PLAN: PREFERRED APPROACH CONSULTATION

As you may be aware, we are updating the **Lincolnshire Minerals and Waste Local Plan**.

Once adopted, it will replace the existing Minerals and Waste Local Plan, which consists of two documents: Core Strategy and Development Management Policies (adopted in 2016) and Site Locations (adopted in 2017).

The updated Lincolnshire Minerals and Waste Local Plan will be produced as a single document, setting out our long-term vision, objectives and a series of planning policies that will guide the provision of mineral resources and waste management facilities across the county up to 2041.

Scope of this consultation

We are seeking your views on our preferred approach to the future planning of waste and minerals development in the updated plan. The consultation will run from **Tuesday 30 July 2024** until **5pm** on **Tuesday 24 September 2024**.

Please view or download the **preferred approach consultation document** from our online portal at www.letstalk.lincolnshire.gov.uk (which takes account of the feedback from the previous consultation and new evidence).

We are writing to you because you are a specific consultee set out in planning legislation, you have previously expressed an interest in the content of the plan, or you responded to our previous consultation and have asked to be kept informed of future progress. If you no longer wish to be kept informed about the next stages of the plan process, please contact us on the details above and we will remove you from our mailing list.

As part of this consultation, we are inviting further mineral site nominations (sand and gravel aggregate and limestone aggregate) from interested parties to be considered as potential allocations in the updated plan.

However, we are not proposing to allocate other mineral extraction sites or waste management sites in the plan because there is already enough capacity in Lincolnshire. If this situation changes, we will review our approach as appropriate.

Comments are also invited on the sustainability appraisal (which assesses the social, economic and environmental effects of the plan) and other supporting evidence (including the site assessment report) as part of this consultation.

How to comment

Please complete an online response form at www.letstalk.lincolnshire.gov.uk or download a hard copy of the form and email it to mineralsandwaste@lincolnshire.gov.uk.

If you are nominating a new or extended mineral site, please complete a separate site nomination form (which can be downloaded from the above link) and email it to mineralsandwaste@lincolnshire.gov.uk.

If you are unable to respond electronically, completed forms can be posted to the above address.

Completed forms must be submitted to us before **5pm on Tuesday 24 September 2024**. Electronic submissions will be acknowledged. However, we will not be able to accept responses after this date or respond individually to every comment raised in this consultation.

Please note: your name, organisation and consultation response may be made publicly available after this stage. For this reason, we cannot accept any confidential or anonymous responses.

You can also read a plain English summary of this consultation and the findings from the previous stage from www.letstalk.lincolnshire.gov.uk.

If you would like to receive any of the consultation material in another language or format, or have any questions about this consultation, please email us mineralsandwaste@lincolnshire.gov.uk or call 01522 782070.

What happens next

Your insights and feedback on this consultation will help shape the final draft plan (details of the next stages can be found in the preferred approach consultation document).

We look forward to receiving your feedback on the updated plan.

Yours faithfully,

Neil McBride

Head of Planning

Email from resident regarding council support for a weight restriction

Hello Jon

I hope you and your family are well.

May I draw your attention to the relevant section of the attached correspondence and photos. Significant distress, inconvenience and cost has resulted from repeated instances of HGVs trying to navigate down Castle Hill and past our property, along a road where there is only a 3 metre gap.

What is required, is weight restriction warning signage sufficiently in advance of the descent to prevent access to such traffic. 'Access only' signage is poor, too, with one (wordless) sign at the top of the hill and one at the bottom. Traffic in general is increasing and an accident involving pedestrians who use the route regularly, seems unavoidable.

I understand that Council has to support this request and lodge it with our county councillor to take matters forward. Given the inevitable delay in such procedures, I should be extremely grateful for your support at the earliest opportunity.

Many thanks, Jon

Best wishes



Letter 5th July 2024

In a world and society full of hostility, unrest and controversy, brought to us directly through the various medias we encounter day by day and which mask and conceal the genuine charity and great care displayed by many in our community, a stroll through our town, with beautiful flowers displayed all around our town, brings calm to the mind and for a while, at least, eradicated the evils which thereafter envelope us.

Thank you to Michael and his many helpers for giving us a vision of what life is really all about. Nature in all its wonder and beauty and it all started with tiny seeds.

Hello Sir or Madam

We stopped for refreshments in the town at the Old Methodist Church which is now a Cafe and Exhibition Centre. We were very impressed with the Flower displays throughout the Town. We met a number of your volunteer workers who also came to the cafe for a well earned break.

It was really pleasing to see a community which puts so much effort into its appearance. We noted the friendliness and pride displayed in the town, Union Flags flying and well kept buildings.

The town is a joy to visit

James and Pamela

Dear sir/madam,

Just returned to Cleethorpes from a visit to Caistor.

What a wonderful display of flowers. We were lucky with the weather

Well done. Beautiful flowers everywhere.

A lot of hard work appreciated by us.

Thank you

Maureen

20th July

I just wanted to e-mail to say that we visited Caistor on Thursday 18th July and were really impressed by what a lovely town it is. The flower displays throughout the town were really impressive, well kept and give the town a real lift.

Best Wishes

Rose

..... Also well kept, clean public toilets which are open is a rare thing and we're appreciated.

21st July

Good afternoon, I feel I must write to you to commend the good work of Michael Galligan and the Caistor In Bloom team.

This is a truly worthy cause that brings great pride to both the local people and visitors, of the Market Town of Caistor. A welcome boost to tourism and visitor numbers alike which helps sustain the local economy.

I may also add that the flowers and displays greatly enhance the beauty of the Town, this promotes an overall feeling of peace, calm and mental relaxation...Not a bad thing in these days of urbanisation!

Today, I felt uplifted by seeing (and breathing in) this wonderful sight.

Well done in promoting and supporting this ongoing project.

Many thanks,

Kind regards,

Valerie

Caistor resident of 12 years.

Sent: 22 July 2024 20:38

Subject: Caistor flowers

Hi just been for a visit to Caistor to see all the lovely flower baskets . It was a great display and the people involved deserve to be congratulated. We saw the Irish man who looks after the display and he gave us a brief history of how it's all done etc ..we live in grimsby but will be coming again to see them in a week or two ..thank you to all for putting a smile on our faces . Diane and Dave.

22/7/24

we would like to thank all the people involved for the wonderful flower display in your town.

from.

jc&vm

Tue 23/07/2024 14:53

Dear clerk to the council

I am writing to tell you how much my wife and I enjoy the display of flowers whenever we visit your lovely town. We live in Australia but we visit northern Lincolnshire regularly to visit family and friends and stay in the area for several weeks at a time. We always choose to base ourselves in Caistor and that decision is influenced to a large extent by how pretty the town is especially in the summer with its display of flowers.

So please continue the good work. Our thanks to your community in general and to Michael Galligan in particular, with whom we have had several interesting and informative conversations.

Thanks and regards

23/07/2024 15:37

Hi, on our recent visit to Caistor, we were astounded and overwhelmed by the beautiful flower boxes, baskets and planters. They are absolutely gorgeous, which you require high praise for. The town is very much in bloom, great town to visit.

Kevin&Claire.

24.7.24

Hello,

May I say what a wonderful display of flowers, flower boxes and baskets we saw at Caistor last weekend.

We live in North Hykeham near Lincoln and went out for drive to Brigg & Caistor. My wife Margaret lived in both towns for a while and taught in Yarborough school for many years living in South Street for a time. Whilst walking around we met Michael who had been watering the displays and had a good chat with him and discovered he and Margaret knew a lot of Caistor folk.

Keep up the good work, well done.

Regards

Barry & Margaret

Sent: Wednesday, July 24, 2024 11:00 AM

To: clerk@caistortowncouncil.gov.uk

Subject: Caistor flowers

I was delighted to show visitors around Caistor this week and I write to tell you how much they enjoyed the wonderful flowers displayed all around the town.

Caistor in Bloom does a magnificent job and their hard work is much appreciated. With so much of the market place being out of commission for the time being, the flower displays are of even more importance

My Regards

B

Caistor resident

30/7/24

Dear Town Clerk

I was in Caistor recently and the flower display in your town is gorgeous!

I want to commend the people responsible and hope that as a council, you fully appreciate the impact on visitors such as myself.

Having shared photos of your floral displays far and wide, I now look forward to a return visit to your lovely little Market Town.

I hope the council provides significant support toward this initiative as it is certainly a drawcard for me to return.

Kind regards

29.07.2024

Good morning. During a recent visit to the Heritage Centre at Caistor for breakfast (a regular haunt) we were delighted to make our acquaintance with Michael whilst we were viewing the flower displays outside. He's clearly a very enthusiastic and

conscientious fellow whose skill and commitment in creating and maintaining the wonderful displays is clear to see. May we congratulate you all for the remarkable presentation of blooms that you have provided throughout the town which really does brighten the mood as one passes through. I do hope that you will continue to find funding to keep this up in the years ahead as it really does set Caistor apart from other towns and villages.

kindest regards

29.07.2024

Hello!

I am visiting from Los Angeles and recently passed through Caistor Town for some coffee and couldn't help but notice what marvelous flowers you have all around your town! So nice in fact, I decided to stay a bit longer and walked around exploring a bit. When I mentioned this to the person working the counter, they mentioned that one single man was responsible for watering them .. WOW. Whoever he is, he is doing a fantastic job so just wanted to take the time to reach out and let you know he deserves some recognition. Hope to visit again soon! :)

Sincerely,

-

Sent: 27 July 2024 22:14

Subject: Amazing flowers

On our first visit to Caistor in the summer months we were amazed at the Outstanding display of flowers all around the town. It must be a labour of love. Many congratulations to all concerned in what is an amazing tribute to the town

From:

Sent: Saturday, July 27, 2024 10:28 PM

To: clerk@caistortowncouncil.gov.uk

Subject: Caistor Flowers.

We visited Caistor for the first time last week and were stunned by the amazing flower displays in the town. Everyone involved with the display needs to be congratulated and thanked for making our day. We were also impressed at how the people of Caistor looked after their gardens. Thanks to all.

26.7.24

Just to say, we came to Caistor, in our campervan, for the first time, last week. We called in to the Heritage Centre and enjoyed reading all the information on the town, which was displayed in an excellent way. We then did the Town walk and it was a pleasure reading all the information on the various points of interest around the town. The, very numerous, flower displays, dotted around, were a particular pleasure to the eye ... lovely.

We did a shop in your, very well stocked, Co-op, and then had Fish and Chips from the Chippy next door, which was excellent.

25.07.2024

Good evening,

for the first week in July to holidayed in Caistor at the Caistor Lake Lodges, it was our first time in Lincolnshire, the first thing that we noticed on our first evening walking around the centre of Caistor was the outstanding and beautiful flower displays all around. On our 2nd day we met the gentleman who spends his time looking after these displays and he told us a little of the history of Caistor. What an asset to your local environment, the displays are well kept and very cheerful looking. We are from Bexhill-on-Sea and sadly there is nothing like this here. I just wanted to let you know how much it enhanced the little town from a tourist point of view,

kind regards

**Resident issue re alternative solution for removing bins at magistrates
31.07.2024**

Dear Michelle- I have received no communication from WLDC at all but today I have been talking to WLDC waste and next week they are removing the dumpster bins near the White hart (they are always full to overflowing) and not replacing them anywhere in Caistor. This means bins appearing on the pavement all over Caistor and/ or sack collections every fortnight. Food waste (sack collection) will have to be kept inside flats for 2 weeks in summer heat - Are the town council aware of this and what have they said to WLDC waste services.? I think people will dump bags everywhere in Caistor as a result of this policy.

I would appreciate a quick response

**Resident email – issue with WLDC alternative to bins at the magistrates car park
30.07.2024**

Good morning

I am writing with regard to the imminent removal of the large waste bins in the corner of the Multi-Use Centre on South Street, and request help/intervention from our Town Council to find a better solution than has been offered to me. The text immediately below this email, which I have copied from my email thread with the Waste Officer at WLDC, will explain the situation. With reference to the comment I have highlighted - I have been one of these residents for 8.5 years and never have I received any reminder about locking the bins or has anyone checked I have a key to do so. The street cleansing operative who clears any 'side-waste bags' left after the normal collections obviously doesn't clear any debris collecting underneath the bags... the area was pretty disgusting (unsurprisingly attracting vermin) until the proprietor of the pub took it upon himself to clear and clean it... leaving it looking pristine! No effort has been made by WLDC to avoid this current situation, and now they are taking the easiest and cheapest solution by removing these bins, leaving us no facility to have our recyclables collected.

In the past I have made requests of WLDC which may well have mitigated this situation - I have copied/pasted the most relevant email and their reply at the very foot of this email.

I cannot accept that the group of residents who need to use these bins will no longer have their recycling collected. Or that those with no outside space will have to store all their refuse/recycling indoors for 2 weeks at a time.

As it seems my lone requests have little weight, I am requesting help from the Town Council on behalf of all my neighbouring affected households who cannot accommodate their own waste bins. Having searched online and scanned through some of the information contained in The Environment Act and The Household Waste Recycling Act, I have come across the following:

'Local councils can issue households with a fixed penalty notice if they "continue to place recyclable items into their black bins and bags" ' **WLDC are now asking us to do this!**

And on WLDC's website (<https://www.west-lindsey.gov.uk/bins-waste-recycling/waste-services-charges-policies/waste-recycling-policies/waste-recycling-operational-policies-2024>) :

Under the terms of the Environmental Protection Act 1990, West Lindsey District Council is classed as a Waste Collection Authority, and as such, under section 45(1) we have a statutory duty to collect household waste from all domestic properties within our administrative area.

Under Section 46 of the Environmental Protection Act 1990 and the Environment Act 2021, the Council is required to ask residents to segregate their waste for recycling purposes.

Where residents of *multiple occupancy properties do not segregate their waste for recycling in an effective manner, the Council will support residents to encourage recycling. If appropriate the Council will use its enforcement powers to achieve improvement in recycling performance from multiple-occupancy properties.

Although we are not multiple occupancy properties, we should be included in this category as users of communal bins

If an alternative location for our communal bins (or at the very least, a communal blue and a purple bin, both lockable) cannot be arranged then can the Town Council require WLDC to include affected households in a similar sack scheme to that offered to some Gainsborough residents? (See the [described by the Waste Officer as] , 'misleading' 'Policy 4 authorised sack scheme for exempt properties' which, at the time of writing, is still included on the same WLDC webpage.) I am guessing the corner property directly opposite the Town Hall, which I believe has no outside space, has the same problem as we are facing as I have very often seen their waste bag or a clear recycling sack left uncollected after the usual waste collection day.

I trust you will be able to help find a better solution to the far from adequate suggestions I have received from WLDC.

Thanking you in anticipation,

[REDACTED]

[REDACTED]

Request from CIC for approval to improvements they would like to make to CS&SC
31.07.2024

Hi Michelle,

As discussed at our recent meeting, here are the intended improvements / changes we'd like to make at the club.

1, We would like to install a janitors sink into the room containing the boiler as we use this for a cleaning cupboard, this would include making alterations to the existing pipe work to allow for taps and drainage.

2, The removal of a shower and sink in what was a changing room and is now a store room, If the parts come out with out damage we will store them in the loft incase of a need to reinstate them.

The other thing that I mentioned was the configuration of the bar area which would involve plumbing, electrics and most likely other alterations, this will not be happening this year so we can have another chat about this in the future.

Thanks,

Ed