



You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 22 July 2025 commencing at 7:00pm at the Arts & Heritage Centre.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
15/07/2025

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
3. Public participation - 10 minutes during which time the meeting is suspended - items raised which are not on the agenda will be referred to a later meeting, if appropriate
4. To approve the draft minutes of the Estates Committee meeting on 17th June 2025
5. **Play Areas / Sports Ground**
 - a) To receive an update on the pothole at the Kelsey Rd entrance to the sports field
 - b) To consider the repeat play area annual inspections quote received from PI
 - c) To receive an update about the fence at the town hall car park
 - d) To receive an update on the repair/replacement of rotting support on junior multiplay at South St park
 - e) To consider action required to protect the wood on the cricket fence
 - f) To receive an update on the replacement bench slats for sports ground benches by the lock up
 - g) To receive an update about the overhanging trees in the parks and play areas
 - h) To receive an update about the broken manhole cover at the CS&SC
 - i) To receive an update on the play area repairs and agree next steps
6. **Cemetery / Churchyards**
 - a) To receive an update on the project to tidy up the sides of the cemetery car park
 - b) To receive an update on the memorial safety checks on the cemetery
7. **Allotments**
 - a) To receive the allotment report following this months inspection
8. **Town Hall**
 - a) To receive the damp report for the town hall (new Working Group being formed)



9. **Other buildings/ Property**
 - a) Old Fire Station - To receive an update on H&S inspection action
 - b) To consider clearing out the old fire station to make room to store the heras panels and other CTC equipment
 - c) To receive an update on the community orchard project
10. To receive an update from Grounds / Handyperson
11. To consider what (if anything) to do with the ride on mower which isn't currently being used
12. To consider Estates projects for next year and agree who will complete each PPD