



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 14 November 2024 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
08/11/2024

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 31st October 2024
6. Finance
 - a) To approve the Accounting Statements and bank reconciliation for period ending 31/10/2024
 - b) To approve the Schedule of Payments
 - c) Consider the CIL income and decide what to allocate it to
 - d) To consider the grant applications received
 - di) Caistor Goes 80th D Day event
 - dii) Caistor Lions 2025 Bonfire Event
 - diii) Caistor foodbank Christmas hampers
 - div) Caistor Tennyson fertiliser spreader
7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):-
 - a) Lincolnshire Police
 - b) West Lindsey District Council.
 - c) Lincolnshire County Council
 - d) Community Groups
 - di) Caistor Goes would like the Council's permission to hold the annual event "Christmas Lights Switched On"
 - dii) Consider the Lions proposal to remove the Christmas tree for free in exchange for old lights



- e) Town Hall Management Committee
8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision)
 - a) Personnel and Finance Committee
 - b) Estates Committee - to receive the draft minutes of the meeting held 22nd October 2024
 - b) To receive the update on refurbishment of the toilet at the sports ground and agree to move £2000 from Ear Marked Reserves to this years budget for toilet refurbishment
 - bii) Consider the Estates Committee proposal to replace and repair the play surfaces at South St Park and Millfields as per the quotations from OLP and agree to move £5000 from EMR for play surfaces to this years budget
 - c) 2-4 Market Place/ Build - Presentation from Cllr Bowman updating on 2-4 Market Place, phases and funding
9. To consider the councils responsibility for Health and safety and agree a plan of action
10. Clerks Report & Parish Matters
 - a) Decide whether to register the sports ground with the land registry and allocate a budget
 - b) To agree what action to take to resolve the leak on the front of the town hall wall
 - c) Update on the ownership of Market Place and Cornhill
 - d) To consider the council response to consultation on remote meetings and proxy voting
 - e) To consider funding the 'Coming next in Caistor Leaflet' for 2025
 - f) Review Tracking report
11. Correspondence Received
 - a) Emails from several local business owners about better communication from the council
12. To note any planning decisions
 - a) WL/2024/00807 | Application Type - Dead or Dangerous Protected Tree | 5 day notice to fell one dead Elm tree within TPO Caistor No1 2004 | 4 EVERGREEN DRIVE, CAISTOR
13. To review the planning applications received and agree a response
 - a) Full Planning Application WL/2024/00787 | PP/2024/00348 | To erect stable and storage building with associated fencing | PADDOCK LAND, NORTH EAST OF WHITEGATE HILL CAISTOR
 - b) Change of Use WL/2024/00875 / PP/2024/00621 | Prior approval application for change of use of agricultural building to 1no. LAND SOUTH OF CANADA LANE CAISTOR
 - c) Planning reference: PL/0024/24 | For the phased extraction of sand and gravel with revised restoration to include 2no water bodies with surrounding acid grassland, marginal areas of rough long grass, water body embankments and surrounding new native woodlands, native sedges, rushes and reeds, including ancillary activities, associated infrastructure and new access from North Kelsey Road | Land south of North Kelsey Road, Caistor
14. Date of next meeting
15. To resolve to move into closed session due to the confidential nature of the next agenda item.
16. To resolve to implement the updated SCP pay scales for 24/25 and back date award to start of the year.