



You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 25 March 2025 commencing at 7.00pm at the Arts & Heritage Centre.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
18/03/2025

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
3. Public participation - 10 minutes - items raised which are not on the agenda will be referred to a later meeting, if appropriate
4. To approve the draft minutes of the Estates Committee meeting on 28/01/2025
5. To receive an update on the repairs to the Electric feeder pillars and consider any additional work required
6. To review the financial regulations sections 10 - 13 and make recommendations for P&F for amendments
7. **Play areas / Sports Ground**
 - a) To review the play area repair requirements and agree next steps
 - b) To consider the repair/replacement of rotting support on junior multiplay at South St park
 - c) To receive an update on the play area surface replacements
 - d) To consider the need to paint the welded joins at the Sports ground to protect them
 - e) To consider work required to the trees overhanging play equipment (cut/ lift)
 - f) To consider the final quote for fencing at Cricket Ground
 - g) To consider Caistor Football ongoing use of Orchard Bottom
 - h) To consider the proposed improvement to the CS&SC wall from contractor
8. **Cemetery**
 - a) To receive an update on the memorial management and safety inspection testing
 - b) To consider how to progress the project to tidy up the sides of the cemetery car park
 - c) To consider the options for using the section of LHS of cemetery which is too small for full interments



d) To review the proposed risk assessment for the cemetery and closed churchyards and agree any changes or action

e) To consider who will put the bins out at the cemetery

9. **Allotments**

a) To receive the allotment report and consider any action

b) To consider the draft allotment risk assessment and agree any action required to mitigate issues

10. **Town Hall**

a) To consider the action and next steps to resolve damp and mould in the town hall boiler room and behind the stage area

b) To consider the requirement to repointing front sections of the town hall and agree next steps

11. **Other buildings - None**

12. **Grounds / Handyperson Update**

a) To receive an update on Winter servicing of Estates Equipment

b) To receive feedback from new estates person

13. To consider the LCC volunteers scheme and potential projects we would like their help with