



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 10 April 2025 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss

Clerk to the Council

04/04/2025

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 13th March 2025
6. Finance
 - a) To approve the Accounting Statements and bank reconciliation for period ending 31/03/2025
 - b) To approve the Schedule of Payments
 - c) Retrospectively agree to Move £13000 from play areas to reserves before end of March
 - d) To consider the invoice for Apex services and agree whether the council should pay
7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):-
 - a) Lincolnshire Police
 - b) West Lindsey District Council.
 - c) Lincolnshire County Council
 - ci) To consider LCC request to reseed verge where contractor had damaged
 - d) Community Groups
 - di) To receive an update on an agreement with Caistor Goes to use the lock up
 - e) Town Hall Management Committee
 - f) Caistor in Bloom
 - fi) To consider Caistor in Blooms request to use the council mower to cut the grass at the church and congregational churchyards
 - g) CDCT - 2-4 Market Place



8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision)
 - a) Personnel and Finance Committee
 - b) Estates Committee
 - bi) To consider the retrospective request from the football club to install new goal sockets
 - bii) To consider the Town Hall committee request to install replacement rollers/shutters in the town hall kitchen
 - biii) To consider appointing a specialist to undertake a damp and mould survey in the town hall
 - c) Play area working group
 - d) To receive an update report on progress with market compliance and agree any next steps
 - e) Health and Safety Working Group
9. To consider the Grant applications
 - a) Application from Caistor Goes
 - b) Application from Arts and Heritage Centre
 - c) Application from the church
 - d) Application from Sports and social club
 - e) Application from Caistor Crusaders
10. To consider the draft vision statement and core values for Caistor Town Council and agree how to proceed
11. Clerks Report & Parish Matters
 - a) To consider complaints received about the cars parked on the verges on Hersey Rd near the fire station
 - b) Policy Review: Abusive & Vexatious Policy
 - c) Policy Review: Communications Policy
 - d) Review Tracking Report
 - e) Grammar school request to use cricket facilities
12. Correspondence Received
 - a) To consider the request from Caistor Running Club to use South St Park for Caistor Sting 10k run event
 - b) To consider a resident request for access via sports ground to pollard a tree in their garden - Ayscough Grove
 - c) To consider the continued use of town hall car park in excess of 4 hours by Co-op employees
 - d) To receive an update on the Queens Jubilee Tree and Plaque (WLDC)
13. To note any planning decisions
 - a) None
14. To review the planning applications received and agree a response
 - a) WL/2025/00282 | Planning application for change of use from dwellinghouse (C3) to children's home (C2) | 12 SAXON WAY, CAISTOR
15. Date of next meeting - 8th May 2025