



## Minutes of the Caistor Town Council held at 6:45pm at the Caistor Town Hall on 12 December 2024

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr J. Bowman, Cllr M. Galligan, Cllr S. Hodson, Cllr A. Somerscales,  
Cllr L. Milner, Cllr A. Clark, Cllr P. Morris, Cllr H. Priestly,  
In Attendance: Michelle Moss, District Cllr A. Lawrence, Mark Stevenson-Bramley,  
Members of public present: 2

- 1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1) - Ref: 3545**  
Apologies received from Cllrs Cox, Lyus, County Cllr Smith and District Cllr Lawrence.
- 2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011 - Ref: 3546**  
Cllr Bowman declared an interest in 6d, 7di, 7dii, 8c, 12a.
- 3. Public Session (10 minutes, during which the meeting is suspended) - Ref: 3547**  
None
- 4. Chairmans Report - Ref: 3548**  
Prior to the start of the meeting a 1 minute silence was held as a mark of respect for the loss of Councillor Jacqui Hughes.  
Cllr Wright noted that he had opened the Victorian Christmas market, the Rothwell light switch on and the Caistor switch on events. He also extended thanks to Cllr Clark for stepping up and Michelle Moss for supporting the council whilst he has taken some personal time.
- 5. To approve the draft minutes of 14th November 2024 - Ref: 3549**  
RESOLVED that the draft minutes of the meeting held on 14th November 2024 be approved as a true record of the meeting and signed by the chair.  
1 abstained
- 6. Finance - Ref: 3550**
  - a) To approve the Accounting Statements for period ending 30th November 2024 - Ref: 3551**  
The accounting statements, bank reconciliation and bank statements had been circulated to councillors prior to the meeting.  
RESOLVED to approve the accounting statements and accept the bank reconciliation as a true record.  
All in favour
  - b) To approve the Schedule of Payments - Ref: 3552**  
The schedule of payments had been circulated to councillors prior to the meeting.  
RESOLVED to approve the schedule of payments totalling £14044.19  
All in favour
  - c) To review the final budget proposal following final review by P&F - Ref: 3553**  
It was noted that the revised draft budget for 2025/26 includes all standard operating costs, funds for the play surface replacement, grass cutting at the cemetery and closed churches at £3000 less than estimated requirements with the shortfall to be met by reducing the cuts or reliance on volunteers, events budget of £500, no contingency, grant provision of £5000, Caistor on Bloom have said they will not ask for any funding next year from the council. The proposed precept is £132558 which represents an increase of 6.52%, £7.83 per band D property.  
RESOLVED to approve the precept of £132558, additional expected revenue of £20255, and total expenditure of £158500, for 2025/26.  
All in favour
  - d) Retrospective agreement to pay for a second singer for the switch on event 1st December - Ref: 3554**

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RESOLVED to approve the payment for the second singer for the switch on event.

All in favour

**7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):- - Ref: 3555**

**a) Lincolnshire Police - Ref: 3556**

The report had not been received in time for circulation prior tot he meeting. Clerk agreed to circulate to all councillors following the meeting.

**b) West Lindsey District Council. - Ref: 3557**

The report from Cllr Bierley had been circulated prior to the meeting. Cllr Lawrence noted that the black bins collections have changed over the Christmas period and the next black bin collection will be Saturday 21st December, purple bin as usual on 30th December.

Cllrs Lawrence and Bierley were thanked for their support of the council throughout this year.

**c) Lincolnshire County Council - Ref: 3558**

Cllr Smith was not present for the meeting.

Cllr Smith was thanked for his support throughout the year.

**d) Update from Community Groups - Ref: 3559**

It was noted the Caistor Goes Switch on event had gone well, thanks were extended to Caistor Goes, the Lions and other community groups involved.

Caistor Cinema will be showing Love Actually on Saturday.

The small market stall holders have temporarily moved to Helz courtyard for the duration the tree is up. Helz were thanked for being so accommodating.

**di) Caistor Goes Programme of events to consider for 2025 - Ref: 3560**

2025 Events for CTC to consider /approve:

- Classic Cars May 4th at the Sports & Social Club

- VE Day 80th Anniversary National Commemoration service, May 8th in South Street Park, Beacon and Blessing.

- Party in the Park July 13th, in South Street Park, Caistor Goes requests 3 days put up, 2 days pull time either side of the event.

- Proms in the Park with Market Rasen Brass Band, August 31st, in South Street Park.

- Christmas Lights Switch-On November 30th.

It was noted that the programme of events is the same as most years, but the Classic cars are requesting to use the Sports and Social club rather than the Market Place due to the 2-4 build. Jayne Bowman was asked to liaise with the sports groups to ensure there are no clashes with their fixtures on the proposed date. It was also noted that the community groups will need to complete risk assessments for all events at least 2 weeks prior to the events taking place wherever council property is being used.

1 abstained

**dii) Request from the community cinema for a new screen - Ref: 3561**

It was noted that: the current screen is beginning to show signs of wear/age; the cinema group would like preliminary permission for a new, permanent screen; a fund raising project would be needed to raise money; RESOLVED to support the proposal in principle dependent of the final proposal.

1 abstained

**e) Town Hall Management Committee - Ref: 3562**

None

**f) Caistor in Bloom - Ref: 3563**

Caistor in Bloom noted that: they will not be seeking a donation from Caistor Town Council for the next financial year; they will be planting Spring bulbs in all the current planters; after the bulbs have finished flowering the planters outside the town centre will be removed and will not be replanted; the hay wagon will be planted as usual.

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The council wished to thank the CIB volunteers for their tremendous efforts this year to keep the town looking beautiful.

**8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision) - Ref: 3564**

**a) Personnel and Finance Committee - to receive the draft minutes of 26th November 2024 - Ref: 3565**

Noted, no questions.

**b) Estates Committee - Ref: 3566**

The Estates report was noted. No questions raised. The next Estates meeting is 17th December.

**c) 2-4 Market Place/ Build - Ref: 3567**

It was noted that the full lottery grant had now been given; the website has been opened up; the boards are going up with QR codes for information; all relevant information is now in the public domain.

**9. Clerks Report & Parish Matters - Ref: 3568**

**a) Update on progress made setting up the focus group with businesses and agree next steps - Ref: 3569**

Cllr Clark noted that she had emailed all the businesses who had raised concerns and only received 1 reply back.

**b) Consider request for an ex umpires ashes to be scattered on the cricket grounds - Ref: 3570**

RESOLVED to give permission for the ashes to be scattered on the cricket grounds.

All in favour

**c) Review Tracking Report - Ref: 3571**

It was noted that the refurbishment of the sports ground toilet was nearing completion with just the floor painting to be done; the allotment hedging had been replanted; headstone safety testing will start in January; the last 'angel' for the Christmas lights project will be installed this weekend - thanks were extended to Rob Turner, Cllr Somerscales and Galligan for their hard work and effort which made this a success.

**d) Consider the need for a councillor walkabout to inspect Town Council owned assets - Ref: 3572**

Agreed to have a councillor walkabout in January. Clerk to organise a date.

**10. Correspondence Received - Ref: 3573**

**a) Compliment letter about the Christmas lights thanking councillors and volunteers - Ref: 3574**

Noted.

**11. To note any planning decisions - Ref: 3575**

**a) None received - Ref: 3576**

**12. To review the planning applications received and agree a response - Ref: 3577**

Cllrs Bowman and Morris left the room.

**a) WL/2024/00952 | Tree TPO Application | Proposal - To lift the canopy of the sycamore trees to 6m on the property side, plus to the lift the canopy of the beech to 6m or nearest growth point also on the property side. TPO trees T07 to T15 of Tree Preservation Order Caistor 1980 | Address - Wold View Caistor - Ref: 3578**

No objection.

**b) WL/2024/00986 | Full Planning Application to erect an agricultural barn to store machinery and hay including the change of use of land for the grazing of both horses and sheep and riding area | 4 Acres Brigg Rd, Caistor LN7 6RU - Ref: 3579**

It was noted that a neighbour had raised concerns that the location of the barn would be in her line of sight and would spoil the green open countryside with an out of character development. It was agreed that WLDC would pass judgement on this and the council would make no objection.

Cllrs Bowman and Morris returned to the meeting for the next agenda item.

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- 13**      **Date of next meeting - Ref: 3580**  
9th January 2025
- 14**      **To resolve to move into closed session for the remainder of the meeting due to the confidential nature of the discussion - Ref: 3581**  
RESOLVED to move into closed session for the remainder of the meeting and to exclude public and press.
- 15.**      **To receive an update on the recruitment for the Estates Operative and agree next steps - Ref: 3582**  
It was noted that no suitable applicant had been found in the second round of applications/interviews.  
RESOLVED to re-advertise for 25 hours a week, change the job title from Estates Maintenance to handy/grounds person with no end date.

Meeting closed at 7:45pm

Signature: .....