



Minutes of the Caistor Town Council held at 6:45pm at the Caistor Town Hall on 8 August 2024

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr R. Lyus, Cllr M. Galligan, Cllr S. Hodson, Cllr J. Cox,
Cllr L. Milner, Cllr A. Clark, Cllr P. Morris, Cllr A. Finlay,

In Attendance: Michelle Moss, District Cllr A. Lawrence, District Cllr O. Bierley, County Cllr Smith,

Members of public present: 3

- 1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1) - Ref: 3260**
Apologies received from Cllrs Bowman, Somerscales and Hughes. It was noted Cllr Priestly had not sent apologies.
- 2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) - Ref: 3261**
Cllr Davey noted an interest in agenda item 13e.
- 3. Public Session (10 minutes, during which the meeting is suspended) - Ref: 3262**
One resident thanked the council for supporting Caistor in Bloom and noted what a wonderful job they had done this year with the flowers.
A second resident read out a letter she had sent to Sir Edward Leigh MP, citing misrepresentations in a planning application submitted to WLDC by her neighbour and appealed to CTC to investigate.
- 4. Chairmans Report - Ref: 3263**
The Chair noted that Dianne Tucket is leaving Market Rasen Mail, thanked her for her service to the town and for her excellent reporting over the years.
- 5. To approve the draft minutes of 11th July 2024 - Ref: 3264**
RESOLVED that the draft minutes of the meeting held on 11th July be approved as a true record of the meeting and signed by the Chair.
2 abstained
- 6. Finance - Ref: 3265**
 - a) To consider and approve the Accounting Statements and bank reconciliation for period ending 31st July 2024 - Ref: 3266**
The accounting statements had been circulated to all councillors prior to the meeting. RESOLVED to approve the accounting statements and bank reconciliation for the period ending 31st July 2024 as a true record
All in favour
 - b) To consider and approve the Schedule of Payments - Ref: 3267**
The schedule of payments had been circulated to all councillors prior to the meeting. RESOLVED to approve the schedule of payments which totalled £19098.22
All in favour
- 7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):- - Ref: 3268**
 - a) Lincolnshire Police - Ref: 3269**
No report received
 - b) West Lindsey District Council. - Ref: 3270**
Cllr Bierley was thanked for his report. The workforce development grant scheme was noted. It was also noted that WLDC dog and litter bins will soon have QR codes to enable issues to be better reported.
 - c) Lincolnshire County Council - Ref: 3271**
It was noted that: Cllr Smith has received an update on Cornhill and will email the response to the clerk;

Signature:



Mansgate Hill does not meet the requirements for a speed reduction scheme, the resident has been informed; resurfacing to Navigation Lane and Plough Hill is a big improvement; there is a sign missing in Riby Rd to the airport; countryside is full of ragwort, a defra controlled weed. Cllr Smith noted that he will follow up on the issues raised.

d) Community Groups - Ref: 3272

No report.

e) Town Hall Management Committee - Ref: 3273

No report.

8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision) - Ref: 3274

a) Personnel and Finance Committee - Ref: 3275

It was noted that the interviews for the Deputy Clerk will be held next week.

b) Estates Committee - Ref: 3276

The Estates Committee report had been circulated prior to the meeting. It was noted: the parks and allotment signs have been finalised; play equipment repairs are ongoing; Bonny has completed her contract with CTC to update and digitise the cemetery records, there is still some outstanding issues but these will be dealt with as part of BAU.

c) 2-4 Market Place/ Build - Ref: 3277

It was noted that there is no sign of the information boards on the hoardings yet. JB to update at the next meeting.

The clerk was asked to invite representatives of 2-4 to a future town council meeting to explain the plans, phased approach and the finances.

9. To consider capping the community grants to ensure a fairer and wider distribution of available funds and to consider supporting the award process by consulting with residents to ensure future grant awards reflect their views (SH) - Ref: 3278

Some of the comments noted included: It is important to engage with the residents; there is a good case to discuss spreading the community grant funds a bit more but we can only consider those groups who apply; consultation often results in an unbalanced response with most people ambivalent; consultations usually result in such a low response rate; consulting on all decisions would result in paralysis of the council and the council are elected to make the tough decisions; no one turned up to the NDP consultation; less than 5% responded to the CCTV consultation; each application should be discussed on its own merits. Councillors took a vote before it was really clear what was being voted on and without a proposal being put forward or seconded, however, 6 councillors voted to consult. It then became apparent that councillors did not fully understand the detail on what, how, in what circumstances etc.

Further comments noted: in the future we will be held more accountable for decisions (due to increasing awareness and expectation); there will always be some people who disagree with council decisions; should we consult or engage more?

The Chair asked Cllrs Cox and Hodson to put a more detailed proposal together, defining some parameters for how to engage/consult with residents, what circumstances would trigger a consultation, what response level would be required to accept the public view etc. This will be presented to the council for a considered discussion and vote at a future meeting.

A vote was not held on capping the community grants.

10. To consider posting of Agendas, agreed minutes, decisions, updates and other relevant information beneficial to parishioners, on Caistor TC social media platforms (JC) - Ref: 3279

It was noted that not all residents view the notice boards or our website and posting minutes, agendas and other updates on social media may help raise awareness; the posts would be 'read only'. RESOLVED to post minutes/agenda and other important council updates on social media, and to make JC a facebook admin to enable him to do this.

All in favour

Signature:



11. To consider Caistor Town Parking Group request for CTC to support the cost of the meetings in the town hall, the cost of 3,000 A4 pages plus web-based questionnaire (JB) - Ref: 3280

Cllr Galligan noted that the parking group, a cross section of Caistor residents, had already met twice and had decided to survey residents to poll views on parking and a proposed one way solution. Cllr Smith noted that in order for any significant change to be considered Highways would need to see public support for it. It was noted that the cost for printing 3000 A4 page questionnaire would be no more than £300; the council pays a monthly fee to the town hall for use of rooms.

RESOLVED to support the initiative with up to £300 for printing costs for the survey and the costs of using the town hall for meetings.

All in favour

12. Clerks Report & Parish Matters - Ref: 3281

a) Decide whether to register the sports ground with the land registry and allocate a budget - Ref: 3282

It was noted that: the cost would depend on the value of the land; the land would need to be valued; it may be possible to do this without legal involvement, but may be time consuming and complex. Cllr Milner agreed to look into it further and present findings to council at a future meeting.

b) Review Tracking Report - Ref: 3283

The tracking report had been circulated to Councillors prior to the meeting. It was noted: the street food licence has been paid, and the action will now be closed; we are still waiting for Cllr Bowman to map the closed churchyards, but everything else is now in place and Estates will decide whether to progress without this; the tree survey will be completed at the end of August; Cllr Galligan was asked to chase up Caistor Car and Commercial to paint the cenotaph railings; Watermans had completed the repairs for the wooden equipment on South St Park.

It was also noted that the NALC legal advice had now been received - in summary, the report notes that CTC does have a legal right to charge for organised activities on the sports field and a licence is appropriate. It was also noted that the sports ground is owned by CTC and not held in a trust. It was agreed that the clerk should write to inform the cricket and football groups and note that the council do not intend to enter into any further discussion about this matter.

c) Minerals Waste Local Plan Preferred Approach Consultation Letter .pdf - Ref: 3284

Read, noted, no comments.

13. Correspondence Received - Ref: 3285

a) To consider email from resident regarding council support for a weight restriction - Ref: 3286

The suggestion is for a weight restriction on Castle Hill. It was noted that: the access is only 3m wide at the narrowest point and yet HGV try to navigate it; some damage had occurred; LCC have a current ongoing review for possible weight restrictions; LCC currently have no process/policy/protocol.

RESOLVED to write to the resident stating the town council support the use of a weight restriction for Castle Hill and to copy Cllr Smith in on the response.

All in favour

b) More Caistor in Bloom comments - Ref: 3287

It was noted that there have been 36 emails/letters from residents and visitors so far this year complimenting the town on the flowers.

c) Resident email about WLDC solution to removing bins at magistrates - Ref: 3288

It was noted that this email and the email referred to in agenda item 13d refer to the same issue. The comments are noted below.

d) Resident 2 email about the WLDC alternative to the removal of bins at the magistrates - Ref: 3289

It was noted: the bins in the magistrates were removed following reports of rats and flytipping; the bins were originally placed there (by WLDC, with permission of LCC) for residents who didn't have room for wheelie bins, the bins were locked and keys issued; the area has since been used as a general dumping ground; WLDC were asked to try to identify another location for the bins, but it was agreed that this may result in the same situation



at a different location. WLDC councillors were asked to contact the individuals affected and explain the implications and discuss all possible alternatives.

e) To consider the request from CIC for proposed improvements to CS&SC - Ref: 3290

It was noted that the CIC have asked to install a janitors sink in the boiler room, and to remove the shower and sink in what was previously a changing room, as per the report circulated to councillors prior to the meeting. RESOLVED to agree to the changes.

All in favour

14. To note any planning decisions - Ref: 3291

a) None received - Ref: 3292

Noted.

15. To review the planning applications received and agree a response - Ref: 3293

a) None received - Ref: 3294

Noted.

16. Date of next meeting (10th October 2024) - Ref: 3295

Noted.

Meeting closed at 8:41pm

Signature: