



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Tuesday 3 September 2024 commencing at 6:30pm at the Caistor Town Hall - Main Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
27/08/2024

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011
3. Public Session (10 minutes, during which the meeting is suspended)
4. To approve the draft minutes of 8th August 2024
5. To approve the Schedule of Payments
6. To resolve to move into closed session for the remainder of the meeting (employee sensitive information)
7. To receive Estates Committee proposal for employee requirements following the retirement of current Estates staff
8. To receive an update on the recruitment for a Deputy Clerk
9. To review the impact of the recruitment proposals on the budget
10. To consider CTC priorities for 2025/26 and consider the budget implications
11. To consider appointing the preferred candidate for the Deputy Clerk role and the terms and conditions of appointment
12. To consider progressing the Estates recruitment and agree on what basis