



You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 17 December 2024 commencing at 7:00pm at the Arts & Heritage Centre.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
10/12/2024

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
3. Public participation - 10 minutes - items raised which are not on the agenda will be referred to a later meeting, if appropriate
4. To approve the draft minutes of the Estates Committee meeting on 22.10.2024
5. Play areas and sports ground
 - a. Play area inspection - confirm date and attendance
 - b. Consider the quotes for replacing the fencing at cricket ground
 - c. Consider what action to take re the rotten post on the Kelsway kissing gate(24456)
 - d. Update on play area surface replacement
 - e. Update on sports ground toilet refurbishment
 - f. Update on work completed at the sports and social club
 - g. Consider the quote for spot welding the sports ground play areas gate and CS&SC wall repair
6. Town Hall
 - a. Consider the damp patch in the main hall of the town hall and what action to take(24725)
 - b. Consider the damp in town hall store room and what action to take
 - c. Town hall car park - hedges need trimming and bank needs replanting
7. Consider the quotes received for the tree works and agree next steps
8. Consider the grass cutting tenders for the cemetery, Church and Cong church and agree next steps
9. Feeder pillars - consider the quotes for annual testing and other issues
10. Cemetery
 - a. Consider getting a 'for cemetery users only' parking sign for the cemetery car park



11.
 - b. Update on memorial safety inspection
- Estates Resource
- a. Agree a handover from Kim
- b. Consider and agree what should be included in an induction programme for new starter
- c. Consider and agree the Winter jobs for Estates - Jan - March