



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 9 January 2025 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
03/01/2025

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 12th December 2024
6. To review the applications for co-option for the councillor vacancy and decide who to appoint
7. Finance
 - a) To approve the accounting statements and bank reconciliation of 31.12.2024
 - b) To approve the Schedule of Payments
8. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):-
 - a) Lincolnshire Police
 - b) West Lindsey District Council.
 - c) Lincolnshire County Council
 - ci) To consider the LCC proposal -South Dale/Nettleton Rd - review of waiting restrictions - Caistor primary school
 - d) Community Groups
 - e) Town Hall Management Committee
 - ei) Vacancy - Town hall committee member to replace Jacqui Hughes
 - f) Caistor in Bloom
9. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision)
 - a) Personnel and Finance Committee
 - b) Estates Committee (Draft minutes of 17th December 24 included in pack)



- b) To consider the work required to get the vegetation in the car park under control and the quote for the work
 - c) 2-4 Market Place/ Build
10. Clerks Report & Parish Matters
- a) Policy Review: Dignity at Work Policy(19673)
 - b) To consider whether to rejoin the LALC annual training scheme
 - c) Review Tracking Report
 - d) To review the continued requirement for the play area project and agree the next steps (originally discussed Feb 24)
 - e) Consider the operational issues for CTC in relation to events including risk assessments, use of resources/electric etc and consider the proposed solution (MSB)
 - f) To consider the issues with bin emptying, litter picking and other immediate priority estates person jobs and agree how they will get done until a new resource is appointed
 - g) To consider the issues with bins and the possibility of handing the function back to WLDC
 - h) Health and safety compliance support - To agree 36 month agreement or 60 month with 36 month break clause
11. Correspondence Received
- a) Compliment letter from a market stall holder
 - b) Request from Lincs Cricket to use the cricket pitch and facilities
12. To note any planning decisions - None
13. To review the planning applications received and agree a response - None
14. Date of next meeting - 13th Feb 2025
15. To resolve to move into closed session for the remainder of the meeting due to the confidential nature of the discussion
16. To receive an update on the Estates recruitment and to consider appointing an interview panel for the position with the responsibility to review CV's and conduct interviews for third round of recruitment