

## CAISTOR TOWN COUNCIL

### GROUNDS MAINTENANCE / HANDYPERSON - PERSON SPECIFICATION

Factor	Essential	Desirable
<b>Qualifications and experience</b>	<ul style="list-style-type: none"><li>• Previous experience of grounds, tree and hedge maintenance, or related experience</li><li>• Experience using equipment used in grounds keeping and parks maintenance.</li><li>• Ability to operate power tools and hand tools safely and effectively</li><li>• Practical experience in several areas of maintenance such as basic joinery, painting, equipment maintenance and servicing</li><li>• Full driving licence essential</li></ul>	<ul style="list-style-type: none"><li>• Previous experience of working for local authority or similar body in a similar role.</li><li>• Experience of dealing with the public and working on own initiative.</li><li>• property management</li><li>• Horticultural qualification</li><li>• Chemical spraying PA1-PA6</li><li>• Cleaning experience</li><li>• Trailer licence</li></ul>
<b>Knowledge</b>	<ul style="list-style-type: none"><li>• Knowledge of health and safety requirements.</li><li>• Knowledge of COSHH</li></ul>	<ul style="list-style-type: none"><li>• Knowledge of local area.</li><li>• Be open to learning and attending training</li></ul>
<b>Qualities and Attitudes</b>	<ul style="list-style-type: none"><li>• Able to work on own initiative</li><li>• Ability to plan workload over all seasons</li><li>• Physical stamina to perform manual labour outdoors in various weather conditions</li><li>• Flexible and hands on approach to tasks.</li><li>• Able to build and maintain good relationships with staff, councillors, contractors and the public.</li><li>• Commitment to the delivery of quality service.</li></ul>	<ul style="list-style-type: none"><li>• Solution oriented</li><li>• Excellent attention to detail</li><li>• Community focussed.</li><li>• Proactive, forward planning</li></ul>

The role will also require a willingness to attend Estates Committees meetings in the evening 6 times a year and a willingness to undergo training to acquire relevant new skills or knowledge as appropriate to the job