



You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 28 January 2025 commencing at 7.00pm at the Arts & Heritage Centre.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
21/01/2025

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
3. Public participation - 10 minutes - items raised which are not on the agenda will be referred to a later meeting, if appropriate
4. To approve the draft minutes of the Estates Committee meeting on 17th December 2024
5. **Play areas and sports ground**
 - a. To review the play area inspection reports and consider what action to take
 - b. To receive an update on quotes for replacement of fencing at cricket ground and agree next steps
 - c. To receive an update on the inspectors report regarding the rotting support on junior multiplay at South St park and agree next steps
 - d. To receive an update on the rotten post on the Kelsway kissing gate
 - e. To consider action required to cut back the trees in the play areas which overhang play equipment
 - f. To consider the correspondence from resident regarding the tree in Millfields overhanging Windsor Drive
 - g. To receive an update on the wall and welding at Sports ground
 - h. To consider the residents request to remove a self set sycamore at South St Park which has grown into their garden
6. **Town Hall**
 - a. To receive an update on cutting vegetation at town hall car park
 - b. To consider what action to take regarding damp and mould in the town hall boiler room
7. **Cemetery**
 - a. To receive an update on the memorial inspection testing
 - b. To review a residents request to purchase a full burial plot for interment of ashes
8. **Allotments**



- a. To review and agree the fees for the allotments for 25/26
9. To consider the number of Garden Waste Green bins required for 2025
10. To consider the proposed electrical feeder pillars policy, controls and user guide and agree next steps
11. To consider the request to drop the kerb and cut the hedge at 26 North Kelsey Rd
12. To resolve to move into closed session for the remainder of the meeting due to the confidential nature of the discussion
13. To consider the training needs and induction requirements for the new Maintenance/Handyperson