



You are hereby summoned to attend the meeting of Personnel and Finance Committee which will be held on Tuesday 26 November 2024 commencing at 6:30pm at the Arts & Heritage Centre.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
19/11/2024

AGENDA

1. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s)
2. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
3. Public Participation (10 minutes max). Individual members of the public are permitted to address the council for up to 5 minutes each
4. To review and approve the draft minutes from 1st October 2024 meeting
5. To review the projected spend against budget forecast
6. To review the final draft budget for 25/26 and make final recommendations to full council
7. Policy Reviews
 - a) Policy Review: Internal Control Policy(20958)
 - b) Policy Review: Disciplinary Policy(19685)
 - c) Policy Review - Reserves policy(24677)
8. To consider the proposed procedures for preventing sexual harassment in the workplace, ensure they are fit for purpose and agree to adopt
9. To review the appraisal requirements and agree next steps
10. To review the SLCC membership and agree whether to remain members for another 12 month
11. To review the issues with using a personal one drive for council business and agree how to mitigate this
12. Date of next meeting
13. To resolve to move into closed session due to the confidential nature of the next agenda item
14. To review the request for an internal review of a FOI request response and agree how to proceed