



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on
Thursday 12 June 2025 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
05/06/2025

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 8th May 2025
6. Finance
 - a) To approve the Accounting Statements and bank reconciliation for period ending 31/05/2025
 - b) To approve the Schedule of Payments
7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):-
 - a) Lincolnshire Police
 - b) West Lindsey District Council.
 - c) Lincolnshire County Council
 - d) Community Groups
 - e) Town Hall Management Committee
 - f) Caistor in Bloom - Update and consider a response to residents complaints about lack of flowers
 - g) CDCT - 2-4 Market Place
8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision)
 - a) Personnel and Finance Committee
 - ai) To consider appointment for the vacancy on P&F committee
 - b) Estates Committee
 - c) Play area working group



- d) Health and Safety Working Group
- 9. To consider the Caistor Jubilee Orchard Yield Scheme (C.J.O.Y.S) Project Proposal
- 10. To consider the continued use of the town hall by Co-Op employees for over 4 hours
- 11. Clerks Report & Parish Matters
 - a) To consider the Caistor Yarborough Academy request to use the cricket facilities 22nd May and 4th June (retrospective approval)
 - b) To consider the Lincs Womens Cricket request to use the cricket pitch 31st August
 - c) To consider and approve the Health and Safety policy and handbook
 - d) To review and approve the Member - Officer Protocol
 - e) Review Tracking Report
- 12. To note any planning decisions - None
- 13. To review the planning applications received and agree a response
 - a) WL/2025/00412 | Planning application for single and two storey extensions to rear, and detached multi car garage following demolition of existing outbuildings | HEDGEROWS CANADA LANE, CAISTOR (responded using delegated powers)
 - b) WL/2025/00420 | Planning application for removal of roller shutter doors and installing replacement glazed doors | NETTLETON HOUSE, NETTLETON ROAD, CAISTOR
 - c) WL/2025/00504 | Planning application for single storey front extension and erection of garden room | 7 SAXON WAY, CAISTOR
 - d) WL/2025/00452 | Planning application for a drop kerb | 26 NORTH KELSEY ROAD, CAISTOR
 - e) WL/2025/00553 | Planning application for alterations and extensions to existing bungalow | 86 NORTH STREET, CAISTOR
 - f) PL/0024/24 | Development: for the phased extraction of sand and gravel with revised restoration to include 2no water bodies with surrounding acid grassland, marginal areas of rough long grass, water body embankments and surrounding new native woodlands, native sedges, rushes and reeds, including ancillary activities, associated infrastructure and new access from North Kelsey Road | Land South of North Kelsey Road, Caistor
- 14. Date of next meeting - 10th July
- 15. To resolve to move into closed session and exclude members of the public and press for the remainder of the meeting
- 16. To consider the response to the ICO about a FOI received in September
- 17. To consider the implications and alternative arrangements relating to the staffing issue