



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on
Thursday 10 July 2025 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss

Clerk to the Council

03/07/2025

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 12th June 2025
6. Finance
 - a) To approve the Accounting Statements and bank reconciliation for period ending 30th June 2025
 - b) To approve the Schedule of Payments
 - c) To consider the quotes for insurance valuations and agree how to proceed
7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):-
 - a) Lincolnshire Police
 - b) West Lindsey District Council.
 - c) Lincolnshire County Council
 - ci) Update on the request for Cllr Bean to look into parking issues and proposed one way system in Caistor
 - cii) To consider a response to LCC reference their consultation on South St proposed waiting restrictions
 - d) Community Groups
 - e) Town Hall Management Committee
 - ei) To receive an update on the town hall replacement shutters
 - f) Caistor in Bloom - Update
 - fi) To consider the town council position on Caistor Flowers for next year and agree next steps
 - g) CDCT - 2-4 Market Place



8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision)
 - a) Personnel and Finance Committee
 - b) Estates Committee
 - bi) To agree to appoint an additional member of the estates committee and agree the appointment
 - c) Health and Safety Working Group
 - ci) To review the recommended action and appoint a contractor for a Fire safety risk assessment
 - cii) To review the recommended action and appoint a contractor for the asbestos survey
 - d) Play area working group
9. To consider signing up with one of the three EDGE IT partners to take auto payments for the market
10. To consider the damp survey report for the town hall and agree next steps
11. To determine whether the clock in the Market Place belongs to the town council, and whether to look into the costs involved in getting it fixed
12. To consider the councillor suggestion to paint a mural on the sports store lock up (HP)
13. Clerks Report & Parish Matters
 - a) To consider the request for use of South St Park for a travelling library
 - b) To consider purchasing a gift for the twin town exchange of gifts in October 25
 - c) To consider the Lions request to use South St Park for the Beer Festival in 2026 - 5th and 6th June
 - d) Review Tracking Report
14. Correspondence Received
 - a) To consider the email from Boots PLC regarding parking
15. To note any planning decisions - None
16. To review the planning applications received and agree a response
 - a) To consider the councils position on the proposals for the solar project on former RAF Caistor, North Kelsey Rd and agree next steps
17. Date of next meeting