



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 10 October 2024 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
03/10/2024

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 3rd September 2024
6. Finance
 - a) To approve the Accounting Statements for period ending 30.09.2024
 - b) To approve the Schedule of Payments
 - c) Receive the notice of closure of audit from external auditors
 - d) To consider the recommendation from P&F to move the £3000 allocated to Bins and Benches project to ear marked reserves
 - e) To agree the overspend on office equipment of up to £800 for office furniture for the new employee
 - f) To review the draft budget for 25/26, including project proposals and consider recommendations from P&F
 - g) Caistor in bloom grant payment due
7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):-
 - a) Lincolnshire Police
 - b) West Lindsey District Council.
 - b) Painting the town hall ramp railings - update requested
 - c) Lincolnshire County Council
 - ci) Consider LCC response re Cornhill and agree next steps
 - cii) Consider LCC request for CTC view on signage at Whitegate and Mansgate Hill and agree a response



- ciii) Notice from LCC of temporary closure to section of Viking Way for re-routing
 - d) Community Groups
 - di) CTPWG minutes from meeting 5/8/24 and to report on the results from the survey
 - dii) CTPWG would like to ask the Council if they would consider swapping part the Orchard for the ASIS Mill Lane site. Proposed similar size section of the Orchard, next to Kelsway?
 - e) Town Hall Management Committee
8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision)
- a) Personnel and Finance Committee
 - b) Estates Committee
 - c) 2-4 Market Place/ Build
9. To consider councillors motion to establish a formal working relationship between CTC and CIB
10. To consider a response to the Design Code consultation
11. Clerks Report & Parish Matters
- a) To consider the recent issues with Grammar using sports field as overflow car park and agree how to proceed
 - b) Review Tracking Report
12. Correspondence Received
- a) Request for more amenities for the youngsters/teenagers of Caistor
 - b) Consider the resident request for benches outside town hall
 - c) Compliments from residents and visitors about Caistor in Bloom since the last meeting
 - d) Email from resident complaining about lack of NHS dentist and state of the pavements
13. Policy review: Training and development policy
14. Policy review: Grant application policy
15. To note any planning decisions
- a) None received
16. To review the planning applications received and agree a response
- a) WL/2024/00704 | Full Planning | Change of use from C2 (residential institution) to C3 (dwellinghouse) | MIDDLEGATE LODGE HORNCastle ROAD CAISTOR
 - b) LCC reference: PL/0056/24. Development: To increase the area previously approved under application reference 131058 for the importation, storage, screening, merchandising and distribution of primary and secondary aggregates. Location: Mansgate Chalk Quarry, Mansgate Hill, Nettleton
17. Date of next meeting
18. To resolve to move into closed session and exclude public and press for the remainder of the meeting due to the confidential nature of the items (DPA 2018)
19. To consider the recommendation from P&F to adjust the Clerks pay point to reflect the SLCC/NALC recommended rate