



You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 17 June 2025 commencing at 7:00 at the Arts & Heritage Centre.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
10/06/2025

AGENDA

1. To appoint the Chair of Estates Committee
2. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
3. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
4. Public participation - 10 minutes during which time the meeting is suspended - items raised which are not on the agenda will be referred to a later meeting, if appropriate
5. To approve the draft minutes of the Estates Committee meeting on 25th March 2025
6. To review the grass contractors payment due to additional requirements (retrospective agreement)
7. **Play Areas/ Sports Ground**
 - a) Review the play area repairs completed and consider the next requirements
 - b) Review the quotes received and consider the repair/replacement of rotting support on junior multiplay at South St park (24721)
 - c) Receive an update on LCC volunteers painting the cricket fence white(25149)
 - d) Consider the quotes received and progress lifting/cutting the trees in play areas overhanging play equipment (24953)
 - e) Receive an update on football pitch goal sockets
 - f) Consider repairs required to fix the pothole at the Kelsey Rd entrance to the sports field and other potholes on the car park (24722)
 - g) Consider repairs required at the entrance to Millfields (raised as part of H&S inspection)
8. **Cemetery / Churchyards**
 - a) Following the memorial inspections, consider the next steps to repair and make safe memorials where no owner has come forward to take responsibility
 - b) Consider the progress and next steps for the project to tidy up the sides of the cemetery car park
9. **Allotments**
 - a) Consider the H&S risk of trip hazards and falling at the allotments and agree action



- b) Update on allotment inspections
- 10. **Town Hall**
 - a) Receive an update on town hall damp and agree next steps
 - b) Consider the proposed roller shutters on town hall kitchen, identify any issues and agree how to resolve
 - c) Consider repair to fence at CTH car park
 - d) Receive an update on the rat bait stations in the town hall car park
- 11. **Other buildings/ Property**
 - a) Review the health and safety considerations for the old fire station and consider appropriate action
- 12. **Grounds/Handyperson Update**
 - a) Receive an update on work completed, in progress and planned
 - b) Consider purchasing a leaf blower and replacement for the broken hedge trimmer
 - c) Consider the purchase of grass cutting safety signs (SD)